

# **Purchasing Authority**

Revised 5/5/2025

## **Purchasing Benchmark Tiers**

2

80M

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1.

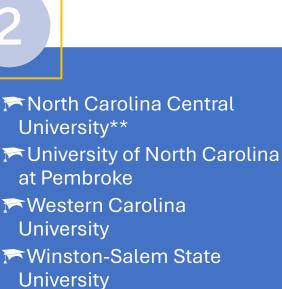
\$80M

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- Appalachian State University
- 🎓 East Carolina University
- North Carolina Agricultural
  & Technical State University
- **NC** State University
- University of North Carolina at Chapel Hill
- University of North Carolina at Charlotte
- University of North Carolina at Greensboro
- University of North Carolina Wilmington



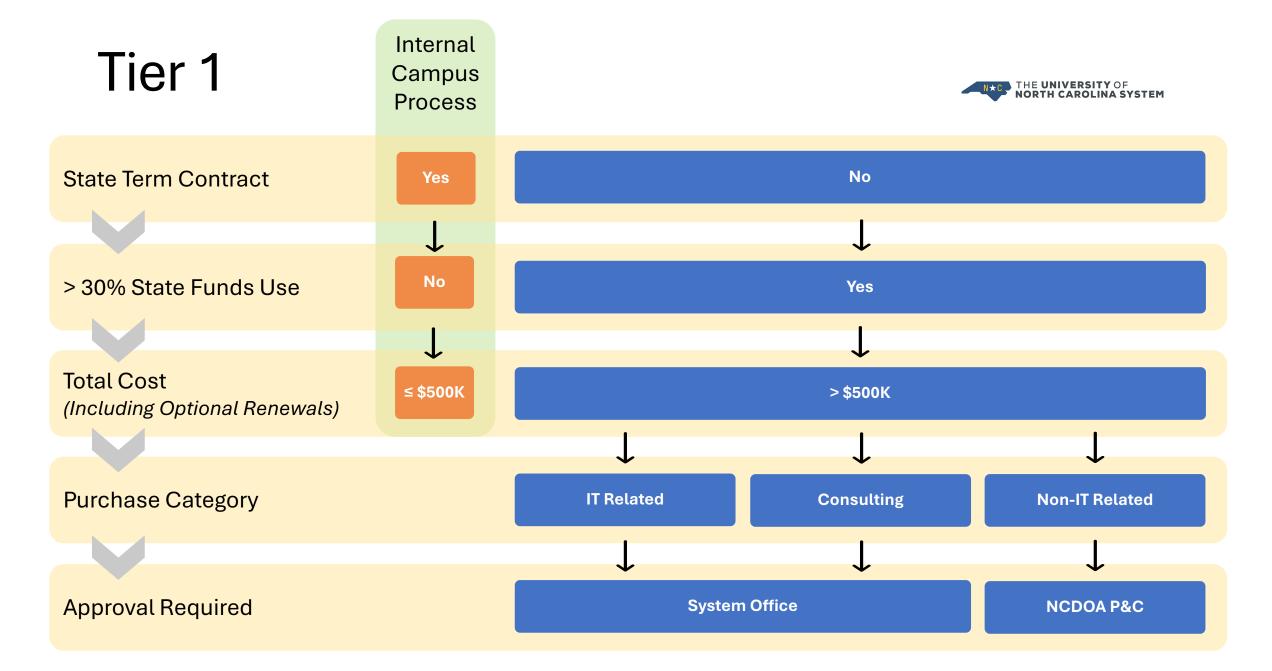


FElizabeth City State University Fayetteville State University North Carolina School of Science & Mathematics \$80M **PBS North Carolina\*** Tuniversity of North Carolina Asheville V This is the second seco eneral Fund School of the Arts This is the second seco System Office\*

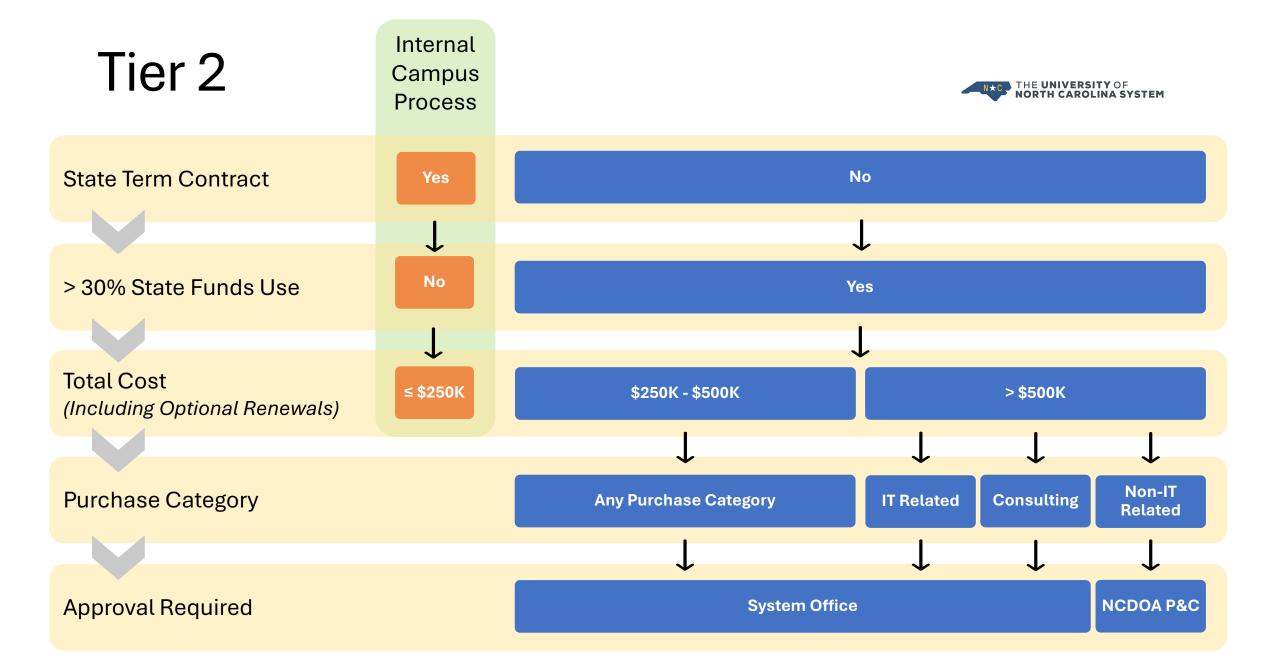
\*Requires System Office approval on all purchases > \$29K

\*\*Requires System Office approval on purchases over Tier 3 benchmark, effective 3/12/25

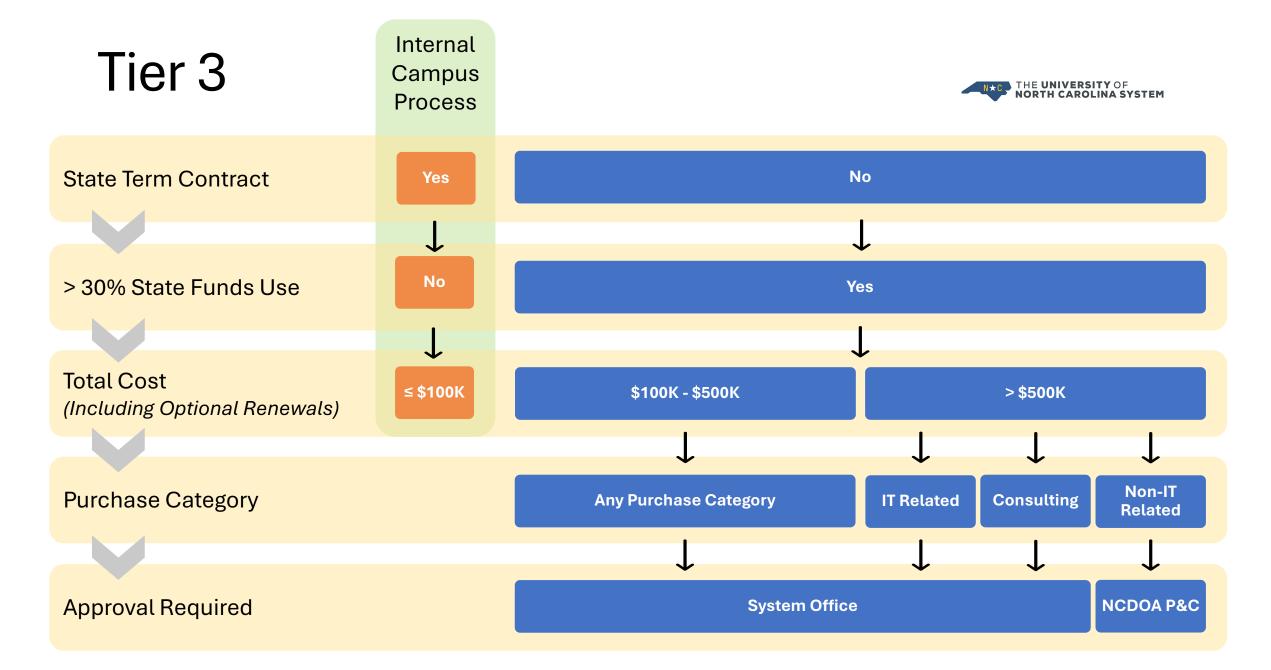
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All purchases > \$1M must have the contract reviewed by the institution's GC and submit a <u>NCDOA P&C High Value Form</u>



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# **Approval Processes**

## **UNC System Office**

#### Workflow (Automated Webform)

- Purchasing Approval Form submission
- Institution's Purchasing Director endorsement
- Institution's CFO endorsement
- System Office Purchasing Director review
- System Office CFO review
- Approved/Denied package returned to institution

### **NCDOA Purchase & Contract**

#### Workflow (eProcurement)

- Visit <u>Procurement Information Portal (PIP)</u> for instructions (Strategic Sourcing)
- ePro form submission
- P&C review
- Approved/Denied in *My Documents* portlet in ePro