<table>
<thead>
<tr>
<th>PROJECT DOLLAR THRESHOLD</th>
<th>AUTHORIZE</th>
<th>CONSTRUCTION</th>
<th>ADMINISTRATION</th>
<th>DESIGN</th>
<th>ARCHITECTURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than $100,000&lt;sup&gt;1&lt;/sup&gt;</td>
<td>Not applicable</td>
<td>Not applicable</td>
<td>University records in Interscope</td>
<td>University may directly select contractor</td>
<td>University may directly select contractor</td>
</tr>
<tr>
<td>$100,000 to $499,999</td>
<td>Submit Chairman's approval for Code/Item number to UNCSO</td>
<td>University records in Interscope</td>
<td>University solicits competitive bids</td>
<td>University informs solicitation</td>
<td>University informs solicitation</td>
</tr>
<tr>
<td>$500,000 to $749,999</td>
<td>Submit Chairman's approval for Code/Item number to UNCSO</td>
<td>University records in Interscope</td>
<td>University selects general conditions</td>
<td>SCO code review, as applicable</td>
<td>SCO code review, as applicable</td>
</tr>
<tr>
<td>$750,000 to $4,000,000</td>
<td>Submit Chairman's approval for Code/Item number to UNCSO</td>
<td>University records in Interscope</td>
<td>University solicits competitive bids</td>
<td>SCO electrical inspections required</td>
<td>SCO electrical inspections required</td>
</tr>
<tr>
<td>More than $4,000,000</td>
<td>Submit Chairman's approval for Code/Item number to UNCSO</td>
<td>University records in Interscope</td>
<td>University solicits competitive bids</td>
<td>University selects general conditions</td>
<td>University selects general conditions</td>
</tr>
</tbody>
</table>

<sup>1</sup> All construction contracts over $100,000 must be entered in Interscope with HUB participation reported in compliance with G.S. 143-131.

<sup>2</sup> If project authority thresholds are based on the overall project budget, including design, construction, contingency, etc. Contract authority thresholds follow initial project authority level. Construction bidding thresholds are based on project construction cost alone.

<sup>3</sup> L.S. 2021-74, Section 40.5(b). modified G.S. 143-131 increased the dollar threshold for requiring informal bidding for contracts for construction or repair work involving the expenditure of public money from $30,000 to $100,000 for the University of North Carolina and its constituent institutions. Consultant institutions are strongly encouraged to maximize HUB participation for all contracts, including direct select and informal bid applications. As required by project dollar threshold.

<sup>4</sup> The Boards of Trustees may further delegate capital project approval less than $750,000 to BOT committees, the chancellor, or chancellor's designee as appropriate. Provide a copy of the BOT's formal delegation to the UNC System Office-Capital Planning and Finance Division.

**UNC SYSTEM CAPITAL PROJECT PROCEDURE GUIDANCE**

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>PROJECT DOLLAR THRESHOLD</th>
<th>AUTHORIZE</th>
<th>CONSTRUCTION</th>
<th>ADMINISTRATION</th>
<th>DESIGN</th>
<th>ARCHITECTURE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHANCELLOR'S $600K</strong></td>
<td>Not applicable</td>
<td>Not applicable</td>
<td>University records in Interscope</td>
<td>University may directly select contractor</td>
<td>University may directly select contractor</td>
<td></td>
</tr>
<tr>
<td><strong>Emergencies</strong></td>
<td>Not applicable</td>
<td>Not applicable</td>
<td>University records in Interscope</td>
<td>University informs solicitation</td>
<td>University informs solicitation</td>
<td></td>
</tr>
</tbody>
</table>

**PROJECT**

- **UCCESSANT INSTITUTIONS WITH**
  - **PROJECT DOLLAR THRESHOLD**
  - **CONSTITUENT INSTITUTIONS WITH AS REQUIRED BY PROJECT DOLLAR THRESHOLD**
  - **BOT BOT BOT BOT BOT BOT**

**ADMINISTRATION**

- **FORMS FOR BID DOCUMENTS**
  - **Not applicable**
  - **Template SCO informal contract format, notice to bidders**
  - **Supplemented w/ institution-specific requirements**

**CONSTRUCTION**

- **THRESHOLD FOR BOARD OF GOVERNORS APPROVAL WITH ADDITIONAL DELEGATED AUTHORITY**
  - **$750,000 to $2,000,000**
  - **BOT BOT BOT BOT BOT BOT**

**ARCHITECTURE**

- **FOR CHANCELLOR'S $600K AND ITS CONSTITUENT INSTITUTIONS**
  - **Consultant institutions are strongly encouraged to**
  - **Maximize HUB participation for all contracts, including**
  - **Direct select and informal bid applications. As**
  - **Required by project dollar threshold.**

- **For Emergencies**
  - **Consultant institutions are strongly encouraged to**
  - **Maximize HUB participation for all contracts, including**
  - **Direct select and informal bid applications. As**
  - **Required by project dollar threshold.**

**ADDITIONAL DELEGATED AUTHORITY**

- **The Boards of Trustees may further delegate capital project approval less than**
  - **$750,000 to BOT committees, the chancellor, or**
  - **Chancellor's designee as appropriate. Provide a**
  - **Copy of the BOT's formal delegation to the UNC System Office-Capital Planning and Finance Division.**