

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting December 7,
1971

NUMBER 42

DATE December 8, 1971

CALENDAR ITEMS

January 13 - Administrative Council meets at 2:00 p.m., General Administration Building, Chapel Hill

January 14 - Executive Committee meets at 10:30 a.m., General Administration Building, Chapel Hill

ACTION ITEMS

Get your personnel reports in to Ferebee Taylor as soon after January 1 as possible, and also forward nominations for the O. Max Gardner Award.

Take a good look at what you have pending, because after January there will be only two more meetings of the Board of Trustees and only two meetings of the Executive Committee.

If you have any questions about compliance with the Fair Labor Standards Act, forward them to Dick Robinson. He will send you a memorandum on this subject. All campuses should be phased in as soon as possible.

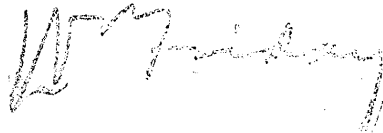
Keep Felix Joyner advised of any complaints relating to wage and price controls, and of any steps contemplated on your campus so we can obtain uniformity of application of the guidelines as they issue from Washington.

By Monday, December 13, each campus should supply Felix Joyner a memorandum on what it is doing, or planning to do, about advance deposits and the method being used in determining the exceptions.

Let Arnold King know immediately what policy your campus is following regarding the admission of graduates of private academies. He will confer with the Department of Public Instruction, and advise each campus what the other campuses are doing. John Caldwell and Dean Colvard will bring to our January 13 meeting a proposed document relating to contractual arrangements with athletic coaches.

OTHER ITEMS DISCUSSED

1. Claiborne Jones discussed the wage-hour compliance review conducted on the Chapel Hill campus.
2. HEW visits to the Chapel Hill and Raleigh campuses.
3. Budget preparation.
4. The Carnegie Commission meeting in California.
5. Status of restructuring discussions.



William Friday, President