

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting, January 6, 1970

NUMBER 10

DATE January 15, 1970

Calendar Items

- January 9 - Executive Committee meets, Alumni Building, Raleigh Campus, 10:30 a.m.
27 - University Advisory Council meets, Elliott Hall (Alexander Room),
UNC-G, 2:00 p.m.
February 3 - Administrative Council meets, Faculty Lounge, Morehead Building,
10:00 a.m.
23 - Board of Trustees Winter meeting, NCSU Faculty Club, 10:30 a.m.

Deadline Dates

- January 15 - Submission of nominees for O. Max Gardner Award.
31 - Established Grievance Procedure due to be reported by each campus to
Mr. Claude Caldwell, State Personnel Director.

Other "Action" Items

Vice President Joyner and I will confer with the Budget Division concerning enrollment as it affects "A" budgets.

Please review carefully Administrative Memorandum #9, January 6, 1970, on General Instructions - 1971-73 Budget Requests.

I will respond (with copies to all Chancellors) to the recent letter from Mr. Charles Wheeler.

Vice President King is most anxious that all campuses be consistent in filing FTE enrollment figures, and he urges that we follow the Board of Higher Education's instructions to the letter. As an illustration of this, we are to use non-credit hours, but not auditors hours. When the figures are submitted for each campus to Vice President King, please advise him of a representative on each campus whom he can contact before he makes his final report to the Board of Higher Education for the University.

You will recall that Vice President Bishop conveyed a request from the North Carolina Association of Junior Colleges for the University's assistance in setting up two workshops, one in chemistry and the other in pre-engineering, mathematics, and physics. Vice President Bishop asked all campuses to submit to him the name of a representative who would serve on the planning committee for these workshops.

Also you will recall we agreed to establish an Inter-Campus Institute on Nutrition and membership will be open to all faculty members of the University who desire to join by stating that they have an interest in nutrition, broadly defined.

I have asked Chancellor Colvard to advise the Community College Presidents that the University President and Chancellors will be glad to meet with them at their annual meeting on the Charlotte campus. Chancellor Colvard will advise us as to details of the meeting.

Please be alert to the "Environmental Teach-In" which is scheduled for April 22. You should be aware of any pollution on the campuses which can be attributed to any University operation.

We agreed that in matters involving students and/or faculty discipline, each campus should set up some form of appellate procedure to handle appeals from rulings of student court and before appeals are made to the Chancellor. (Remember this is not a part of the "courts" set up by the new disruption policy of the Board of Trustees.) In this regard, the sequence would be a court of original jurisdiction (i.e. student court) where all requirements of due process are followed; an appellate court (i.e. faculty court) which may elect to hear the case de novo; and appeal to the Chancellor can be made from the appellate court ruling only on the grounds of denial of due process.

In contract negotiation with prospective staff members, please use the term "faculty privileges" rather than "faculty status". Chapter 4 of the University Code does not apply to administrators. It is limited strictly to faculty members.

I have asked Acting Vice President Robinson to draft a detailed Memorandum on the subject of unionization. This Memorandum will be discussed with the Executive Committee on January 9 and all campuses will receive copies.

Other Topics Discussed

1. The agenda for the Executive Committee meeting on January 9.
2. Memorandum on the subject of appeals from rulings on out-of-state status.
3. A discussion of the "Rich case" on the Chapel Hill campus.
4. Present and future attempts to unionize University non-academic personnel.
5. The positions of the Henley Committee and Attorney General Robert Morgan in regard to the proposed constitution amendments pertaining to institutions of higher education.



William Friday, President