

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
January 25, 1983

NUMBER 175

DATE 1/28/83

Calendar Items

February 11 - Board of Governors meeting, 9:30 a.m., General Administration Building, Chapel Hill

February 22 - Administrative Council meeting, 1:30 p.m., General Administration Building, Chapel Hill

Action Items

Vice President Joyner reminded the Chancellors and chief fiscal officers that they had been asked to review the recommended budget of the Governor and Advisory Budget Commission, to note differences between those recommendations and the budget requests submitted for the institution and to comment for the President's office by February 1 on any problems that might result from the proposed reductions.

Vice President Dawson called attention to the President's memorandum dated January 6 concerning the keeping of records of notices of intent filed by faculty and staff members under the consultation policy of the Board of Governors.

The President and Dr. Dawson asked once more that each Chancellor impress on his colleagues the need to carry out every single commitment made in the Consent Decree. Careful records need to be kept of the actions taken to carry out each commitment. The need to achieve greater increases in minority presence enrollments in the fall of 1983 was emphasized. Further conferences will be scheduled in the immediate future to discuss this topic with each institution.

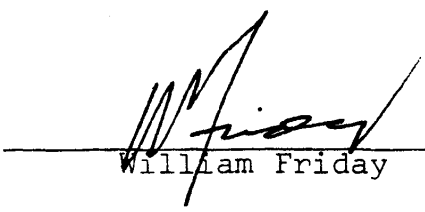
Dr. Mickey Burnim asked that, when the announcement is received concerning nominations for the Doctoral Studies Program (about February 1), it be promptly disseminated so that faculty members on the campus will have adequate time to prepare applications. Care should be taken to see that the nominations finally submitted by the Chancellors are complete.

Action Items cont.

The President read to the Chancellors and chief fiscal officers a resolution adopted by the Board of Governors at its last meeting urging that each institution give "proper priority" to the installation of fire detection systems in all dormitories.

Other Matters Discussed

1. Recent changes in the United States Savings Bond program were described. Representatives of the program will be visiting each campus at a time to be arranged through the Chancellor's office.
2. Plans for hearings on the base budgets were reviewed, and a schedule of appearances was distributed.
3. Mr. McMillan discussed the committee organization of the 1983 General Assembly and talked about legislation that has been introduced or is proposed.
4. Mr. Robinson reported on the status of the hearing on the Consent Decree by the full Court of Appeals for the District of Columbia.
5. Vice President Carroll reviewed the procedure to be followed in preparation of the next edition of the Long-Range Plan. He said conferences would be arranged with the Chancellors and chief academic officers during March on requests for authorization to plan new degree programs.
6. Dr. Stedman outlined plans of the Department of Public Instruction to improve education in science and mathematics in the secondary schools. He described the Governor's proposal for scholarships to train teachers in science and mathematics and also described plans for summer institutes for middle school teachers who are currently in the fields of science or mathematics but who are not certified in those fields.
7. Dr. Dawson discussed procedures for handling appeals from faculty members.
8. Chancellor Poulton and others described steps being taken on the campuses in the area of "computer literacy."



William Friday