

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
 July 25, 1989

NUMBER 277

DATE July 27, 1989

Calendar Items

Friday, August 25, 9:30 a.m. - Board of Governors Meeting, General Administration Building, Chapel Hill

No Administrative Council Meeting for August

Thursday, September 7 - Conference on Trusteeship, Appalachian State University, Broyhill Inn and Conference Center, Boone

Friday, September 8, 9:30 a.m. - Board of Governors Meeting, Appalachian State University, Broyhill Inn and Conference Center, Boone

Tuesday, September 26, 1:30 p.m. - Administrative Council Meeting, General Administration Building, Chapel Hill

Friday, October 13, 9:30 a.m. - Board of Governors Meeting, Fayetteville State University, Fayetteville

Tuesday, October 17, 1:00 p.m. - Administrative Council Meeting, Microelectronics Center, Research Triangle Park and other facilities throughout the state
(Note change of date, time and method of meeting)

Friday, October 27 - Installation of Chancellor Oxendine, Pembroke State University

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The Administrative Council met at approximately 1:30 p.m. at the offices of General Administration on Tuesday, July 25, 1989.

Chancellors In Attendance

All Chancellors were present except Chancellor Hardin and Chancellor Jenkins.

Information Reports

President Spangler welcomed Chancellors Oxendine and Woodward and Interim Chancellor Nelson to their first meeting of the Administrative Council.

President Spangler reminded the Chancellors of the interest of the Board of Governors in trustee orientation. At a later time the topic of trustee orientation will be discussed at an Administrative Council Meeting.

President Spangler urged the Chancellors to encourage the Trustees to attend the upcoming Conference on Trusteeship to be held at the Broyhill Inn and Conference Center in Boone on September 7, 1989.

Vice President Joyner reviewed the current legislative status and related budget matters. He noted that most campuses had submitted proposals for changes in student fees and that those were under consideration.

Vice President Dawson discussed procedures to be followed in acting on academic salary increases, and for submitting increases for senior administrative officers to the Personnel and Tenure Committee.

Vice President Joyner stated that the financial officers on each campus had been advised that the Budget and Finance Committee did not want to handle finance matters at the September 8 meeting of the Board of Governors. All finance matters should be ready for consideration at the August 25 meeting.

Chancellor Moran reviewed his discussions with Chancellors Thomas, Eakin, and Fort that were held as a result of the President's comments on the report of the Carnegie Council on Adolescent Development. A further report will be made to the Council.

Vice President Dawson reported on continuing discussions with the Office of State Personnel on the EPA-SPA issue. He said that it was now planned to send to each institution a form that would be used to state the essential characteristics of each non-faculty instructional or research position. The forms would probably be sent to the campuses by mid-August, and their return would be expected within four to five weeks.

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The meeting adjourned at approximately 3:30 p.m.



C. D. Spangler, Jr.