

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
June 16, 1987

NUMBER 248

DATE June 18, 1987

Calendar Items

Tuesday, July 28 - 1:30 p.m., Administrative Council Meeting, General Administration Building

Friday, July 31 - 9:30 a.m., Board of Governors Meeting, General Administration Building

Action Items

Vice President Joyner distributed to the Chancellors a list of certain cuts in the base budget that are currently under discussion in the General Assembly. He also distributed a copy of a letter that he had sent to Senator Ward and Representative Nesbitt identifying appropriations that would be necessary to maintain the current levels of service. Further he distributed copies of the expansion budget request material to be presented to the Joint Education Appropriations Committee later in the week. He asked that these various documents be shared with the chief business officers.

Vice President Joyner asked that each campus review the status of planning on capital projects to be sure that the information that has been given to the General Administration is entirely accurate.

Vice President Dawson reviewed discussions that he and Mr. Joyner have been holding with the State Personnel Office regarding EPA-SPA classifications. He said personnel forms were being carefully reviewed by the State Personnel Office, and he asked that copies of PD 118s be sent to him prior to their submission to the State Personnel Office so that he would know what requests are being submitted.

Mr. Kennedy said letters had been sent to all persons who were recently elected or reelected to the boards of trustees. He asked that the Chancellors follow up by writing to the new members giving them (a) a schedule of meetings of the board, (b) briefing materials and information concerning campus orientation and (c) a reminder that there will be a trustees conference at Wrightsville Beach on October 8 and 9. Mr. Kennedy reminded the Chancellors that they will wish to thank those trustees who are rotating off their boards. Some campuses have a practice of making each former trustee an honorary trustee or trustee emeritus or emerita and of including him or her in some event each year.

Other Matters Discussed

1. Chancellor Thomas discussed plans for the forthcoming meeting of the President's Commission of the NCAA. Chancellor Fort discussed the work of the Academic Standards Committee of the NCAA. The President urged that chief executives continue to be actively involved in the work of the NCAA.
2. The President reminded the Chancellors that the Board of Governors had delegated to the Committee on Personnel and Tenure authority to adopt policies on academic salary increases for 1987-88, if the General Assembly takes action well in advance of the July 31 Board meeting. The Chancellors expressed strong support for making a substantial portion of any increase a merit increase.
3. The President distributed to the Chancellors the findings of a study conducted by the Research Triangle Institute to determine how many high school students are aware of the changes in admissions requirements and how many have taken courses necessary to meet the new requirements. He pointed out that approximately half of the students who are currently in the 11th grade will have great difficulty in meeting the new requirements. There followed a full discussion concerning the steps that the University should take in light of this survey. The Chancellors expressed strong concurrence in an interim policy described by the President. They also advised the President that it would be very difficult during the interim period to arrange to offer special classes for making up deficiencies, and suggested that current policies on offering and requiring remedial work be continued in that period.

Vice President Robinson commented briefly on non-fiscal matters in the General Assembly.



C. D. Spangler, Jr.