

ADMINISTRATIVE MEMORANDUM

SUBJECT Minimum Undergraduate Admission Requirements
for the Academic Years 1988-89 and 1989-90

NUMBER 251
DATE Aug. 6, 1987

This memorandum confirms the interim minimum undergraduate admissions requirements to be in effect at all constituent institutions beginning with the fall of 1988 and continuing through the academic year 1989-90.

As discussed in Administrative Council in June and presented to the Board of Governors on July 31, the minimum requirements for the academic year 1988-89 and 1989-90 in all constituent institutions shall be these:

Applicants who otherwise meet the institution's own admissions requirements may be admitted, provided they have successfully completed

- (1) In English, four course units emphasizing grammar, composition, and literature;
- (2) in social studies, two course units including one unit in U.S. history, but an applicant who does not have the unit in U.S. history may be admitted on the condition that at least three semester hours in that subject will be passed by the end of the sophomore year;
- (3) In mathematics, two course units including Algebra I and one additional course unit; and
- (4) In science, two course units, one in physical science and one in biological science.

Copies of this Memorandum are being sent to all superintendents of schools and to all high school guidance counselors in North Carolina. Please see that notice of these interim requirements is included in all pertinent institutional publications. Please note also in your publications that, effective in the fall of 1990, the minimum requirements as adopted by the Board of Governors shall be in effect. Those requirements are described in the attachment.

The Board of Governors has directed that there be a comprehensive system for monitoring and reporting on the preparation of applicants for admission with respect both to these interim requirements and the requirements that will be in effect in 1990. Further information on these monitoring and reporting responsibilities will be sent to you early in September.



C.D. Spangler, Jr., President



The University of North Carolina

GENERAL ADMINISTRATION

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Western Carolina
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Winston-Salem
State University

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August 21, 1995

MEMORANDUM

TO: The Chancellors

FROM: C. D. Spangler, Jr. *C. D. Spangler, Jr.*

SUBJECT: Attached revision

It has been five years since the Board of Governors Minimum Undergraduate Admissions Requirements took effect, and we have found it necessary to clarify our instructions related to the admission of non-traditional students (Category 3) and transfers (Category 5A and 5C). Revisions are indicated on the original 1989 memorandum by using italicized text and strike-throughs.

It is important that the attached revision be distributed to all staff involved in the admission of undergraduates, particularly those who may have been hired since implementation of the requirements in the fall of 1990.

cc: William F. Little
Roy Carroll
Nathan Simms
George Antonelli
Gary Barnes



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August 30, 1989

Revised August 21, 1995

MEMORANDUM

TO: The Chancellors

FROM: C.D. Spangler, Jr. *C.D. Spangler, Jr.*

SUBJECT: Minimum Undergraduate Admissions
Requirements for Fall, 1990

This memorandum describes the minimum undergraduate admissions requirements for fall 1990 as established by the Board of Governors, and it identifies those categories of applicants who may require special attention. Until further notice this supplements Administrative Memoranda No. 251 and No. 252.

MINIMUM UNDERGRADUATE ADMISSIONS REQUIREMENTS

For the class of 1990 and beyond, the following courses will be required for admission, in addition to an institution's own specific requirements:

In **English**, four course units emphasizing grammar, composition, and literature;

In **mathematics**, three course units including **algebra I**, **algebra II**, and **geometry**, or a higher level mathematics course for which algebra II is a prerequisite;

In **science**, three course units including

- at least one unit in a **life or biological science** (for example, biology),
- at least one unit in a **physical science** (for example, physical science, chemistry, physics), and
- at least one **laboratory course**; and

In **social studies**, two course units including one unit in **U.S. history**, but an applicant who does not have the unit in U. S. history may be admitted on the condition that at least three semester hours in that subject will be passed by the end of the sophomore year.

In addition, it is recommended that prospective students complete at least two course units in **one foreign language**, and take **one foreign language** course unit and one **mathematics** course unit in the twelfth grade.

"Course units" as defined in these requirements may include those high school level courses taken and passed by an applicant after graduating from high school, as well as those taken while enrolled as a high school student.

APPLICANTS WHO MAY REQUIRE SPECIAL CONSIDERATION

Category 1

Applicants who do not meet all of the minimum high school course unit requirements but **who were awarded the high school diploma prior to 1988**: Institutions may waive some of the minimum requirements for applicants in this category.

Category 2

Applicants who do not meet all of the minimum high school course unit requirements but **who were awarded the high school diploma in 1988 or 1989**: Institutions will use minimum undergraduate admissions requirements stated in Administrative Memorandum Number 251 (Interim Requirements).

Category 3

Applicants *who are at least 24 years old and are seeking admission as non-traditional students: with the GED*: Institutions may waive some of the minimum requirements for applicants in this category.

Category 4

Applicants with superior academic records in high school who have completed the 11th grade and have met virtually all the minimum admission requirements as well as the requirements for high school graduation: Institutions may waive some of the minimum requirements for these applicants.

Category 5

Transfer applicants who

- a) have the associate of arts, the associate of science, ~~or~~ the associate of fine arts ~~degree, the baccalaureate or any higher level degree, or~~
- b) are pursuing a degree under an articulation agreement, or
- c) have completed six semester hours of degree-creditable work in each of the following areas: English, mathematics, *the natural* sciences, and the social ~~studies~~ and behavioral sciences.

Institutions may waive some of the minimum requirements for these applicants.

Category 6

Applicants who apply to the North Carolina School of the Arts and do not meet the minimum high school course unit requirements: NCSA may admit such applicants on the condition that course deficiencies be removed by successfully completing required courses in the NCSA high school program by the end of the freshman year.

Category 7

Other applicants who, due to unusual or special circumstances, do not meet all of the minimum high school course unit requirements but who have achieved a **superior academic record**, as measured by grades, rank in class, ACT or SAT scores when compared with other applicants who have been admitted. Institutions may waive some of the minimum requirements for applicants in this category upon a finding that such individuals are qualified. This finding may be made by the Chancellor or by the designated institutional officer to whom the Chancellor expressly delegates the authority.

REPORTING REQUIREMENTS

Reports on waivers under each of the foregoing categories will be required annually as a part of the student data file.

cc: Chief Academic Officers
Deans
Directors of Undergraduate Admissions



The University of North Carolina

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August 30, 1989

Revised August 21 1995

Revised February 21, 1997

MEMORANDUM

TO: The Chancellors

FROM: C. D. Spangler, Jr. *C. D. Spangler, Jr.*

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- at least one **laboratory course**; and

In **social studies**, two course units including one unit in **U.S. history**, but an applicant who does not have the unit in U.S. history may be admitted on the condition that at least three semester hours in that subject will be passed by the end of the sophomore year.

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Other applicants who, due to unusual or special circumstances, do not meet all of the minimum high school course unit requirements but who have achieved a **superior academic record**, as measured by grades, rank in class, and ACT or SAT scores when compared with other applicants who have been admitted. Institutions may waive some of the minimum requirements for applicants in this category upon a finding that such individuals are qualified. This finding may be made by the chancellor or by the designated institutional officer to whom the chancellor expressly delegates the authority.

Category 8

Applicants who are graduates of a home school; a high school that follows an outcomes-based, performance-based, or competency-based curriculum; a high school that is not regionally accredited; or a high school that evaluates student performance by means other than course grades (e.g., portfolio analysis):

Institutions may waive some of the minimum requirements and require the submission of test score data to include either:

1. SAT I and ACT subscores and total scores; or
2. SAT I and SAT II achievement scores with a minimum of three SAT II achievement scores to include:
 - in English: Writing/English Composition or Literature
 - in Mathematics: Math Levels I, IC, II, or IIC
 - in Science: Biology, Physics, or Chemistry

REPORTING REQUIREMENTS

Reports on waivers under each of the foregoing categories will be required annually as a part of the student data file.

cc: Chief Academic Officers
Deans (1989 version only)
Directors of Admission
Directors of Institutional Research



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