

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
September 22, 1992

NUMBER 327

DATE September 23, 1992

Calendar Events

October 16 -- 9:30 a.m., Board of Governors Meeting, General Administration
Building, Chapel Hill

October 27 -- 1:30 p.m., Administrative Council Meeting, General Administration
Building, Chapel Hill

The Administrative Council met at 1:30 p.m. on Tuesday, September 22, 1992, in the General Administration Building.

Chancellors in Attendance

All chancellors were present.

Information Reports

Mr. Martin led a discussion concerning members of the boards of trustees of the various campuses. He said that on Monday, September 28, 1992, a subcommittee of the Committee on University Governance of the Board of Governors plans to meet to discuss the development of a standard plan for orientation of members of the boards of trustees. The subcommittee would welcome ideas and information from the chancellors. There was a discussion of the process of selecting members to serve on the boards of trustees.

Vice President Joyner described meetings that the Advisory Budget Commission has held on several campuses and commended the chancellors on presentations made at those times. He advised those chancellors who have not yet met with the Commission to emphasize the positive aspects of what their institutions do.

Vice President Joyner led a discussion of budgetary matters. He asked the chancellors to communicate to their vice chancellor for finance that their continuation budget material should be sent in by Monday, September 28, 1992, and expressed thanks for the material sent in so far. On the subject of capital improvement requests, he said little will be changed in the forth-coming budget from what has been submitted before. The bond issue for capital improvements will be strongly encouraged. There will be more emphasis on barrier removal projects. Vice President Little described the expansion budget requests from the campuses, and said that the format for these requests would be similar to the 1989-91 format rather than like the 1991-93 format. That is, the requests will be under topical headings, with each campus's request underneath the heading, rather than putting all requests from a particular campus together. He said the heading Engineering and Scientific Equipment will be enlarged to include Instructional Equipment as well. There was a discussion of matching fund requests for proposals. President Spangler led a discussion

of appropriate amounts for salary increase requests. The President asked whether 6% increases in each year of the biennium would be advisable. There was some agreement on these figures, and some sentiment for requesting an 8% increase in the first year of the biennium and a 4% increase in the second year of the biennium. Chancellor Hardin initiated a discussion of early retirement plans for faculty.

Vice President Joyner reported that there has been one meeting of the Board of Governors committee to study student fees and another meeting is scheduled for October 16. Several chancellors will be invited to meet with the group.

The November meeting time was rescheduled for Thursday, November 19, at 1:30.

There was an extensive discussion of campus safety, initiated by Vice President Simms's description of required annual reports on campus criminal activity and safety programs. Chancellor Benson described recent shootings at North Carolina Central University and Chancellor Hardin described several rapes and attempted rapes at UNC-Chapel Hill, and both related means taken to improve the situations. President Spangler requested Vice President Simms make contact with the vice chancellors for student affairs on the campuses to make sure there was an appropriate policy on treatment of rape victims. Chancellor Coulter discussed a recent legal decision on host liability due to serving alcohol. Mr. Robinson will be asked to analyze the action for the Council in the near future.

Vice President Carroll described the meeting of the Faculty Assembly on September 18, 1992. Principal activities involved the recommendation of the 8% salary increase, and disapproval of the 30% salary reversion on retirements. He also called the chancellors' attention to Chairman Poole's remarks to the Assembly at the April meeting, and specifically his statements on more emphasis on teaching, better undergraduate advisement, better retention and graduation rates, and better use of the resources of the University.

There being no further business, the meeting was adjourned at about 3:30 p.m.


C. D. Spangler, Jr.