

Purchasing Authority

Revised 5/5/2025

Purchasing Benchmark Tiers

2

80M

\$

1.

\$80M

Fund

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- Appalachian State University
- 🎓 East Carolina University
- North Carolina Agricultural
 & Technical State University
- **NC** State University
- University of North Carolina at Chapel Hill
- University of North Carolina at Charlotte
- University of North Carolina at Greensboro
- University of North Carolina Wilmington



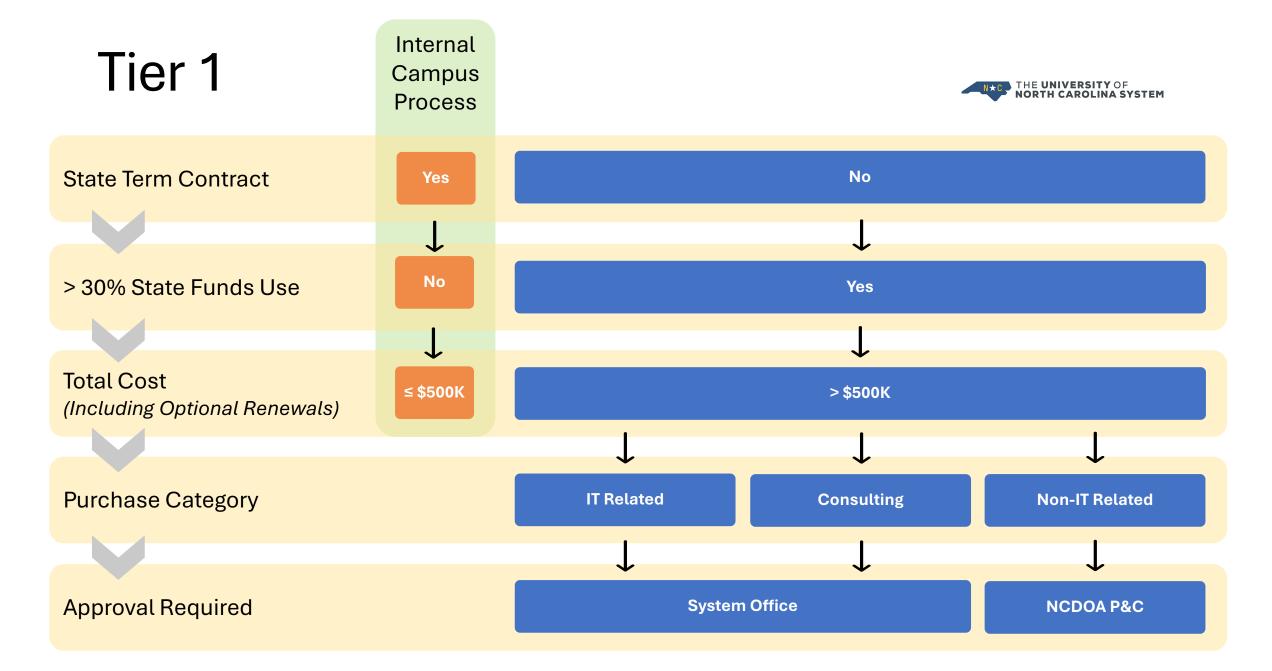


FElizabeth City State University Fayetteville State University North Carolina School of Science & Mathematics \$80M **PBS North Carolina*** Tuniversity of North Carolina Asheville V This is the second seco eneral Fund School of the Arts This is the second seco System Office*

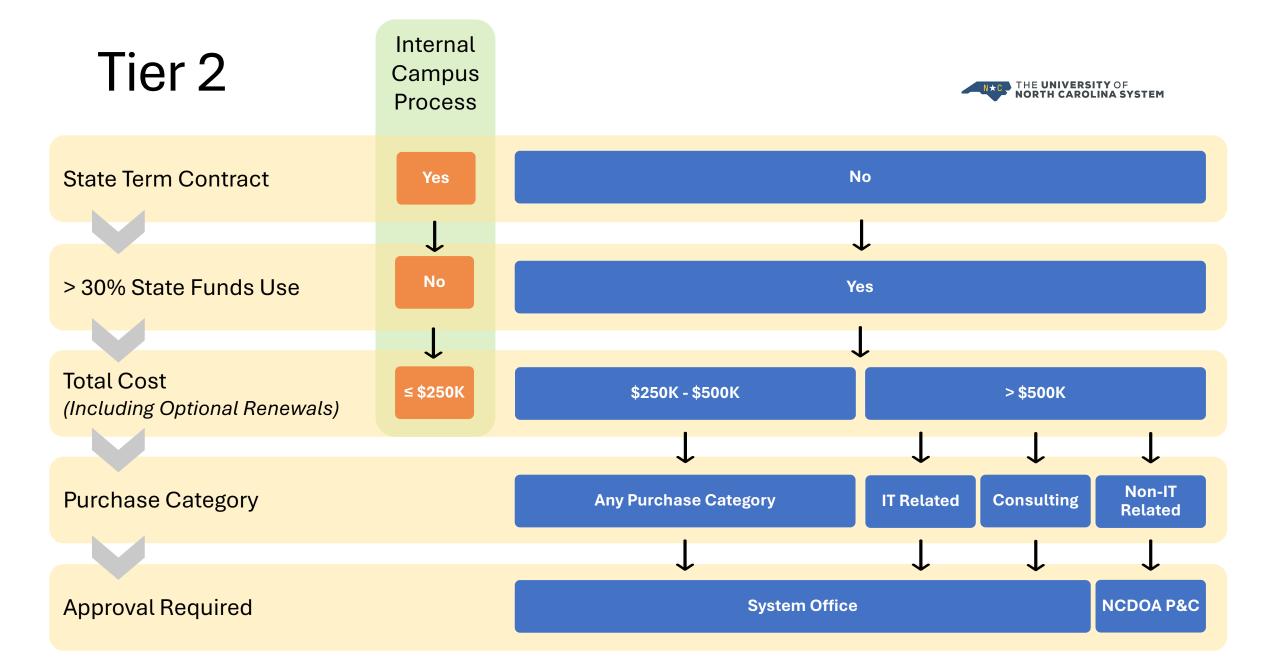
*Requires System Office approval on all purchases > \$29K

**Requires System Office approval on purchases over Tier 3 benchmark, effective 3/12/25

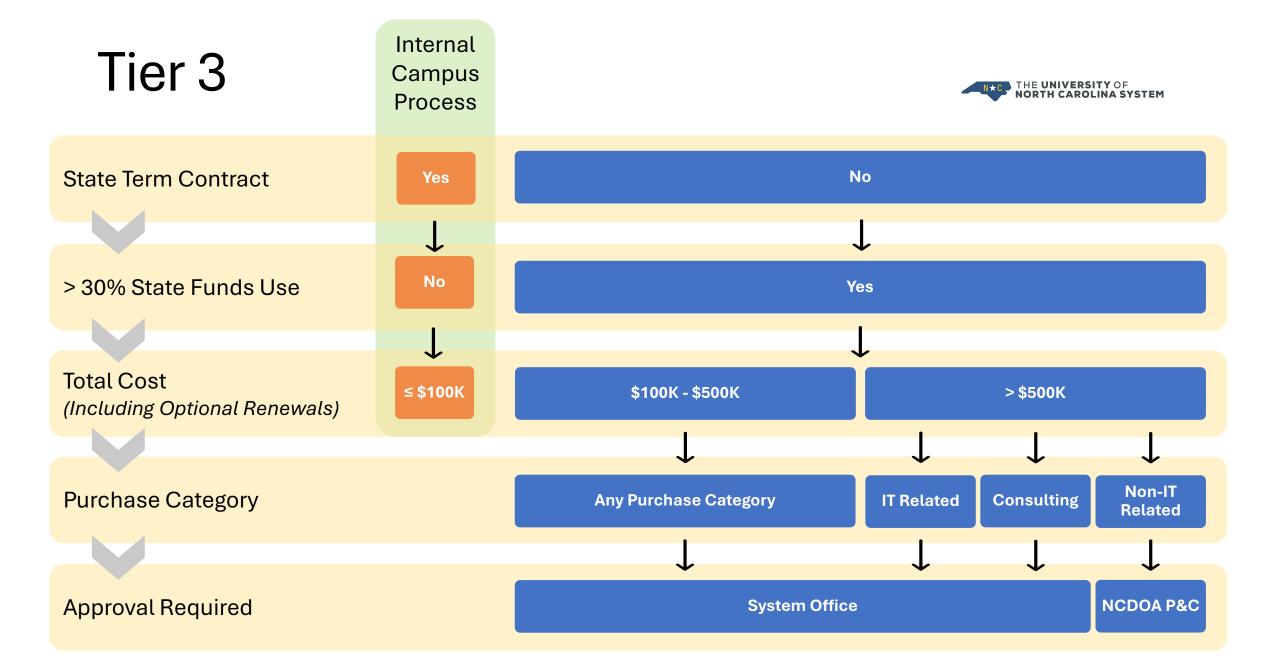
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All purchases > \$1M must have the contract reviewed by the institution's GC and submit a <u>NCDOA P&C High Value Form</u>



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Approval Processes

UNC System Office

Workflow (Automated Webform)

- Purchasing Approval Form submission
- Institution's Purchasing Director endorsement
- Institution's CFO endorsement
- System Office Purchasing Director review
- System Office CFO review
- Approved/Denied package returned to institution

NCDOA Purchase & Contract

Workflow (eProcurement)

- Visit <u>Procurement Information Portal (PIP)</u> for instructions (Strategic Sourcing)
- ePro form submission
- P&C review
- Approved/Denied in *My Documents* portlet in ePro