Effective July 1, 2023 the UNC System has moved to a new timeline for academic program approval by the Board of Governors. The update will streamline processes and add predictability by addressing pain points in PREP processes for academic program approval and change requests to the API. In some cases, timelines were longer than they needed to be. In other cases, more opportunities for proposal review were needed earlier in the timeline. Ultimately, our goal is to reduce the institutional pressure that faculty and administrators sometimes feel trying to meet monthly deadlines, and likewise reduce pressure on System Office staff and senior leadership when preparing materials for UNC System Board of Governors meetings.

The Academic Affairs Division addresses issues central to the mission of the University. As a result, at each UNC System Board of Governors Educational Planning, Policies and Programs (BOG EPPP) committee meeting there are numerous items to address and a finite amount of time in which to consider them. To address this reality, the Academic Programs team created a timeline and annual calendar for each stage of the establishment and discontinuation process. Academic program approvals will be part of pre-determined BOG EPPP meetings in order to set clear expectations for submitting materials and ensure ample time for review and deliberation around academic programs up for Board approval. We have accounted for the time it takes to move through the process in a way that is collaborative and efficient and believe the timeline indicated in the chart below supports procedural efforts at your institution.

Prior to submission of the program summary, program proposal timelines may increase if institution deadlines are not met or decrease if institution materials are submitted in significantly less time than allotted. Proposal holds and extension requests may also impact the timeline. This calendar offers a general program planning guide for future years. Actual dates are dependent on confirmed Board of Governors.
AY 23-24 Bachelor’s/Master’s Program Establishment Calendar

<table>
<thead>
<tr>
<th>Week</th>
<th>Stage</th>
<th>Sept 14, 2023 BOG</th>
<th>Nov 16, 2023 BOG</th>
<th>Feb 29, 2024 BOG</th>
<th>May 23, 2024 BOG</th>
</tr>
</thead>
<tbody>
<tr>
<td>24</td>
<td>RPA submitted by institution</td>
<td>Mar 30, 2023</td>
<td>Jun 1, 2023</td>
<td>Sept 7, 2023</td>
<td>Dec 7, 2023</td>
</tr>
<tr>
<td>22</td>
<td>System Office completes internal review of RPA</td>
<td>Apr 13</td>
<td>Jun 15</td>
<td>Sept 21, 2023</td>
<td>Dec 21, 2023</td>
</tr>
<tr>
<td>20</td>
<td>RTE submitted</td>
<td>Apr 27</td>
<td>Jun 29</td>
<td>Oct 5, 2023</td>
<td>Jan 4, 2024</td>
</tr>
<tr>
<td>19</td>
<td>RTE sent for system-wide institutional comments</td>
<td>May 4</td>
<td>Jul 6</td>
<td>Oct 12, 2023</td>
<td>Jan 11, 2024</td>
</tr>
<tr>
<td>15</td>
<td>RTE comments close/ System Office finance review complete</td>
<td>June 1</td>
<td>Aug 3</td>
<td>Nov 9, 2023</td>
<td>Feb 8, 2024</td>
</tr>
<tr>
<td>13</td>
<td>System Office summarizes and returns comments to institution</td>
<td>June 15</td>
<td>Aug 17</td>
<td>Nov 23, 2023</td>
<td>Feb 22, 2024</td>
</tr>
<tr>
<td>11</td>
<td>Institutional response to RTE comments due and System Office Finance Review complete</td>
<td>June 22</td>
<td>Aug 31</td>
<td>Dec 7, 2023</td>
<td>Mar 7, 2024</td>
</tr>
<tr>
<td>10</td>
<td>Program summary due</td>
<td>July 6</td>
<td>Sept 7</td>
<td>Dec 14, 2023</td>
<td>Mar 14, 2024</td>
</tr>
<tr>
<td>8</td>
<td>Academic Programs team reviews program summary draft</td>
<td>July 20</td>
<td>Sept 21</td>
<td>Jan 4, 2024</td>
<td>Mar 28, 2024</td>
</tr>
<tr>
<td>6</td>
<td>Academic Programs materials approved by VP</td>
<td>Aug 3</td>
<td>Oct 5</td>
<td>Jan 18, 2024</td>
<td>Apr 11, 2024</td>
</tr>
<tr>
<td>5</td>
<td>System Office senior leadership reviews</td>
<td>Aug 10</td>
<td>Oct 12</td>
<td>Jan 25, 2024</td>
<td>Apr 18, 2024</td>
</tr>
<tr>
<td>3</td>
<td>Board materials finalized</td>
<td>Aug 24</td>
<td>Oct 26</td>
<td>Feb 8, 2024</td>
<td>May 2, 2024</td>
</tr>
</tbody>
</table>

*Gray indicates that the opportunity to meet this deadline has already passed. Future calendar years will largely follow the dates listed here; Board of Governor meetings for Academic Year 2025-2026 or beyond are not yet scheduled.*
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<tr>
<td>52</td>
<td>RPA submitted by institution</td>
<td>Oct 21, 2022</td>
<td>Dec 15, 2022</td>
<td>Feb 23, 2023</td>
<td>June 1, 2023</td>
</tr>
<tr>
<td>51</td>
<td>Graduate Council review begins</td>
<td>Oct 28, 2022</td>
<td>Dec 22, 2022</td>
<td>Mar 2, 2023</td>
<td>June 8, 2023</td>
</tr>
<tr>
<td>47</td>
<td>System Office internal review &amp; system-wide review of RPA complete</td>
<td>Nov 25, 2022</td>
<td>Jan 19, 2023</td>
<td>Mar 30, 2023</td>
<td>June 29, 2023</td>
</tr>
<tr>
<td>46</td>
<td>System Office summarizes and returns comments to institution</td>
<td>Dec 2, 2022</td>
<td>Jan 26, 2023</td>
<td>April 6, 2023</td>
<td>July 6, 2023</td>
</tr>
<tr>
<td>43</td>
<td>Institution submits response to comments</td>
<td>Dec 23, 2023</td>
<td>Feb 16, 2023</td>
<td>April 27, 2023</td>
<td>July 27, 2023</td>
</tr>
<tr>
<td>36</td>
<td>Graduate Council votes on RPA</td>
<td>Feb 10, 2023</td>
<td>April 6, 2023</td>
<td>June 15, 2023</td>
<td>Sept 14, 2023</td>
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<td>Sept 7, 2023</td>
<td>Dec 7, 2023</td>
</tr>
<tr>
<td>20</td>
<td>External review process takes place. System Office reviews, summarizes, and sends report to institution</td>
<td>May 5, 2023</td>
<td>June 29, 2023</td>
<td>Oct 5, 2023</td>
<td>Jan 4, 2024</td>
</tr>
<tr>
<td>10</td>
<td>Response to external review due from institution</td>
<td>July 6, 2023</td>
<td>Sept 7, 2023</td>
<td>Dec 21, 2023</td>
<td>March 14, 2024</td>
</tr>
<tr>
<td>9</td>
<td>Graduate Council votes on RTE</td>
<td>July 13, 2023</td>
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<td>March 21, 2024</td>
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