

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
 October 29, 1991

NUMBER 314

DATE November 6, 1991

Calendar Events

November 8 - 9:30 a.m., Board of Governors Meeting, General Administration Building, Chapel Hill

November 26 - 1:30 p.m., Administrative Council Meeting, General Administration Building, Chapel Hill

January 10 - 9:30 a.m., Board of Governors Meeting, General Administration Building, Chapel Hill

The Administrative Council met at 1:30 p.m. on Tuesday, October 29, 1991, in the General Administration Building.

Chancellors in Attendance

All chancellors except Chancellors Coulter and Thomas were present.

Information Reports

President Spangler congratulated Chancellor Monteith upon his installation and complimented him on the organization of the occasion.

At the request of President Spangler, Vice President Robinson shared with the chancellors additional information regarding the prospects for a bond issue to finance needed improvements on the University's campuses. He summarized the need for an approximately \$300 million bond issue with projects for each campus and included some of the following points:

- Although the capital budget of the University has been before the legislature for several years, it has been three years since construction of a new building totally funded with state funds has begun. During the same time, approximately 9,000 new students have enrolled in the University.
- There is a backlog of renovation needs. The new campuses need additional classroom space. The old campuses are burdened with worn-out buildings.
- The current financial situation presents the best bond market in many years.

- The construction business in the state is in desperate need of work, which means that there would be lower bids and lower costs for buildings than at ordinary times. The distribution of projects throughout the state would benefit all of its sections.
- While public schools and community colleges are able to look to local sources of funding, the University is a state agency and can only look to the legislature to meet its basic continuing capital needs.

Vice President Dawson reviewed the status of the pending report from the consultants regarding the mission review process. He stated that the consultants are expected to present their report at the Board of Governors meeting in November. The Board of Governors will probably refer the report to the Planning Committee, which should be ready to report back to the Board of Governors early next year.

The report on enrollment is due in November and the General Administration may ask for additional help on short notice from the campuses. In addition, the report on remedial instruction is being prepared. Dr. Dawson encouraged chancellors to consider arrangements with local community colleges to teach remedial courses.

President Spangler noted that the University Award ceremonies would be held on Thursday, November 7, and that all chancellors were invited.

Vice President Joyner reported on financial matters. He stated that the meeting between campus finance officers and representatives of the State Budget Office had gone well. He reminded the chancellors that, in connection with the upcoming budget process, the capital budget would move forward in October of next year before the results of the possible bond issue referendum are known. Thus, there may be considerable overlap between projects on the bond issue and those in the capital budget.

President Spangler discussed overhead receipts and noted that auditors from the federal government were taking an aggressive posture. He asked the chancellors to FAX copies of any inquiries regarding overhead receipts from any branch of the federal government.

At the request of President Spangler, Associate Vice President Barnes briefed the chancellors on the freshmen progress reports being sent to local education officials.

Vice President Memory discussed the first quarterly report on research in the University and noted the continued growth in research projects on the University campuses.

Mr. Richard Robinson discussed a problem occurring on some campuses relating to the resale and distribution of complimentary copies of books provided to faculty members. He noted that on some campuses faculty action is being taken to prevent unethical conduct. On other campuses the bookstores are taking aggressive action to keep from buying books out of the normal distribution flow. Finally, some institutions are publicizing the practice and discouraging participation.

Vice President Memory discussed the possibility of a clearing house for information about foreign programs on each campus. He stated that a preliminary study of formal linkages between University campuses and international campuses and programs would be ready by the end of the year.

Vice President Simms urged the chancellors to consider accepting invitations to speak at the counselors' workshops being conducted on many of the campuses. He also reminded the chancellors that the recently enacted Campus Security Act requires a comprehensive report on criminal activity to be prepared and filed beginning in August of 1992.

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The meeting adjourned at approximately 3:20 p.m.


C. D. Spangler, Jr.

11/8/91

SCHEDULE OF MEETINGS OF THE BOARD OF GOVERNORS

January 10, 1992

February 14

March 6

April 10

May 8

June 12

July 10 (Subject to rescheduling or cancellation)

August 14 (Subject to rescheduling or cancellation)

September 11

October 9

November 13