

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting, December 9, 1969

NUMBER #8

DATE December 15, 1969

Calendar Items

1970

- January 6 - Administrative Council meets, Faculty Lounge, Morehead Building, 10:00 a.m.
- 9 - Executive Committee meets, Alumni Building, Raleigh Campus, 10:30 a.m.
Please make every effort to submit all agenda items for this meeting by December 20.
- February 3 - Administrative Council meets, Faculty Lounge, Morehead Building, 10:00 a.m.
- 23 - Board of Trustees Winter meeting, Raleigh Campus, 10:30 a.m.

Deadline Dates

- January 15 - Submission of nominees for O. Max Gardner Award.
- 31 - Established Grievance Procedure due to be reported by each campus to Mr. Claude Caldwell, State Personnel Director.

Other "Action" Items

All Chancellors are to check with Mr. Joyner as soon as possible on the administration organization charts which Mr. Joyner has. Mr. Joyner is to submit in January the charts for all campuses.

I will respond (with copies to all Chancellors) to the memorandum of November 7 from the Attorney General regarding Process Agents.

Chancellor Sitterson has agreed to send to each Chancellor a copy of the negotiated Memorandum of Agreement between SAGA Food Service and American Federation of State, County and Municipal Employees Union.

There are certain steps that each campus should take in light of the recent food worker's strike at Chapel Hill. These are: Review all contracts (particularly, the wage provisions) and compare these with any similar situations in your community; review the internal sequence (including injunctive relief provisions) concerning strikes, disruption, etc.; review the sequence for the utilization of security forces; keep informed of the current actions in your community by the "black power" representatives; and keep informed of the actions and reactions of the student leadership on each campus.

I have asked Dr. Wells to inform Mr. Cameron West of the concern of all of us on the questions raised regarding payments to the state retirement system from the summer school salaries of nine-month faculty members who teach during the summer.

I have asked Mr. Joyner and Dr. King to convene representatives from all the campuses to try to formulate a policy defining precisely which employees of the University are EPA and which are SPA.

I will raise at the Executive Committee meeting on January 9 the question of local campus administrative approval of certain on-campus parties or get-togethers.

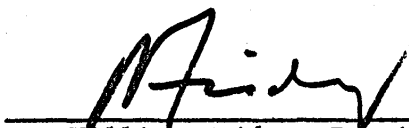
Dr. Bishop will send a memorandum to each chancellor citing illustrative types of new projects for which matching funds are available. Dr. Bishop will also attempt to resolve the questions raised by Bill Turner's memorandum on grant and contract support.

Mr. Joyner and I are to meet with Bill Turner and Andrew Jones concerning the latter's letter to the Asheville, Chapel Hill and Raleigh campuses on "A" budget computation and enrollment.

Each campus should re-examine its capital improvement inventory and we will discuss the matter again at the January 6 Council meeting. Please keep in mind that this will be discussed at the January 9 Executive Committee meeting. Finally, it is now time to begin to compile the estimates on FTE enrollments for the next biennium.

Other Topics Discussed

1. Introduction of Richard H. Robinson, Jr. who will serve as Acting Vice President for Administration from January 1 through June 30, 1970. Mr. Robinson will be available as legal counselor to all campuses.
2. Complete review of the recent food worker's strike on the Chapel Hill campus.
3. Unionization of faculty members.
4. Faculty objection to Trustees' Disruption Policy.
5. The feasibility of "B" budget requests in the next biennium to establish UNC Washington Office to act as liaison with the federal government.
6. National Science Foundation Director W. D. McElroy's comments (reported by Dr. Bishop) concerning the current interests of the NSF.
7. Initial review of the draft from each campus re: Capital Improvement Inventory.



William Friday, President