

# ADMINISTRATIVE MEMORANDUM

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SUBJECT     Administrative Council Meeting  
              February 25, 1992

NUMBER     317

DATE February 26, 1992

## Calendar Events

March 6 - 9:30 a.m., Board of Governors Meeting, General Administration Building,  
Chapel Hill

April 10 - 9:30 a.m., Board of Governors Meeting, General Administration Building,  
Chapel Hill (CHAIRMAN POOLE HAS STATED THAT IT MAY NOT BE  
NECESSARY TO HOLD THIS MEETING. A DECISION ABOUT THE  
MEETING WILL BE MADE AT THE MARCH BOARD MEETING.)

April 24 - 2:00 p.m., Installation of Chancellor Samuel H. Schuman, The University  
of North Carolina at Asheville

The Administrative Council met at 1:30 p.m. on Tuesday, February 25, 1992, in the  
General Administration Building.

## Chancellors in Attendance

All chancellors were present.

## Action items

1. Schedule of barrier removal plans due March 2, 1992.
2. Inform Elizabeth Bunting by March 13 whether or not the institution wants to participate in the common multi-campus contract regarding drug testing of athletes.
3. Forward immediately to General Administration any requests regarding political candidacies that should be considered by the Board of Governors at its next meeting.

## Information Reports

President Spangler congratulated Chancellor Ewing on his birthday and on the successful pre-Broadway production in Winston-Salem.

Vice President Joyner noted that the Board of Governors had amended its budget request to take into account revised estimates of increased enrollments. He and President Spangler summarized their discussions with the Governor regarding the Governor's recommendations to the General Assembly. Funds for enrollment growth, no further cuts in the continuation budget, academic salary increases, and the Governor's support for a capital improvements bond issue were discussed.

Mr. Joyner noted that the plans and schedules for barrier removal projects from each campus were due on March 2, 1992, and he encouraged the chancellors to move ahead with construction on those projects that had already been identified and funded.

Vice President Robinson reviewed the status of the planned bond referendum. He emphasized the critical importance of active participation by the chancellors in this effort.

Vice President Dawson reviewed the state auditor's draft report on faculty workload and the president's response. Copies of these documents will be sent to each campus when the auditor releases the first report.

Mr. Richard Robinson distributed and discussed a draft document to address concerns relating to conflicts of interest affecting University employment.

Vice President Carroll reviewed the status of the Board of Governors' actions regarding the mission statement review. He distributed a copy of the Committee on Educational Planning, Policies, and Programs' draft report and a proposed motion to be presented at the March meeting of the board. He noted that, although the recommendations of the committee would be incorporated into a revised Long-Range Plan for the University, the constituent institutions would be authorized to plan the 55 new degree programs identified in the committee's report. Dr. Carroll noted some of the potential problems resulting from the adoption of different mission statements for different purposes by some of the constituent institutions. He urged the chancellors to take care that the mission statements prepared for different purposes be consistent with one another.

Associate Vice President Gary Barnes distributed and discussed the freshman performance reports. Dr. Barnes noted that the reports raised a number of questions about institutional policies at our institutions and that many of these questions would be directed to officials on the campuses. President Spangler complimented Dr. Barnes for his work and for his winning approach in dealing with all the people involved.

Mr. Robinson noted that the state approved, multi-campus, low-bid contract for drug testing would expire soon. He believes that it would be useful to continue the common approach in which ten University institutions participated. With minor modifications to the existing specifications, he expects to begin the solicitation of bids for new contracts sometime in March. He asked that the chancellors provide notice by March 13 if the campus wishes to participate in the new contract.

Mr. Robinson discussed briefly questions regarding political candidacy for faculty and staff members. A number of prospective candidates had not yet received approval from the Board of Governors to campaign for office without resigning or taking a leave of absence. The last date for filing for public office is March 2. The Board of Governors does not meet again until March 6. Mr. Robinson stated that he believed it would be possible for the board to give retroactive approval of requests

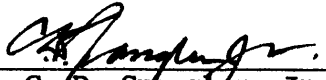
from candidates at the March 6 board meeting. Any such requests should be forwarded by the chancellors, with the chancellor's recommendation, as soon as possible in order to be considered at the meeting of the Committee on University Governance on March 5.

Vice President Dawson stated that the University-wide list of senior officer positions being prepared for the purpose of designating "EPA" positions should be ready sometime in March, with action by the Board of Governors expected sometime this spring. He noted that the establishment of the list of senior officers would require careful and continuous monitoring as the names and responsibilities of various positions are changed in the future.

President Spangler noted the pending retirement of Associate Vice President Ellen Kepley and her important contribution to the University. She will be replaced by Jeff Davies. He noted the continued progress of Vice President Memory and stated that Dr. Memory planned to return to work later in the week.

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There being no further business, the meeting was adjourned at approximately 4:00 p.m.

  
C. D. Spangler, Jr.