

# ADMINISTRATIVE MEMORANDUM

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**SUBJECT** Administrative Council Meeting  
October 25, 1983

**NUMBER** 187

**DATE** October 28, 1983

## Calendar Items

November 11 - Board of Governors meeting, General Administration  
Building, Chapel Hill, 9:30 a.m.

December 6 - Administrative Council meeting, General Administration  
Building, Chapel Hill, 1:30 p.m.

## Action Items

Vice President Dawson reminded the Chancellors that student data files are due by November 1. These will be used for the preparation of the annual report to the court under the terms of the Consent Decree and for the annual enrollment report to the Board of Governors on November 11.

Dr. Dawson discussed again the suggestion of minimal high school requirements for admission of freshmen. A draft report on this subject will be ready for Chancellors probably before the next Administrative Council meeting in December.

Vice President Joyner reminded the Chancellors that the enrollment reports for budget purposes for 1983-84 are due by October 28. He asked that the Chancellors include comments on significant deviations from the authorized enrollment levels. These also are needed for the annual report to the Board on November 11.

Mr. Joyner emphasized also the need for expeditious handling of projects recently authorized from the Reserve for Repairs and Renovations and noted that project schedules are due by November 9.

Other Items Discussed

1. President Friday discussed the Board of Governors' policy on external professional activities for pay and emphasized the importance of effective administration of that policy by each campus.
2. Chancellor Thomas and Dr. Stedman reported on the first meeting of the North Carolina Commission on Education for Economic Growth on October 20 and distributed lists of Commission members. Regional hearings are scheduled November 28 in Raleigh; December 15 in Asheville, January 5, 1984, in Greenville, and January 9, 1984, in Charlotte. The President urged campus participation in these meetings.
3. Vice President Thompson reported on workshops for public school counselors, conducted since 1981 in response to Consent Decree requirements. This year workshops are scheduled on UNC campuses in each of the state's eight education districts to help students prepare for postsecondary education.
4. Mr. Joyner discussed the required accounting reclassification of certain extension and community service expenditures.
5. Mr. Joyner reviewed preliminary steps that should be taken in preparation for meeting the new statutory requirements in regard to annual financial reports.
6. Chancellor H. F. Robinson reported on his trip to Oman and China, Chancellor Bruce Poulton on his trip to Japan and Chancellor Lawrence Hart on his trip to Egypt.
7. Chancellor Charles Lyons, Jr. reminded the Chancellors that the North Carolina Association of Colleges and Universities would meet on the FSU campus November 3 and 4.
8. Chancellor Fretwell discussed proposed revisions in the NCAA rules.
9. Dr. Stedman reported on the status of the University's work to fulfill the requirements of the Chapin Resolution adopted by the 1983 General Assembly. All but three campuses have initiated activities to assure that teacher-training faculty members are regularly involved in the public schools including instruction and supervision. Specific projects will be undertaken during the spring 1984 semester.

10. Dr. Stedman reported on the status of the development of the Math-Science Education Center Network initiated in August. Two centers have been opened at UNC-CH and UNCC.

11. Dr. Stedman reported on two new developments in the continuing implementation of the Quality Assurance Program. Effective November 1, 1983, new standards for approving teacher education programs will be required by the State Board of Education. Pre-teacher screening tests (NTE) will be implemented in spring 1984.



William Friday