

# ADMINISTRATIVE MEMORANDUM

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SUBJECT Administrative Council Meeting  
March 27, 1990

NUMBER 288

DATE April 2, 1990

## Calendar Items

Saturday, April 21, 1990, 10:00 a.m., Installation of Chancellor James Woodward,  
UNC Charlotte

Tuesday, April 24, 1990, 1:30 p.m. - Administrative Council Meeting, General  
Administration Building, Chapel Hill

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The Administrative Council met at 1:30 p.m. on Tuesday, March 27, 1990, in the  
offices of the General Administration.

## Chancellors in Attendance

All chancellors, except Chancellors Hardin and Nelson, attended.

## Information Reports

At the request of President Spangler, Mr. Joyner reviewed the factors contributing to the critical state budget situation and its impact upon The University. Mr. Joyner cautioned about the danger of relying upon funds in next year's budget to address shortages in this year's since next year's budget is expected to be very tight. Mr. Joyner reviewed the delay in funding of capital improvement items and advised the Legislature will probably review its commitments on all capital projects that have been delayed.

Mr. Joyner discussed with the chancellors a proposed significant policy change dealing with the requirements for approval for the leasing of equipment. The new policy will set forth very restrictive procedures for the leasing of items valued more than \$100,000. Mr. Joyner advised that comments regarding the policy should be carefully reasoned.

Mr. Joyner reviewed the joint recommendations of the Board of Governors and the Governor's Budget Office regarding increased flexibility. He encouraged the chancellors to discuss the matters with members of the Legislature and with members of the boards of trustees.

Vice President Robertson reviewed the requirements that each campus publish printing guidelines and asked the chancellors to notify her of the name of the persons on the campuses who would be dealing with this matter.

President Spangler reminded the chancellors to eliminate charges to the public schools for any career day or other recruitment programs. Dr. Robinson said that these charges had created a number of problems. At the request of several chancellors, Dr. Simms agreed to contact the chancellors of each campus where a problem has been reported.

Dr. Carroll discussed the problems of literacy affecting some University employees. He reviewed a program at Duke University which has 2200 employees with literacy problems and he indicated where additional information was available for help in starting such programs.

President Spangler distributed a copy of a magazine published by the North Carolina Association of Educators which describes The University's efforts in helping the test-taking skills of high school students.

Dr. Dawson discussed the program of review of institutional missions. He stated that details to follow up the recent Administration Memorandum #287 will be forthcoming, but that the timetable outlined in the Administrative Memorandum would not change. He reminded the chancellors that notwithstanding the current budget problems, they should assume, for the purposes of their planning, that resources will continue to be available to meet the state's higher education needs. He asked that they keep in mind the changing demographic condition — particularly, the declining student population pool. The 1991-92 enrollment estimates, when set, will be the basis for other projections. He asked the chancellors to pay careful attention to the projections of minority presence on each campus.

Dr. Dawson asked the chancellors to carefully consider the changes that are taking place in the state including, for instance, the changing relationship between The University and other sectors of education as represented by the joint meeting of the governing boards held earlier in March and the development, with several school superintendents, of a report to each high school of the performance of their students in The University. Dr. Dawson also noted that the review of institutional missions should take into account other factors, including the assessments required by the Southern Association of Schools and Colleges, the increasing concerns about undergraduate teaching, the phase out of mandatory retirement for faculty effective in 1993, and other matters. He indicated that the review of institutional missions would not hold up ongoing program proposals that had been submitted earlier and that are consistent with current institutional missions. Dr. Dawson noted that several reports from The University to the Legislature would be made in the next few weeks.

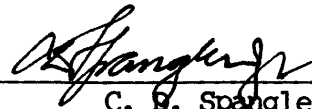
Dr. Dawson asked the chancellors to give careful attention to the matter of transfers from community colleges. He noted that the governing boards at the recent joint meeting had adopted an increase of 7% in transfers from the community college system to The University per year. He stated that he would mail to each chancellor a copy of the position papers reviewed at the meeting and a copy of the joint resolution adopted by the governing boards.

Dr. Simms noted that the extensive effort to inform counselors, students and others regarding the minimum admissions requirements would end on March 31. He thanked the chancellors for their efforts and for the efforts of their colleagues in this undertaking.

President Spangler reminded the chancellors that they were not expected to attend the Board of Governors retreat sessions scheduled for Western Carolina on April 19 and 20, but that he hoped to see all of them at the installation of Chancellor Woodward on April 21 at UNC Charlotte.

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The meeting adjourned at approximately 4:00 p.m.



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C. B. Spangler, Jr.