University of North Carolina System Office

Category: Guide Military Prior Learning: How To Automate Awarding Credit Guide Release: 1.0.0 Modified: 9/13/2024



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Prepared For: UNC Banner Institutions

Prepared By: UNC System Office 223 South West Street Suite 1700 Raleigh, NC 27603 United States of America

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Change Log

Release #	Change Date	Author	Change Description
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Introduction

In accordance with Statute SB 761 and Policy Section 3 of Session Law 2014-67 the Policy on Military Student Success 700.7.1 regulation 700.7.2

(https://www.northcarolina.edu/apps/policy/doc.php?id=2922), The University of North Carolina System is statutorily required to "implement a uniform system of granting course credits to all students enrolled in constituent institutions of The University of North Carolina based on the students' military training or experience. The plan shall include the process for the transfer of course credits between constituent institutions and community colleges when course credit has been granted by any institution or community college based upon military training or experience."

The UNC System Office has developed technical implementation guides to assist institutions in complying with the statute. This guide highlights how to automate granting transfer credit for military training and experiences according to the course equivalency rules established in the Banner Student Information System.

This "How To" guide provides best practices on using Banner Transfer Articulation functionality. The best practice recommendations may not work for institutions that have customizations in their Banner Student Information System. In cases where customizations exist, the best practices are simply recommendations and institutions can continue to use their customizations for compliance with the 700.7.2[R].

Supporting Resources

Submit a help ticket to <u>banner-support@northcarolina.edu</u> with questions.

Automate Granting Credit for Military Prior Learning

This how to guide explains how to use the Banner Transfer Articulation Module functionality to automate the awarding of transfer credit to students who have prior learning from military training and experiences. The Banner Transfer Articulation module will utilize the military course equivalent rules agreed upon by the UNC System for military training and experiences that the UNC universities entered in Banner and PeopleSoft.

I. Best Practice Transfer Credit Evaluation Process:

- A. Military course equivalencies established for the UNC System are maintained in the Banner Transfer Course Articulation page (SHATATR).
- B. A student's Joint Services Transcript (JST) is received at the university.
- C. Prior College page (SOAPCOL) is updated with the JST transcript received date.
- D. In the Transfer Course Information page (SHATRNS) a Transfer Institution Number and Attendance Period or Periods Numbers are created for the JST.
- E. The military training and experiences from the JST are entered in the Transfer Articulation Evaluation page (SHATAEQ).
- F. The SHATAEQ transfer articulation process is performed.
- G. Review the results of the transfer articulation:
 - If the student has military training and/or experiences that have not been evaluated for transfer credit eligibility and the eligibility isn't built into the Banner SHATATR page, follow the campus's business practice to get the military prior learning evaluated.
 - 2. Then, enter the results into SHATATR.
 - 3. In SHATAEQ, perform a transfer articulation again for the student.
- H. Roll the transfer credit granted to the student's academic history record.
- I. Update SOAPCOL's JST reviewed date field.

II. Banner Transfer Articulation Module Setup To Use SHATAEQ

- A. Military Branches are given an institution code in the Source/Background Institution Code page (STVSBGI).
 - 1. The FICE code assigned to the institution code is designated from the SDM FICE dimension table.
 - 2. The institution code is also crosswalked to the SDM FICE code in GTVSDAX group code UNCOSTVSBGI.
- B. The Military Branches are set up in the Transfer Articulation Institution page (SOABGTA).
- C. Grades for each of the military branches are set up in the Transfer Grade Code Maintenance page (SHATGRD).
- D. Create incoming military training and experiences in the Transfer Institution Catalog Entry page (SHATATC) or the SHATATR page.
- E. In SHATATR for each of the military training and experiences entered in SHATATC or in the top portion of the SHATATR page, enter in the transfer equivalency rule or indicate if an equivalency does not exist.
- F. Maintain the transfer course equivalency rules in SHATATR for each military branch.

Banner SHATAEQ - Transfer Articulation Evaluation Page

The Transfer Articulation Evaluation (SHATAEQ) page allows for the creation and maintenance of the student's transfer articulation information for transfer institutions. This page will be used to automate the evaluation of a student's JST and award credit. In Banner, this automated evaluation process is called 'Performing Articulation'. The steps include recording the incoming JST in SHATRNS. Entering the student's military training and experience information on the JST into SHATAEQ. Then from the SHATAEQ page, having Banner perform an articulation evaluation.

- A. Create Institution and Attendance Period Records in SHATRNS for the Incoming JST
 - 1. Two Options exist for creating the Institution and Attendance Period records for the student's JST in SHATRNS:
 - a. Option A: Go to the SHATRNS page and create the Institution Number and Attendance Period(s).

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	ID:	830871092 •••• Transfer Institution: •••• Boulas, Karen Number				Go	
Atter	ndance Period: Number						
Get S	Started: Complet	e the fields above and click Go. To search by name, press TAB from an ID field, enter your search criteria, a	nd the	n press	ENTER	Ł	

- b. Option B: Use GTVSDAX rule group code HISTORY to create the Institution Number and Attendance Period(s).
 - i. Using this crosswalk, allows prior learning work to be entered into SHATAEQ without first creating the SHATRNS record.
 - ii. GTVSDAX Setup:
 - 1. Internal Code = INSATTENDP
 - 2. Group Code = HISTORY
 - 3. External Code = Y
 - 4. Concept = Data Entry of Transfer Courses Academic History

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- 2. Multiple Institutions can be created for a student if they have prior learning from multiple military branches.
 - a. To create a Transfer Institution Number in SHATRNS:
 - i. Enter a one up number in the Transfer Institution Number field.
 - ii. Enter in a one up number Attendance Period Number.
 - iii. Click the Go button.

iv. Click Save.

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b. Here is an Example Student with Multiple Transfer Institution Numbers:

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Seque	nce Number	Institution	Description				
		002981	Western Carolina University				
		<mark>2</mark> 999502	US Army				
		<mark>3</mark> 999501	US Air Force				
		<mark>4</mark> 999504	US Marine Corps				
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- 3. Multiple Attendance Period Numbers can be created if the student's prior learning covers multiple attendance periods.
 - a. While your cursor is in the key block of SHATRNS, enter the applicable Transfer Institution Number.
 - b. Then enter a one up number in the Attendance Period Number field.
 - c. Click the Go button.
 - d. Enter in attendance period required fields.
 - e. Click Save.

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Attendance Period: Number	2					
Get Started: Comple	te the fields above and click Go. To search by name, press TAB from an ID field, enter your search criteria,	and the	en press	ENTER	٦.	

f. Here is an Example of a student with multiple Attendance Period Numbers:

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-	Acti	vity Date 09/19/20	24 12:57:10 PM						CANCEL	SELECT

- 4. Best practice is to use option A listed above and go to the SHATRNS page to create the Transfer Institution Number and Attendance Period Number(s).
 - a. This is best practice so that the other SHATRNS required fields can be entered according to the campus's business practices.
 - i. The required Transfer Attendance Period section fields are Attendance Period, Effective Term, and Apply to Level.
 - 1. There is no set naming convention for the Attendance Period.
 - a. The campus can establish a business practice that is best.
 - b. The Attendance Period is displayed on the academic transcript.
 - c. Example Attendance Periods:
 - i. 1 and then a one up number.
 - ii. Military PL.
 - 2. If your campus enforces course shelf life, the effective term has to be the term the military prior learning training or experience was earned.
 - ii. The Transfer Degree, Attendance Begin Date, and Attendance End Date fields are optional fields.

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B. Enter JST Trainings and Experiences in SHATAEQ

The Banner Transfer Articulation Evaluation page (SHATAEQ) has one section called the Transfer Articulation Evaluation. This section has many columns. The columns to the left of the Articulate Ind column are used for entering the student's military training and experiences from the JST. The columns to the left of the Articulate Ind column are used to hold the results of the students prior learning transfer credit evaluation.

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a. When navigating into the SHATAEQ page, use the Institution Number created in SHATRNS for the military branch on the JST in the key block of SHATAEQ. Click the Go button.

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b. Enter the JST Military Training and Experiences into the following SHATAEQ columns:

i. <u>Attendance Period</u> – Select an attendance period created in SHATRNS for the military training and experiences on the JST. An attendance period is required.

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- ii. <u>Term</u> The term code is used to identify course equivalency rules in SHATATR. There needs to be an effective term equal to or less than this term in SHATATR in order for Banner to be able to evaluate the military prior learning for transfer credit.
 - 1. The term can be the term the student matriculated at your university if the military course equivalency rules in SHATATR have an older effective term.
 - a. If this effective term is possible, using the student's matric term ensures the military training and experiences will be articulated with the most recent military course equivalency rules.
 - 2. The term can be the effective term used in SHATATR when building the UNC System military course equivalency rules in Banner.
 - 3. Selecting a term that exists in SHATATR will allow the military prior learning information such as credit and title to auto populate in SHATAEQ when you are entering a student's JST information.

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- iii. <u>Level</u> The level set up in SOABGTA for the military branch.
 - 1. Click the ellipses for the Level field to open the levels setup for the military branch in SOABGTA.
- iv. The level can be manually entered or selected from the ellipse's popup window.

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<u>**Transfer Group and Transfer Primary Indicator**</u> – Enter in these fields only if the incoming military training or experience has multiple components.

- 1. The Transfer Group links the components together.
- 2. The Transfer Primary Ind tells Banner which component to put the transfer credit on.

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- v. <u>**Transfer Subject**</u> Use the UNC System military subject naming convention for military training or experiences. See <u>appendix D</u> for the naming convention.
 - 1. The Transfer Subject entered needs to match the format of the military training or experience subject in SHATATC/SHATATR.
 - 2. You can manually type in the Transfer Subject or click the Transfer Subject field ellipse to select the Transfer Subject from SHATATC or SHATATR.
 - 3. Best practice is to select the Transfer Subject from the ellipse drop down to SHATATC or SHATATR.

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- vi. <u>**Transfer Course**</u> Use the UNC System military course naming convention for military trainings or experiences
 - 1. The Transfer Course entered needs to match the format of the military training or experience course in SHATATC/SHATATR.
 - 2. You can manually type in the Transfer Course or click the Transfer Course field ellipse to select the Transfer Course from SHATATC or SHATATR.
 - 3. Best practice is to select the Transfer Course from the ellipse drop down to SHATATC or SHATATR.

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1	202460	01			PEDU	•••	1.000			Condi	(None)		
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- vii. <u>Transfer Grade</u> A grade is required on all military prior learning.
 - 1. Select a grade setup in SHATGRD for the military branch.

- 2. You can manually type in the Transfer Grade or click the Transfer Grade field ellipse to select the Transfer Grade from SHATGRD.
- 3. This grade is compared to the minimum grade for the course equivalency rule in SHATATR.

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				Ind			Hours			Grade	Levi	Abbrev			E_Term		
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- viii. <u>**Transfer Duplicate**</u> This is a code to distinguish if there is prior learning in the JST that has the same subject and course number.
 - 1. Duplicate prior learning courses must have a Transfer Duplicate indicator on each iteration of the course.
 - 2. Enter in a one up numeric code on each of the duplicate prior learning.

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Att Pe	Term	Le	Tra Group	Tran Prim Ind	Transfer Subject	Transfer Course	Trans Credit Hours	Tra Grade	Transfer Duplicate	Transfer Title	Articulate Ind	E¢ Le
1	202	UG			MOS	13B-005	3.000	Р	1	Cannon	(None)	
1	202	UG			MOS	18D-003	4.000	Ρ		Sargent	(None)	
1	202	UG			MOS	13B-005	3.000	С	2	Cannon	(None)	
											(None)	
4		Þ	4									

- ix. <u>Transfer Title</u> The UNC System military title naming convention for military training or experiences.
 - 1. The title can be manually entered.
 - 2. If you selected the Transfer Subject or Transfer Course from the validation table, the Transfer Title will auto populate from SHATATC/SHATATR.

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+ TRANS	FER AR	TICULAT	TION EVAL	UAT	ION							🗆 Mast	er 🏟 Settir
Attend Period	Term ,	Level	Trans Group	T P Ind	Transfer Subject	Transfer Course	Transfer Credit Hours	Transfer Grade	Tran Dupl	Transfer Title	Equiv Subject	Equ Level	Articulate Ind
1	202	01			PEDU	140	1.000	TP		Conditioning Exercise			(None)
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C. Perform an Articulation Evaluation for the JST

- a. The perform articulation is located in the Tools menu of SHATAEQ.
- b. Click Tools, Perform Articulation, Save.

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- TRA	NSFER A	ARTICU	LATION	EVALUA	TION										Master 🖏	About Banner
Att	Term	Le	Tran	Tran Prim	Trans	Trans	Trans Credit	Tran	Tran	Transfer Title	Articulate Ind	Equ	Equiv	Equiv	Equiv	OPTIONS
1.501111			Croup	Ind	Gabjoar	bourse	Hours	Grade	a a prime				Gubjear	oourse	Hours	Transfer Credit Articulation
1	202	01			HEED	112	2.000	TP		Health &	(None)					
1	202	01			PEDU	140	1.000			Conditioni	(None)					Equivalent Roll Info
4																Resize Transfer Window
																Resize Equivalent Window
																Perform Articulation
																Perform Unarticulation
																Load EDI/XML Transcript
																BANNER DOCUMENT MANAGEMENT
																Retrieve Documente All+R
-	<u> </u>															SAVE

- c. After a 'Perform Articulation' is run:
 - i. The Articulate Indicator column is updated.
 - ii. List of Valid Articulate Ind Values:
 - 1. <u>Successful</u> Set by Banner. This indicates that the prior learning has been articulated.
 - 2. <u>Articulate</u> Allowed to be manually entered. This indicates that you want Banner to articulate the prior learning.
 - 3. <u>Unarticulate</u> Allowed to be manually entered. This indicates that you want Banner to remove the course from having an articulated status.
 - Override Edit Can be set manually. This indicates you want to do an override to the default equivalency rule.
 - 5. <u>No equivalent</u> Set by Banner. Indicates the prior learning doesn't have have an institutional course equivalent.
 - 6. <u>Manual</u> Can be set manually. This indicates that you want to manually enter the equivalency information for the prior learning.
 - 7. <u>None</u> Means the prior learning has not been articulated.

Articulate I	nd
(None)	-
Articulate	
Unarticula	te
Override E	Edit
Successfu	ıl
No equiva	lent
Manual	
(None)	

iii. If the military training or experience has a course equivalency, the columns to the right of the Articulate Ind column are populated with the transfer credit awarded and the Articulate Ind is updated too Successful.

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TR/	ANSFER /	ARTICU	LATION	EVALUA	TION						~				Master 1	Settin	gs 🕻	Insert	Delete	C C	opy 🏾 🏹 Filter
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1	202	01			HEED	112	2.000	TP		Health &	Successful	U	HEED	112	2.000	TP	0	(None)	(None)	Y	Health an.
1	202	01			PEDU	140	1.000	TP		Conditioni	Successful	U	PEDU	140	1.000	TP	0	(None)	(None)	Y	Conditioni.
											(None)							(None)	(None)		
4		Þ																			•
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iv. If the military prior learning doesn't have a course equivalency or it wasn't entered in SHATATR, the Articulate Ind column displays 'No equivalent'.

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2	202420	01			HEED	112	2.000	TP		Health & Wellness	Successful	U	HEED	112	2.000	TP	0	(None)	(None)	Y	Health -
2	202260	01			MOS	00F001	3.000	TP		Communication skills	No equivalent							(None)	(None)		
2	202260	01			MOS	13R00430	3.000	TP		Communications	No equivalent							(None)	(None)		
2	202260	01			MOS	13S00140	3.000	TP		Oral and written communication	No equivalent							(None)	(None)		
2	202260	01			AR	TEST	3.000	TP		Test course not in SHATATR	No equivalent							(None)	(None)		
4		Þ	4	12							(None)							(None)	(None)		*
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- d. To move your cursor into the equivalency section of SHATAEQ, change the Articulate Ind to 'Override Edit' or 'Manual'.
 - i. Manual edits to the equivalencies can be made once you are in the equivalency section.

D: State Institution: 999902 US Amy Program: TARASPER ARTICULATION EXALUATION France Tanue Tanue <th>s Dinseit e Guiu Equiv Mode Repeat P 0 (None) (None)</th> <th>Delete Equiv Repeat System</th> <th>Start Copy Equi. Coun n in</th> <th>r Y. Fil Equiv tt Title</th>	s Dinseit e Guiu Equiv Mode Repeat P 0 (None) (None)	Delete Equiv Repeat System	Start Copy Equi. Coun n in	r Y. Fil Equiv tt Title
TABLESTER UNIC 10 UNIC	s Dinsett Equi Equiv Mode Repeat P 0 (None) (None)	Delete Equiv Repeat System) (None)	Equi t Coun n in	Equiv title
 International International Internatione International International International International Int	Equi Equiv Mode Repeat P 0 (None) (None)	Equiv Repeat System	t Coun	t Title
2 202420 01 HEED 112 2.000 TP Health & Wellness Successful U HEED 112 2.000 TP 2 202260 01 MOS 00F01 3.000 TP Communication skills No equivalent HEED 112 2.000 TP 2 202260 01 MOS 13R00430 3.000 TP Communication skills No equivalent HEED 112 2.000 TP 2 202260 01 MOS 13R00430 3.000 TP Communications Vol equivalent HE HE 112 2.000 TP 2 202260 01 MOS 13R00430 3.000 TP Communications Vol equivalent Vol equivalent <td< th=""><th>P 0 (None) (None)</th><th>) (None)</th><th></th><th></th></td<>	P 0 (None) (None)) (None)		
2 202260 01 MOS 00F01 3.000 TP Communication skills No equivalent 2 202260 01 MOS 13800430 3.000 TP Communications skills No equivalent 2 202260 01 MOS 13800430 3.000 TP Communications MOS MOS 13800430 3.000 TP Communications MOS 1300040 P Communications P Communications <td< td=""><td>(None)</td><td></td><td>y 1</td><td>Healt</td></td<>	(None)		y 1	Healt
2 202260 01 □ MOS 13R00430 3.000 TP Communications No equivalent ▼) (None)	;)	
2 202260 01 MOS 13S00140 3 000 TP Oral and written communication ArtiGulate	(None)) (None))	
	(None)) (None)	•)	
2 202260 01 C AR TEST 3.000 TP Test course not in SHATATR Unarticulate	(None)) (None))	
Override Edit	(None)) (None))	
5 4 Successur				+
N 4 1 of 1 N 10 Per Page No equivalent			Red	cord 3 o
Manual (Manual				

- e. Roll the evaluation results to the student's academic history record.
 - i. The roll to academic history functionality is located under Tools.
 - ii. Click Tools. Click Equivalent Roll Info to go to the Equivalent Course GPA/Roll to History page.

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- TRA	NSFER /	ARTICU	LATION	EVALUA	TION										Master 🗯	Display ID Image			
Att Per	Term	Le	Tran Group	Tran Prim	Trans Subject	Trans Course	Trans Credit	Tran Grade	Tran Dupli	Transfer Title	Articulate Ind	Equ Level	Equiv Subject	Equiv Course	Equiv Credit	Exit Ouick	flow		
				Ind			Hours								Hours	EAR GUICK	1044		-1
1	202				HEED	112	2.000	TP		Health &	Successful		HEED	112	2.000	About Ban	ner		
1	202				PEDU	140	1.000	TP			Successful		PEDU	140	1.000	0.000000			
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iii. For the History Indicator field of the Equivalent Roll section, select Roll to History. Then click Save.

× Ø ellucian	Transfer Articulation Evaluation S	HATAEQ 9.3.29 (GADEV2)	🔒 ADD		RELATED		s 🌲
ID: Boula	s, Karen Institution: 999501 US	Air Force Program:			(Start O	Ver
- EQUIVALENT COURSE	GPA/ROLL TO HISTORY		Master	Settings	Insert E Delete	🖥 Сору	👻 Filter
Equivalent Course GF	A						
Level	U						
		Transfer		Equivalen	t		
Attempted Hours		0.000			3.000		
Passed Hours		0.000			0.000		
Earned Hours		0.000			3.000		
GPA Hours		0.000			0.000		
Quality Points		.000			.000		
GPA		.000			.000		
🖌 🛋 1 of 1 🕨	Roll to History					Reco	ord 1 of 1
	Delete from History			0	Insert 🗧 Delete	Га Сору	Ϋ Filter
History Indicator	None						
							SAVE

iv. Banner will move the transfer credit to the student's academic history record, perform a gpa calculation, and display a saved message.

×	@ ellucian	Transfer Articulation Evaluation SHATAEQ 9 3.29 (GADEV2)	🔒 ADD 📲 RETRIEVE 🗸 RELATED 🌞 TOOLS 👍
	ID:	Boulas, Karen Institution: 999501	GPA calculation completed.
	Program:	US Air Forc	Saved successfully (1 rows saved)
Get	Started: Complet	e the fields above and click Go. To search by name, press TAB from an ID field, enter your se	arch criteria, and then press ENTER.

D. Additional Step to Check that All the JST Prior Learning Have a Rule in SHATATR

- a. This step is important for two reasons:
 - i. This makes sure all the students' military prior learnings have been evaluated for transfer credit.
 - ii. It keeps us in compliance with the military prior learning regulation that once credit is granted to a student that establishes the military course equivalency rule for all other students going forward.
- b. It is best practice for the campus to write a report that identifies prior learning in SHATAEQ that wasn't awarded credit because the prior learning doesn't exist in SHATATR.
 - i. This report should be specific to a student and the JST that was just articulated.
 - ii. Select the JST Transfer Institution with an Articulate Ind of No Equivalent and the Transfer Subject and Transfer Course does not exist in SHATATR.
 - iii. The list of prior learning that returns in the report should be evaluated for a military course equivalency rule.

E. Things to Note Regarding SHATAEQ

- a. An incoming military training or experience doesn't have to exist in SHATATR to be entered into SHATAEQ.
 - i. The course can be entered in SHATAEQ and then the transfer credit course equivalency rule can be built in SHATATRE.

- b. Options if a student has a military prior learning that isn't in SHATATR:
 - i. Enter the military prior learning into SHATAEQ and manually enter the course equivalency. Then build the military equivalency rule in SHATATR.
 - ii. Enter the military prior learning into SHATAEQ. Determine the equivalency status for the military prior learning and enter the equivalency rule in SHATATR. Perform a new transfer articulation for the student in SHATAEQ.
- c. Transfer courses cannot exist in both transfer articulation and academic history for the military transfer institution code.
 - i. If courses exist in academic history for the student, these courses must be rolled out of academic history and back into the transfer articulation page before additional work can be done in SHATAEQ.
 - ii. When prior learning exists in SHATAEQ, no adjustments are allowed to this prior learning in SHATRNS. Prior learning needs to be rolled to academic history for adjustments to be allowed in SHATRNS.
 - iii. Transfer credit for military prior learning is not printed on the academic transcript until the transfer credit is rolled to the student's academic history.
- d. If the Transfer Grade on the incoming prior learning is below the minimum grade indicated in SHATATR for the military equivalency rule, the course will not be granted credit.

F. Other Information

a. Credit award for military prior learning is reported to the Student Datamart (SDM) in the SDM snapshot Credit Award Other Feed.

Appendices

Appendix A: Example JST

		JOINT SERVIC TRANSCRIPT	ES	
	SUBJENT OF THE O		AND	
		UNOFFICIAL		
			Transcript Sent To:	
Name:	SOLDIER, I AM		SOLDIER, I AM	
SSN:	XXX-XX-XXXX			
Rank:	First Sergeant (E8)			
Status:	Active			
		Military Courses		
Military	ACE Identifier	Dates Taken	ACE	
Course ID	Course Title Location-Description-Credit A	Areas	Credit Recommendation	Level
750-BT	AR-2201-0399 V0 Basic Combat Training:	23-SEP-1990		
	Upon completion of the cour culture, mastery of individu: physical conditioning standa	se, the recruit will be able to demon- il and group combat skills including rds, and application of basic safety a	strate general knowledge of military org marksmanship and first aid, achieveme nd living skills in an outdoor environme	anization and nt of minima nt.
	• First Aid		1 SH	L
	Marksmanship		1 SH	L
	Outdoor Skills Practicum		1 SH	L
	 Personal Physical Conditi 	oning	1 SH	L
	(10/00)(10/00)			
7-12-C20-4	2A AR-1408-0200 V01 13- Adjutant General Officer I Center for Information Dom Fort Meade, MD	EP-1993 to 16-DEC-1993 Basic: nance		
	Upon completion of the cou activities, including classifi operational and supervisory	rse, the student will be able to writ cation, record keeping, career dev aspects of personnel administration s	e memos, letters, and reports; supervise relopment, awards, and transitions; ar ystems.	e personnel 1d describe
	 Business Communication 	1	3 SH	L
	 Office Administration 		2 SH	L
	 Personnel Supervision 		3 SH	L
	 Records Management 		1 SH	L
	(9/96)(9/96)			
		** PROTECTED BY FERPA	** 02	18/2016

SOLDIER, I	AM	P	age 2 of 7
DD-1512-0003	DD-1512-0003 V01 06-SEP-1995 to 21-DEC-1995 Defense Equal Opportunity Management Institute: Defense Equal Opportunity Management Institute Patrick AFB. FL		
	Upon completion of the course the student will be able to effectively communi- to communication; mediate conflict situations; recognize the influences of stere- skills; use persuasive speech; speak extemporaneously; demonstrate effective writing; prepare background papers, position papers, and official policy letter recognize individual differences and similarities in various environments; estable theories of motivation to groups; describe task functions in small group interact and informal groups; identify interpersonal and intrapersonal conflict; negotiate to systems; identify concepts and types of power; recognize stereotypes and the dynamics; communicate across differences of culture, gender, and race; rec- sexism, discrimination, and prejudice with particular attention paid to inst between concepts of culture and race; be cognizant of the history of racism in the racism where it exists; be knowledgeable about African American, Asian As- American history, sociology, and ethnicity and apply this information to content white experience in the United States and consider the dynamics of m administrative skills including action planning, intervention techniques, mana techniques; process assessment data, develop surveys and questionnaires; perfi- interpret survey data; present briefings as an equal opportunity staff advi- harassment on the individual, society, and unit readiness; define affirmative acti- demographic and social issues of Work Force 2000.	cate in small group otypes on perceptio re writing skills us ers; identify the nai- lish norms for group tion and differentiat e; apply the concep- effect of perception cognize differences titutional discrimin- ne military and iden merican, Jewish An- mporary issues; ide najority-minority r iging EO programs, orm a unit climate is ion goals and proce	s; identify barriers ns; use feedback ing short report ture of diversity; p dynamics; apply e between formal t of organization ns on intergroup between racism, ation; differentiate tify contemporary merican, and Arab ntify the majority elations; possess , and interviewing assessment and mpact of sexual sses; and use the
	Basic Communication Skills	3 SH	L
	+ Introduction To Ethnic And Gender Differences; Pluralism And Diversity or	3 SH	L
	Race, Ethnicity, and Gender • Introduction To Survey Methods And Analysis or Introduction To Social Science	1 SH	L
	 Introduction to Social Science or Introductinon to Behavioral Science 	3 SH	L
	Jewish Studies	1 SH	L
	Public Administration or Policy Implementation	3 SH	L
	+ Public Speaking, Rhetoric, Argument and Debate or Persuasive Techniques	2 SH	L
	Administrative Practices	1 SH	U
	 Applied Field Methods In Social Science 	1 SH	U
	 Communication And Presentation Skills 	1 SH	U
	 Field Study or Practicum in Social Science 	1 SH	U
	 Human Resource Management 	1 SH	U
	 Instructional Methods 	1 SH	U
	 Racism/Sexism In The Military 	1 SH	U
	(5/92)(5/92)		
SAM-C	DD-1408-0038 V01 05-MAR-1999 International Security Assistance Management CONUS: Defense Institute Of Security Assistance Management Wright-Patterson AFB, Dayton, OH		
	Upon completion of the course, the student will be able to understand and analy functions as implemented in international environments.	ze the acquisition a	ind supply-chain
	Supply Chain Management	3 SH	U
	(4/00)(4/00)		
DD-1512-0004	DD-1512-0004 V01 25-OCT-1999 to 05-NOV-1999 Equal Employment Opportunity (EEO) Specialist: Defense Equal Opportunity Management Institute		
	** PROTECTED BY FERPA **		02/18/2016

SOLDIER, I	AM		Page 3	of 7
	Upon completion of the course, the student will be able to relate effectivel understand and address personal and institutionalized forms of discrimination for resolving individual or group problems in organizational settings	ly to others from o n and develop and :	liverse back implement s	agrounds, strategies
	Cultural Diversity	1 SH		T
	 Interpersonal Relationships In Organizations 	3 SH		U
	(3/01)(3/01)			
QTC-010	AR-1406-0193 V01 19-MAR-2001 to 23-MAR-2001 Facilitator: NGB Professional Education Center Camp Robinson AR			
	Upon completion of the course, the student will be able to facilitate meeting: management, team building, group dynamics, adult and experiential management.	s. Knowledge and s learning, commun	skills includ iication, ar	le meeting id conflict
	Small Group Communication	3 SH		L
	(6/98)(6/98)			
7-12-C23C 7-12-C23	AR-1408-0201 V02 16-JUL-2001 to 27-JUL-2001 Adjutant General Officer Advanced Reserve Component Phase 2: Adjutant General School Ft Jackson SC			
	Upon completion of the course, the student will apply basic supervisory skill:	5.		
	 Personnel Supervision 	2 SH		L
	(9/97)(9/97)			
DINFOS-PAOQ	CDD-0504-0024 V01 02-AUG-2004 to 13-AUG-2004 Public Affairs Officer Qualification: Defense Information School Ft. Meade, MD			
	Upon completion of the course, the student will have the skills to manage a processes and techniques, direct internal and external communications, an public affairs office.	public affairs offic id manage media	e, plan and communica	supervise tion for a
	 News Writing And Editing 	3 SH		L
	Principles Of Public Relations	3 SH		L
	Public Speaking	1 SH		L
	Advanced Public Kelations	3 SH		U
	(2/05)(2/05)			
	Military Experience			
Occupation ID	ACE Identifier Dates Held Title Description-Credit Areas	ACE Credit Recommen	dation	Level
MOS-09S10 Duty	NONE ASSIGNED 01-JAN-2005 Officer Candidate School: Provides training to become a commissioned officer in the U.S. Army.			
	** PROTECTED BY FERPA **		02/1	8/2016

SOLDIER, I	AM	Р	age 4	of 7				
21B10	MOS-21B-001 01-MAR-2005							
Primary	Combat Engineer:							
	Engages in vertical, road, bridge, and airfield construction and rigging, bridging, and demolition activities. Has knowledge of the hardware and associated and software of the integrated communication system, FBCB2, which enables real-time battlefield communications. Uses system for command, control, and information purposes. Assists combat engineers, bridge, and powered-bridge specialists in performance of duties; reads, interprets, and plots maps, overlays, and photos; assists with tactical operations; and uses hand tools and engineering tools.							
	 Credit may be granted on the basis of individualized assessment of the student 	0 SH		L				
	(9/04)(11/10)							
MOS-12B10	NONE ASSIGNED 01-MAR-2005							
Duty	Combat Engineer:							
	Engages in vertical, road, bridge, and airfield construction and rigging, bridging, and demolition activities. • None							
42A40	MOS-42A-001 01-JAN-2011							
	Human Resources Specialist:							
	Participates in occupational classification and management of human resour maintaining personnel records and processing personnel actions for service mereports on staffing levels and status of personnel; evaluates personnel qual prepares and processes requests for transfer or reassignment; processes clas prepares orders and requests for orders; prepares and maintains officer and evaluations; transfers records; processes soldiers for separation and personnel evaluations; transfers records; processes soldiers for separation and personnel service center level procedures and actions; processes applications for officer flight training, and other training; processes recommendations for awa to reenlistment and suspension of favorable personnel actions; initiates app monitors appointment of line of duty, survivor assistance, and summary co- investigations; processes deployment forms; prepares letters of sympathy to and forms in draft and final copy; posts changes to Army regulations and maintains files on an automated data processing system; applies knowledge Freedom of Information and Privacy acts. Provides technical guidance and t specific personnel functions in a small human resource office, battalion, and activity; advises commanders on soldiers and personnel readiness and streto units; reviews consolidated reports, statistics, applications, and prepares reco to higher headquarters; reviews and prepares reports and data on staffing le assignments of enlisted personnel; reviews cyclic and other reports to asset liaison with servicing data processing facility and field managers of inten assurance procedures; advises commander, adjutant, and other staff members activities.	rces; supervises activ tembers and their fan ifications for special ssification/reclassific nlisted personnel rec nitiates, monitors, a retirement; processes for officer candidate s rds and decorations; plications for passpo urt officers; process next of kin; types co d other publications; ge of provisions and raining to subordinat d human resource s agth levels of suppo mmendations for per evels of personnel ar is systems performan faced systems. Sup s on human resource	vities inc nilies. P. assignm ation act ords; pre- nd proce- and exe- chool, w processe ts and v es line o prepare- l limitati- tes. Sup- ervices s rted repo- sonnel ac- did makes ace; main- pervises adminis	eluding repares ients; ions; epares esses cutes arrant is bars visas; of duty dence is and ons of ervises upport orting ctions is duty ntains quality tration				
	Business Communications	3 SH		L				
	Office Administration	7 SH		L				
	 Word Processing or Computer Applications 	3 SH		L				
	 Field Experience In Management 	3 SH		U				
	 Human Resources Management 	3 SH		U				
	 Management 	3 SH		U				
	(9/04)(9/04)							
MOS-35L10	NONE ASSIGNED 21-JUL-2014							
Primary	Counter Intelligence Agent:							
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SOLDIER, I AM

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JST Official Transcript Explanation

The American Council on Education (ACE) is the nation's unifying voice for higher education. ACE serves as a consensus leader on key higher education issues and seeks to influence public policy through advocacy, research, and program initiatives. ACE's Military Programs evaluates formal service courses and occupations approved by a central authority, employing the services of teams of subject-matter specialists from colleges and universities (professors, deans, and other academicians) that, through the discussion and the application of evaluation procedures and guidelines, reach consensus on content, description, and amount of credit to be recommended for selected courses and occupations. For comprehensive information on the ACE Military Evaluation process, consult the Course and Occupation Evaluation Systems, described in the online Guide to the Evaluation of Educational Experiences in the Armed Services at: http://www.acenet.edu/higher-education/topics/Pages/College-Credit-for-Military-Service.aspr).

ACE, the American Association of Collegiate Registrars and Admissions Officers (AACRAO), and the Council for Higher Education Accreditation have developed a set of guidelines contained in the Joint Statement on the Transfer and Award of Credit (http://www.acenet.edu/newsroom/Pages/Joint-Statement-on-the-Transfer-and-Award-of-Credit.aspx) that are intended to serve as a guide for institutions developing or reviewing policies dealing with transfer, acceptance and award of credit for courses and occupations completed in a variety of institutional and extrainstitutional settings, including the military. More information on guidelines for awarding credit for courses and occupations appearing on JST transcripts is contained in The AACRAO 2003 Academic Record and Transcript Guide.

Service members may request copies of JST transcripts directly from the Operation Centers at https://jst.doded.mil. ACE does not issue these transcripts or make any adjustments to missing or incorrect information contained in them. Service members must contact the respective service specific Operations Centers for adjustments or corrections to the transcripts. Colleges and universities may also receive web-based official copies of these documents by contacting the JST Operations Center at jst@doded.mil.

Understanding JST Transcripts

The full exhibit and description for courses and occupations listed on JST transcripts can be found in the Guide to the Evaluation of Educational Experiences in the Armed Services which is available only online at: (http://www.acenet.edu/news-room/pages/military-guide-online.aspx) and updated on a daily basis as new courses and occupations are evaluated for recommended credit.

Key to transcript terms:

Military Course ID - This is the number the military service has assigned for this particular course. SH - Semester hours.

ACE Identifier - The number ACE assigns a particular course. Courses are identified by a 2-letter prefix that designates the military service (AF - Air Force, AR - Army, CG - Coast Guard, DD - Department of Defense, MC - Marine Corps, and NV - Navy), followed by a unique eight-digit course identifier.

ACE Credit Recommendation is listed in semester hours, in the following categories:

V = Vocational; L = Lower level (freshman or sophomore level); U = Upper level (Junior or Senior Level); G = Graduate level.

Dates Taken/Dates Held - Courses and occupations will normally have a start and end date that will show the time period the course was completed or the occupation was held.

Location - Valid location(s) where the course was completed.

Occupational Codes: Army MOS

MOS - Army MOS has 5 digits. The first 3 digits identify the occupational specialty and the last 2 digits identify the skill level (E1-E4 = skill level10; E5 = skill level 20; E6 = skill level 30; E7 = skill level 40; E8 - skill level 50; E9 = skill level 60).

Navy Rates and Ratings:

NER - Navy enlisted rates are occupation identifications assigned to personnel at paygrades E-1 to E-9. Each general rate involves the performance of entry-level tasks and leads to one or more ratings. Career patterns from recruit to master chief petty officer are identified by 4 to 5-digit codes. NEC - The NEC Structure supplements the Enlisted Rating Structure by identifying skills requiring more specific identification than that provided

by general rates and ratings and that are not rating-wide requirements. Selected NECS have been evaluated by ACE to date.

LDO, NWO - Limited Duty Officer, Navy Warrant Officer - Technical officer specialists who perform duties that are technically oriented, with skills acquired through experience and training that are limited in scope to other officer categories. These specialities are normally identified by 4 digits, each successively providing more precise identification of the individual holder.

Marine Corps:

MCE - an MOS has 4 digits and a descriptive title; the first 2 digits normally describe the occupational field and the last 2 digits identify the promotional level and specialty within the occupation.

MCO - officer MOS.

Coast Guard:

CGA - Coast Guard officer aviation competencies.

CGR - Enlisted rating structure used for classified enlisted personnel and qualifications, with career levels from recruit to master chief petty officer.

CGW - Coast Guard Warrant Officers are technical officer specialists who perform duties that are technically oriented and acquired through experience and training that is limited in scope and relation to other officer categories.

MATMEP - Maintenance Training Management and Evaluation Program, a standardized, documentable, level-progressive, technical skills management and evaluation program for enlisted aviation technical maintenance training. The Summary sheet submitted by the service member lists the current level of training completed and should be used by the evaluator to verify the attained level in awarding credit.

DANTES - The Defense Activity for Non-Traditional Education Support maintains the educational records of the service members who have completed DANTES subject Standardized Tests (DSSTs), CLEP examinations, and GED tests. For examinations administered at military installations, results of these tests may appear on JST transcripts for consideration in the award of the recommended credit. However, individual colleges and universities may reserve the right to request official scores directly from ETS or DANTES, to confirm completion of these exams and the credits recommended. COLLEGE LEVEL EXAMINATION PROGRAM (CLEP) - The College-Level Examination Program or CLEP provides students of any age with the opportunity to demonstrate college-level achievement through a program of exams in undergraduate college courses. There are 2,900 colleges that grant credit and/or advanced standing for CLEP exams.

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SUMMARY

			1	<u> </u>			
Name: SOLDIER, I A	М		SSN: XXX-XX-XXXX				
ACE Exhibit Number	Military Course Number	Title / Subject		Date	Credit	Level	SOC Course Category Code
AR-2201-0399	750-BT	Basic Combat Tr	raining	23-SEP-1990			
		First Aid Marksmanship Outdoor Skills P Personal Physica	racticum al Conditioning		1 1 1	L L L L	
AR-1408-0200	7-12-C20-42A	Adjutant Genera	l Officer Basic	16-DEC-1993			
		Business Comm Office Administ Personnel Super Records Manage	unications ration vision ement		3 2 3 1	L L L L	
DD-1512-0003	DD-1512-0003	Defense Equal O Institute	Defense Equal Opportunity Management Institute				
		Basic Communi Introduction To Differences; Plu	cation Skills Ethnic And Gender ralism And Diversity or Race,		3 3	L L	
		Ethnicity, and G Introduction To	ender Survey Methods And		1	L	
		Introduction to S	Social Science or Introductinon		3	L	
		Jewish Studies Public Administ	ration or Policy		1 3	L L	
		Public Speaking Debate or Persu	, Rhetoric, Argument and asive Techniques		2	L	
		Administrative F Applied Field M Communication Field Study or P Human Resource	Practices lethods In Social Science And Presentation Skills racticum in Social Science e Management		1 1 1 1	U U U U U U	MG201A/MG201B
		Instructional Me Racism/Sexism	thods In The Military		1 1	U U	Education
DD-1408-0038	SAM-C	International Sec CONUS	writy Assistance Management	05-MAR-1999			
		Supply Chain M	anagement		3	U	Logistics

Level: V=Vocational Certificate L=Lower Division Baccalaureate/Associate Degree U=Upper Division Baccalaureate G=Graduate This transcript represents credits RECOMMENDED by the American Council On Education (ACE) and is provided for your information and academic advisement, but is not an official component of the JST transcript.

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Appendix B: Example Banner Academic Transcript Example of credit awarded to a student for prior military learning entered and articulated in Banner.

910 Raleigh Rd					
Chapel HIll, NC 27514		SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
United States of America					
		Transfer In	nformation continued		
Course Level: Undergraduate					
First Admit: Fall Semester 2016		COMM 240	News Editing	3.00 TP	
Last Admit: Spring Semester 2019		COMM 275	Crisis Communication	3.00 TP	
		COMM 401	Argumentation and Debate	3.00 TP	
Primary Degree Sought:		COMM 410	Communication Internship	3.00 TP	
Bachelor of Arts		MGMT 340	Project Management	3.00 TP	
Major : English & Literatur	e	MGMT 470	Strategic Management	3.00 TP	
5		Ehrs: 18.	.00 GPA-Hrs: 0.00 QPts: 0.	00 GPA: 0.00	
Events: EPP course completion					
Decision: COMPLETED	Grade: A	Military Cr	rd US Coast Guard		
EPP course completion					
Decision: IN PROGRES	Grade: S	ANTH 210	Introduction to Anthropolog	y 3.00 TP	
		ANTH 310	Cross Cultural Studies/Anth	ro 3.00 TP	
Comments:		ENEC 200	Environment	3.00 TP	
EPP course completed 5/1/19		ENGR 101	Intro to Engineering&Prob S	lvn 1.00 TP	
EPP course completed Fall 2018		ENGR 206	Proh & Stats for Engineers	3 00 TP	
err course compreted ruli 2010		FORS 200	Intro to Eorensic Science	3 00 TP	
		Ehrs: 16	AG GPA-Hrs: A AG OPts: A	00 GPA: 0 00	
	CRED GRD		.00 GFA-III 5. 0.00 QFLS. 0.	00 GFA. 0.00	
5656 NO. 66682 11122	CRED GRD	Fall 2018	US Coast Guard		
TRANSFER CREDIT ACCEPTED BY THE INSTITUT	ION:	HEED 112	Health and Wellness	2.00 TP	
		PEDU 140	Conditioning Exercise	1.00 TP	
1 East Carolina Unive	rsitv	Ehrs: 3	.00 GPA-Hrs: 0.00 OPts: 0.	00 GPA: 0.00	
	·		-		
ACCT 211 Princ Of Acct I	3.00 TP	INSTITUTION	N CREDIT:		
ACCT 211 Principles of Accounting	I 3.00 TP				
ENGL 1XXX Funky English Mess	6.00 TP				
Ehrs: 12.00 GPA-Hrs: 0.00 OPts:	0.00 GPA: 0.00	Fall Semest	ter 2016		
		EPP Course	Completed		
Military US Air Force		College o	of Arts & Sciences		
		Undeclare	ed		
MGMT 340 Project Management	3.00 TP	ACCT 211	Financial Accounting	3.00 A	12.00
POLI 430 International Politics	3.00 TP	ACCT 311	Intermediate Accounting T	3.00 B	9.00
SOCI 210 Principles of Sociology	3.00 TP	E ENGL 110	English Composition I	4.00 C	8.00
SOCI 210 Principles of Sociology	3 00 TP	T MATH 121	Intro to College Algebra	4.00 C	8.00
Ehne: 0.00 GDA-Hne: 0.00 OPte:	A AA GDA: A AA	MATH 120	Precalculus Mathematics I	3 00 0	12.00
21113. 5.00 GPA-1113. 0.00 QPCS.	0.00 GFA. 0.00	Fhrm 125	nc: 17 00 GDA_Hnc: 17 00 ODtc:	10 00 GDA-	2 99
Militany US Ain Fonce		Good Stand	ing	49.00 GPA.	2.00
Military 05 All Porce		Good Stand.	Ing		
RADM 215 Business Communications	3 00 TD	Spring Sem	ester 2017		
COMM 235 Public Pelation/Adventisi	ng 3.00 TP		of Ants & Sciences		
MGMT 420 Opganizational Pobauian	2 00 10	Undoclary	ad		
MGMT 470 Strategic Management	2 00 10	DTOL 110	Cononal Piology T ST	1 00 1	16 00
MGMT 470 Strategic management	3.00 IP	BIUL 110	Deneral Biology 1-51	4.00 A	10.00
MUTC 570 Evadementals of Marketing	ns 3.00 IP	BIUL 150	Principles of Biology 1	4.00 8	12.00
FUNDAMENTALS OF MARKeting	3.00 IP	SPAN 110	Elementary Spanish I-SI	3.00 0	6.00
Enrs: 18.00 GPA-Hrs: 0.00 QPts:	0.00 GPA: 0.00	SPAN 120	Elementary Spanish II	3.00 A	12.00
Annual Constitution of the second second		Ehr	rs: 14.00 GPA-Hrs: 14.00 QPts:	46.00 GPA:	3.28
Army credit US Army		Good Stand:	ing		
CONIINUED ON NEXT C	ULUMN ***********	Last Stand	ing: Good Standing		
		***********	CONTINUED ON PAGE 2		*****

Appendix C: Banner Academic Transcript Information in the Student Data Mart

Transfer credit awarded to a student for military training and/or experiences that appear on a student's academic transcript will display in the SDM in the Credit Award Other Feed of snapshots.

Example of a Banner Academic Transcript and SDM Credit Awarded Other Feed:

Banner Academic Transcript:

				SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
Course Leve	1: Undergraduate						
Only Admi	t: Spring Semester 2021						
				INSTITUTION C	REDIT:		
Primary Degre	ee Sought:						
Bachelor of 1	Science			Spring Semest	er 2021		
	Major : Psychology			College of	Hum & Social Sci		
	, ,			Psychology			
SUBJ NO.	COURSE TITLE	CRED GRD	PTS R	PSYC 300	test	3.00 A	12.00
				PSYC 310	Theories of Personality	3.00 B	9.00
				PSYC 345	Positive Psychology	3.00 C	6.00
TRANSFER CREE	DIT ACCEPTED BY THE INSTITUTION:			PSYC 370	Introduction to Biopsychology	/ 3.00 B	9,00
				PSYC 420	Sensation & Perception	3.00 B	9.00
01/19-12/20	Cleveland Community Coll	ege		Ehrs:	15.00 GPA-Hrs: 15.00 OPts:	45.00 GPA:	3,00
	,	-0-		Good Standing			
BTOL 150	Principles of Biology I	3.00 TP					
BTOL 150	Principles of Biology I Lab	1.00 TP		Summer Sessio	n 2021		
BIOL 160	Principles of Biology II	3.00 TP		College of	Hum & Social Sci		
BTOL 160	Principles of Biology II Lab	1.00 TP		Psychology			
CSC 100	Intro To Computers	3.00 TP		COHE 200	Intro, to Community Health	3.00 B	9.00
ENGI 110	English Composition I	3.00 TP		PSYC 381	Child & Adolescent Mental Hlt	th 3.00 B	9.00
ENGL 120	English Composition II	3.00 TP		Ehrs:	6.00 GPA-Hrs: 6.00 OPts:	18.00 GPA:	3.00
ENGL 321	American Literature I	3.00 TP				20100 01111	
GSTU 200	Spanish Lab T	1.00 TP					
HTST 110	World History To 1600	3 00 TP		Fall Semester	2021		
MATH 129	Precalculus Mathematics T	4.00 TP		College of	Hum & Social Sci		
PHTI 320	Introduction To Ethics	3.00 TP		Psychology			
PSVC 210	General Psychology	3.00 TP		PHTI 110	Critical Thinking	3.00 B	9.00
PSVC 331	Developmental Psychology	3.00 TP		PSYC 320	Theories of Learning	3.00 B	9.00
SOCT 210	Principles Of Sociology	3.00 TP		PSYC 380	Behavior Modification	3.00 B	9.00
SOCT 330	Marriage & Family Relations	3.00 TP		PSVC 422	Abnormal Psychology	3.00 4	12.00
SPAN 110	Elementary Spanish T	3 00 TP		Fhrs:	12 00 GPA-Hos: 12 00 OPts:	39 00 GPA-	3 25
SPEE 200	Introduction To Speech	3 00 TP		Dean's List	12.00 dr.A.m.3. 12.00 gr.C3.	55100 GFA1	5.25
STAT 202	Basic DrobabilityStatistics	4 00 TP		Good Standing			
UNTV 110	University Studies	1.00 TP		dood Scanding			
Ehrs: 54 0	A GPA-Hest A AA OPts A AA	GPA: 0.00		Snring Semest	er 2022		
211 3. 94.0	0 GrA-III 3. 0.00 GrC3. 0.00	0.00		College of	Hum & Social Sci		
Military	US Manine Corns			Psychology	num a social sci		
HALLCON Y	os nar are corps			MUST 225	A Hist of Jazz in Amer Cultur	A 3 99 A	12 00
COHE 200	Intro to Community Health	1 00 TD		DSVC 305	Writing for Psychology	3.00 H	0.00
CD1C 370	Coitical Tes/Coiminal Justice	3 00 TP		PSVC 360	Social Psychology	3.00 0	3.00
MGMT 302	Disaster Management	3.00 TP		SHEK 230	Introduction to Social Work	3.00 0	12.00
MGMT 490	Leadership and Communication	3 00 TP		Ehre.	9 99 GPA-Host 9 99 OPtst	27 00 GPA-	3 00
PEDII 100	Individual Phys Educ Act	3 00 TP		Good Standing	5.00 dr.X m 3. 5.00 gr (3.	27.00 014.	5.00
Ebos: 13.0	A GDA_Host A AA ADtst A AA	GDA: 0.00		doou scanaring			
LIII 3. 15.0	0 GFA-1113: 0.00 GFC3: 0.00	GFA. 0.00		Summar Saccio	n T 2022		
Military	US Coast Guard			College of	Hum & Social Sci		
military	US COase duard			Developer of	HOW & DOCTOT DCT		
CSC 201	Comp Ong & Anchitecture T	3 00 10		PSYCHOTOBY	Statistics for Deuchology	4 00 E	0 00
CSC 201	Comp org a Architecture 1	3.00 TP		DEVC 300	Stress Management and Wallow	4.00 -	6.00
Ebre: 6.0/	6 60 4 Host 0 00 00to 0 00	GDA: 0.00		**********	******** CONTINUED ON DAGE 3	**********	*******
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	CONTINUED ON NEXT COLUMN						

SDM Credit Awarded Other Feed:

CREDIT AWARDED OTHER STAGI	ING				6
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1. Datasets 2. Data To Display	2b. Sorting and Aggregation 3	. Data Filters 4. Result	s		
🔀 Excel 📆 PDF 🔊 HTML	📄 TXT 📴 CSV Header/Footer 🗸			💾 Save	Report Id: 12774
ATTENDANCE_PERIOD	COURSE_KEY	COURSE_NUMBER	COURSE_SUBJECT_CODE	COURSE_FULL_NAME	COURSE_SU
01/19-12/20	160BIOL	160	BIOL	Principles of Biology II	-
01/19-12/20	160LBIOL	160L	BIOL	Principles of Biology II Lab	
01/19-12/20	100CSC	100	CSC	Intro To Computers	
01/19-12/20	200SPEE	200	SPEE	Introduction To Speech	
01/19-12/20	110ENGL	110	ENGL	English Composition I	
01/19-12/20	120ENGL	120	ENGL	English Composition II	
01/19-12/20	321ENGL	321	ENGL	American Literature I	
01/19-12/20	110HIST	110	HIST	World History To 1600	
Military	200COHE	200	COHE	Intro. to Community Health	
Military	100PEDU	100	PEDU	Individual Phys Educ Act	
Military	490MGMT	490	MGMT	Leadership and Communication	
Military	302MGMT	302	MGMT	Disaster Management	
Military	370CRJC	370	CRJC	Critical Iss/Criminal Justice	
4					•

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CREDIT AWARDED OTHER STAGING

	1. Datasets	2. Data To Display	2b. Sorting and Age	pregation 3. Data	Filters 4. Results					
😰 Excel 📜 PDF 🔁 HTML 📄 TXT 🚾 CSV Header/Footer 🇹 🔚 Save Report										4
	SENDING_I	NST_CODE SE	NDING_INST_D	SENDING_FICE	SENDING_COURSE_SUBJ	SENDING_COURSE SENDING_C		SENDING_FULL	_cc)(
ľ	005140	Cle	eveland Commun	008082	BIO	112	4	General Biology I	1 4	ь.
	005140	Cle	eveland Commun	008082	CIS	110	3	Introduction to Co	m	
	005140	Cle	eveland Commun	008082	COM	231	3	Public Speaking		
	005140	Cle	eveland Commun	008082	ENG	111	3	Writing and Inquir	iy -	
	005140	Cle	eveland Commun	008082	ENG	112	3	Writing / Researc	h	
	005140	Cle	eveland Commun	008082	ENG	231	3	American Literatu	ire	
	005140	Cle	eveland Commun	008082	HIS	111	3	World Civilization	s	i
ľ	999504	US	S Marine Corps	999504	AR	22010399V01	4	Basic Combat Tra	air	
ļ	999504	US	S Marine Corps	999504	AR	22010399V01	4	Basic Combat Tra	air	
	999504	US	S Marine Corps	999504	AR	07020032V01	3	Structured Self D	e١	
	999504	US	S Marine Corps	999504	MOS	11B005	15	Infantryman		
	999504	US	S Marine Corps	999504	MOS	11B005	15	Infantryman	-	r
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Appendix D: Formatting Convention for Military Training and Experiences

Banner Field	JST Field	Format
Subject	The prefix of the ACE Identifier	-The ACE Identifier's 2-letter prefix that designates the military service: AF - Air Force AR - Army CG - Coast Guard DD - Department of Defense MC - Marine Corps NV - Navy -Include only the 2 character ACE Identifier prefix -Letters should be capitalized This is the Banner default -Examples: AR-2201-0399 V01 = AR MOS-11B-005 = MOS
Course	The digits course identifier of the ACE Identifier	 Enter in the digits from the ACE ID that follows the 2 character prefix for trainings and 3 characters for experiences You can leave out any hyphens Include the version number if the ACE ID has a version number Leave out space before the version number Letters should be capitalized -This is the Banner default Examples: AR-2201-0399 V01 = 22010399V01 MOS-11B-005 = 11B005 For military experiences add the 2 digit Occupation ID suffix to the end of the ACE ID digits -Example: <u>ACE ID</u> <u>Occupation ID</u> <u>Course Field</u> * MOS-11B-005 11B10 11B00510 * MOS-11B-005 11B20 11B00520 * MOS-11B-005 11B30 11B00530 Note: If the military experience does not have an ACE ID and the campus wants to enter in an equivalency rule, enter in the Occupation ID
Title	Course Title or Title	-Use the Course Title for Military trainings -Use the Title for Military experiences -Spell out name where possible -Use standard abbreviations where necessary -Mixed case is recommended -Examples: Basic Combat Training Infantryman