

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
October 27, 1992

NUMBER 329
DATE October 29, 1992

Calendar Events

November 13, 1992, 9:30 a.m.--Board of Governors Meeting, General Administration Building, Chapel Hill

November 19, 1992--1:30 p.m., --Administrative Council Meeting, General Administration Building, Chapel Hill (**Note change in date**)

The Administrative Council met at 1:30 p.m. on Tuesday, October 27, 1992, in the General Administration Building.

Chancellors in Attendance

All chancellors except Chancellor Monteith were present.

Action Item

President Spangler asked all chancellors to contact newly-elected or reelected legislators in their areas as soon as possible after the election. When possible, these members of the General Assembly should be invited to the respective campuses.

Information Reports

At the request of President Spangler, Vice President Robinson gave a brief report on legislative matters. He noted the Advisory Budget Commission had visited all of the campuses and each of the chancellors had given very good presentations. He stated it was his most positive series of visits with the Advisory Budget Commission. He noted, however, there would be a large number of new members of the General Assembly and that the University's plans to attempt to persuade the General Assembly to act upon the proposed bond issue early in the session would require full attention from the chancellors.

Vice President Joyner noted the new governor would be making important upcoming decisions with respect to the University's budget. The new governor may make two sets of recommendations--one early in the session and a second more comprehensive one later in the legislative session next year. He noted likely attempts to reduce the University's continuation budget. Proposed cuts could result from the base budget hearings or from the recommendations of the Performance Audit Commission. Dr. Robinson emphasized that cuts made early in the session would be difficult to restore even if additional funds or revenues become available.

President Spangler discussed the appropriate response to inquiries regarding employment coming from members of the Board of Governors and asked the chancellors to keep him informed of such requests.

Vice President Little discussed the upcoming chief academic officers meeting and noted the following items (among other matters) would be discussed at the meeting:

- (1) Graduation rates and the requirement of the General Assembly to present a plan by February 1, 1993, to address this situation. He noted the board was expected to present a plan that would itself direct each institution to develop its own plan for addressing these problems by January 10, 1994. The institutional plan would include a review of graduation requirements, course scheduling, the advising situation, course withdrawal procedures, policies regarding repeating courses, various general education requirements in different majors, requirements for higher-than-average GPAs to enter majors, financial aid possibilities, and proposed corrective actions that might be taken to increase graduation rates. He noted also the possibility of a requirement that the Board of Governors approve specifically programs that require five years to complete.
- (2) Computation of full-time equivalents - the subject of much interest in the General Assembly. The chief academic officers will discuss various possibilities for measuring student participation.
- (3) Draft of a proposed conflict of interest policy. Dr. Memory noted the performance audit conducted by the State Auditor criticized the administration of the current external activities for pay policy and said there would be a committee appointed by President Spangler to include Dr. Pulley, Mr. Robinson, and Dr. Memory to address this matter.
- (4) Outcome-based education. Dr. Wakeford noted the efforts by a number of different school systems to change the model for the delivery of education in K through 12 to be based upon outcome performance rather than a particular curriculum-driven model. Currently there are nine on-going pilot programs and the legislation authorizing the pilot programs requires the University to consult with the Department of Public Education to assist in developing the proficiencies to be developed in the new method of education and to develop a method of evaluating performance for the purpose of admitting participants in outcome-based education to the University's admissions process.

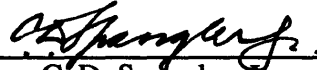
Mr. Richard Robinson said two committees of the Board of Governors had expressed concern about the campus grievance procedures and how they might be improved. He noted that a committee composed of chief academic officers, faculty members, and campus attorneys would take a look at the problem. Two suggestions to be considered by the committee include (1) the production of a manual to guide members of the faculty in conducting hearings and (2) the possibility of securing a panel of hearing officers who would be available to conduct hearings on any campus so that faculty members could concentrate on serving as fact finders of jury rather than being responsible for appropriate procedure.

Dr. Memory gave a report on the University's success in securing increasing sponsored research grants. He noted the University continued to secure a high percentage of awards based on the number of grant applications being made. Dr. Memory and President Spangler asked the chancellors to encourage their faculty to continue making grant applications at an increasing level.

Dr. Carroll reviewed the draft Long-Range Plan that will be acted upon by the Board of Governors at the November meeting. He noted this plan, for the first time, includes an overall statement of mission for the entire University. Institutional mission statements are contained in Part V of the plan. Institutions may elaborate upon the mission statement for other purposes, such as campus catalogs, so long as the elaborations are consistent with the mission statement for the institution as stated in the Long-Range Plan. He noted the plan would be revised during the summer of 1993.

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There being no further business, the meeting was adjourned at about 3:40 p.m.

A handwritten signature in cursive script, appearing to read "C. D. Spangler, Jr.", is written over a horizontal line.

C. D. Spangler, Jr.