

**Request for Authorization to Establish**

**DEGREE TITLE (DEGREE ABBREVIATION) in PROGRAM NAME**

**CIP 99.9999**

**UNC SYSTEM INSTITUTION**

1. **Program Highlights**
   * The UNC SYSTEM INSTITUTION proposes the establishment of a DEGREE TITLE in PROGRAM NAME.
   * What is the purpose of the proposed program? What is the projected enrollment in year five?
   * Why is the proposed program important? Highlight strengths (i.e., concentrations, specializations, delivery format, unique features, etc.).
   * How does it align with the institution's mission?
   * What will graduates do? Project graduates’ anticipated success rates in five years. Include Lightcast or other data.
2. **Academic Program Planning Criteria (UNC Policy 400.1)**
3. **Relation to Campus Distinctiveness and Mission.** Why is the proposed program important to the institution? How does it support the UNC System mission and strategic plan?
4. **Student Demand.** Use the following tables to provide evidence of student demand for the proposed program.

**Table 1. Other UNC System Enrolled for CIP 99.9999 — [CIP TITLE], [DEGREE LEVEL]**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Institution** | **AY2019-20** | **AY2020-21** | **AY2021-22** | **AY2022-23** | **AY2023-24** | **AY2024-25** |
| [NAME] |  |  |  |  |  |  |

**Table 2. Other UNC System Completions for CIP 99.9999 — [CIP TITLE], [DEGREE LEVEL]**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Institution** | **AY2019-2**0 | **AY2020-21** | **AY2021-22** | **AY2022-23** | **AY2023-24** | **AY2024-25** |
| [NAME] |  |  |  |  |  |  |

**Table 3. IPEDS Peer Institutions Completions for CIP 99.9999 — [CIP TITLE], [DEGREE LEVEL]**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Institution** | **AY2019-20** | **AY2020-21** | **AY2021-22** | **AY2022-23** |
| [NAME] |  |  |  |  |

1. **Employment Opportunities for Graduates.** Discuss potential employment opportunities for program graduates. Provide evidence by completing the following tables.

**Table 4. Median Wage for SOC Codes Cross-walked to CIP Code: 99.9999 [CIP TITLE]**

|  |  |  |
| --- | --- | --- |
| **Educational Level Requirement** | **SOC Count** | **Median Wage** |
| Some College or Associate Degree |  |  |
| Bachelor's Degree |  |  |
| Doctoral or Professional Degree |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Education Level Requirement** | **Count of SOC Codes** | **2021** | **2030**  **Estimate** | **Net Change** | **Percent Change** |
| DEGREE LEVEL |  |  |  |  |  |

**Table 5. Estimated Employment in North Carolina for SOC Codes Cross-walked to CIP Code: 99.9999 with a Matching Education Level Requirement**

1. **Impact on Access and Affordability.** What will be the impact on student access and affordability? What is the expected relationship between student charges and student debt? Provide the debt-to-earnings ratio and estimated percentage of earnings used to service debt based on current Lightcast, Bureau of Labor Statistics or other publicly available datasets.
2. **Program Specific Fees or Tuition**. [UNC SYSTEM INSTITUTION] IS/IS NOT requesting any program-specific fees or tuition differential for this program.

*Insert University of North Carolina Board of Governors approved undergraduate tuition and fees for the [2025-2026] full-time (12+ credit hour) rates or graduate tuition and fees for the [2025-2026] full-time (9+ credit hour) rates. Mandatory fees for online programs differ from in-person delivery modalities. Contact your degree program approval liaison or chief financial officer for guidance.*

|  |  |  |
| --- | --- | --- |
| **Category** | **Resident** | **Non-Resident** |
| Tuition | 0,000.00 | 0,000.00 |
| Tuition Differential | -- | -- |
| Mandatory Fees (Athletics, Student Activities, Health Services, Educational & Technology, Campus Security,  Debt Service, ASG) | 0,000.00 | 0,000.00 |
| Special Fees | -- | -- |

**Table 6. Full-Time ACADEMIC YEAR DEGREE LEVEL Tuition and Fees per Year (In Dollars)**

1. **Expected Quality.** What is the expected quality (i.e., distinct features including credit hours, concentrations, and accreditation) of the program? How will the institution achieve this?
2. **Faculty Quality and Number.** Provide an overview of faculty quality and quantity, and how it will successfully support the proposed program.
3. **Relevant Lower-level and Cognate Programs.** How does the proposed program build upon existing expertise and specializations at a lower or similar level academically?
4. **Availability of Campus Resources (Library, Facilities, etc.).** Are existing campus physical spaces and infrastructure sufficient to support the proposed program? If new space is needed, describe and detail how it will be funded.
5. **Existing Programs (Number, Location, Mode of Delivery).** What similar programs are offered in the UNC System? Provide evidence that applications to existing programs indicate unmet demand by completing Table 7. What is the overall ratio of applicants to accepted students in existing programs?

**Table 7. Other UNC System Applied/Admitted /Enrolled for CIP 99.9999 — [CIP TITLE]**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Institution** | **Degree Level** | **Counts** | **AY (e.g., 22-23)** | **AY (e.g., 23-24)** |
| INSTITUTION A | DEGREE LEVEL | Applied | # | # |
| INSTITUTION A | DEGREE LEVEL | Admitted | # | # |
| INSTITUTION A | DEGREE LEVEL | Enrolled | # | # |

1. **Potential for Unnecessary Duplication.** How is the proposed program distinct from those in table 7? Note any consultation with similar UNC System programs and applications. Indicate unmet student demand.
2. **Feasibility of Collaborative Program**. What possibilities for joint or collaborative programs exist with other institutions?
3. **Other Considerations.** Provide any relevant information not addressed in an earlier question.
4. **Summary of Review Processes**
5. **Institution Review Process and Feedback.** Note which individuals and deliberative bodies reviewed and approved this program request.
6. **UNC System Office Review Process and Feedback.** *UNC System Office completes this section.*
7. **Recommendation**

Staff recommends that the UNC Board of Governors approves the UNC SYSTEM INSTITUTION request to establish the DEGREE TITLE (BS) in PROGRAM NAME (CIP 99.9999) effective TERM YEAR.