

**Memorandum****To:** Dan Harrison, Associate Vice President of Academic Planning and State Authorization**From:** Kim Van Noort, Ph. D., Interim Senior Vice President for Academic Affairs and Chief Academic Officer**Date:** September 21, 2018**Subject:** Application and annual renewal fees for licensed institutions

The Board of Governors of the University of North Carolina has delegated to the UNC System Office the authority to set application and renewal fees for non-public and out-of-state institutions to conduct degree-granting postsecondary activity. Until superseded, the fee structure adopted in October 2006 remains in effect. Therefore, application and yearly renewal fees are as follows:

Application fee for an institution's first application for licensure: \$5,000.00. For institutions applying to offer academic programs in North Carolina, this fee includes up to four degree programs at the associate or bachelor's levels, two degree programs at the master's level, or one degree program at the doctoral level. Institutions whose first application for licensure includes degree programs beyond those limits will pay the additional application fees listed below.

Application fees for institutions adding academic programs after initial licensure or whose first application for licensure contains additional programs:

|                               |         |
|-------------------------------|---------|
| Associate's degree:           | \$1,000 |
| Bachelor's degree             | \$1,500 |
| Certificate:                  | \$500   |
| Master's degree:              | \$2,000 |
| Doctoral/professional degree: | \$3,000 |

Annual fees:

Annual fees are assessed based upon the number of degree programs offered in North Carolina, as follows:

|                   |          |
|-------------------|----------|
| 1-5 programs:     | \$ 4,000 |
| 6-10 programs:    | \$ 6,000 |
| 11-15 programs:   | \$8,000  |
| 16-20 programs:   | \$10,000 |
| 21-25 programs:   | \$12,000 |
| 26-30 programs:   | \$14,000 |
| Over 30 programs: | \$16,000 |

When an institution has a campus and additional learning sites or annexes within North Carolina, that institution will be assessed an additional \$1,000 annual fee for each such site.

Annual fees are due at the time the institution files its annual report and are based upon the maximum number of programs the institution offered in North Carolina at any time in the preceding academic year.