

ADMINISTRATIVE MEMORANDUM

SUBJECT Amendment to the "Policies and Procedures
of the State Residence Committee"

NUMBER 227

DATE October 21, 1985

Among the amendments to the residence Manual made in September 1985 by the Board of Governors and the State Board of Community Colleges was revision of the provision for service on the State Residence Committee of a member attorney. The provision now permits that member to be an attorney from within any part of State Government, not just the Office of the Attorney General. Of course, the Attorney General continues to be the representative under law of those State institutions whose business before the State Residence Committee may become the subject of litigation or other formal proceeding. In addition, the pertinent Manual amendment makes the member attorney the joint appointee of the Presidents of the respective educational systems served by the State Residence Committee.

In accordance with the indicated Manual amendment, the "Policies and Procedures of the State Residence Committee," at Section A: Membership, have been revised by the State Residence Committee. The attached two pages, accommodating that revision, should be substituted for their predecessors in the "Policies and Procedures" distributed under Administrative Memorandum Number 212 (dated January 17, 1985). Please implement this amendment to the "Policies and Procedures" at your institution by distributing this Administrative Memorandum to appropriate personnel.


William Friday

Attachments

POLICIES AND PROCEDURES OF THE STATE RESIDENCE COMMITTEE

The functions of the State Residence Committee, as prescribed in A Manual to Assist the Public Higher Education Institutions of North Carolina in the Matter of Student Residence Classification for Tuition Purposes, are:

- a. To decide cases appropriately appealed to it from a State institution of higher education;
- b. To evaluate the administrative practices and substantive rules associated with implementation of State law relating to residential classification for tuition purposes and to make recommendations, respectively, to the Board of Governors of The University of North Carolina and to the North Carolina State Board of Community Colleges concerning any perceived need for changes in applicable law or administrative policies and procedures associated with the responsibility of classifying students by residence for tuition purposes; and
- c. To serve as a source of general advice to and sharing of information with and among affected institutions of higher education concerning residence questions.

The following policies and procedures are adopted by the State Residence Committee to effectuate the discharge of those responsibilities prescribed by the Manual.

A. MEMBERSHIP.

The membership of the State Residence Committee, as prescribed in the Manual, shall consist of one individual appointed by the President of The University of North Carolina from the staff of the Office of General Administration of The University; one individual appointed by the President of the Community College

System from the staff of the System; six institutional members appointed by the President of The University; six institutional members appointed by the President of the Community College System; and one member who shall be an attorney from State government and appointed by the two Presidents. The terms of the members shall be of indefinite duration, until such time as successors are appointed, respectively, by the President of The University and the President of the Community College System.

B. OFFICERS.

The State Residence Committee shall be co-chaired by two individuals, one designated from the membership by the President of The University and one designated from the membership by the President of the Community College System. In addition, the membership shall select a person to serve as secretary for the State Residence Committee.

C. MEETINGS AND BYLAWS.

1. Meetings.

a. Regular meetings.

Regular meetings of the State Residence Committee shall be held at the Office of General Administration in Chapel Hill on the second Wednesday of the months of September, November, January, March, and May.

b. Special meetings.

Special meetings shall be held at the call of the co-chairmen at such times and at such places as the co-chairmen shall designate; provided, that notice of special meetings shall be provided to the membership at least ten days in advance of such meetings.

2. Conduct of business.

a. Quorum.

A quorum for the conduct of business by the Committee shall