

ADMINISTRATIVE MEMORANDUM

SUBJECT	Resolution Establishing Special Tuition Rates for Certain Nonresident Students and Resulting Tuition Remissions	NUMBER	181
		DATE	7/29/83

This Memorandum supersedes Administrative Memorandum #157, dated August 1, 1981.

The 1981 General Assembly amended G.S. 116-143 to give to the Board of Governors the specific authority to establish especially reduced tuition rates and to give tuition and fee waivers. In addition, the part of G.S. 116-143 which identified a specific group of nonresident student ("special talent" section) for reduced rates was deleted. As a result of these changes, special tuition rates can be established by the Board of Governors.

The 1983 General Assembly revised G.S. 116-144 to direct the Board of Governors to fix the tuition and required fees charged nonresident students comparable with the rates charged nonresident students by comparable public institutions nationwide, except that a person who serves as a graduate teaching assistant or graduate research assistant or in a similar instructional or research assignment and is at the same time enrolled as a graduate student in the same institution may, in the discretion of the Board of Governors, be charged a lower rate fixed by the Board, provided the rate is not lower than the North Carolina resident rate.

Also, the 1983 General Assembly specifically provided that the Board of Governors increase tuition so as to raise additional income of at least \$10,000,000 for each year of the biennium, thus requiring changes in all tuition rates currently in effect.

On July 29, 1983, the Board of Governors adopted the attached resolution which sets forth the groups of students who are eligible for special nonresident tuition rates, as authorized under G.S. 116-143 as amended by the 1981 General Assembly and G.S. 116-144 as revised by the 1983 General Assembly. This Memorandum provides instructions for actions based on the resolution, in reporting actions taken.

I. Authorized Groups Eligible for Special Tuition Rates

Group 1. Undergraduate students deemed by the institution to have special talents and qualifications and who are thereby awarded by the institution a scholarship or fellowship at a rate of at least \$250 per academic year. The North Carolina School of the Arts may identify categories within this group in accordance with established institutional practice.

Group 2. Graduate students who are awarded by the institution a graduate teaching or research assistantship and who are paid a stipend at a rate of at least \$2,000 per academic year.

II. Identification and Substantiation of Awards

1. Group 1 - Undergraduate Students

Group 1 pertains to those nonresident undergraduate students who are "deemed by the institution to have special talents and qualifications and who are thereby awarded by the institution a scholarship or fellowship at a rate of at least \$250 per academic year."

- a. "Deemed by the institution to have special talents and qualifications" indicates that the institution has determined that the student has specific talents and qualifications that will be of benefit to the institution. Evidence of this institutional determination can be substantiated by a copy of a letter to the particular student making a monetary award.
- b. "And who are thereby awarded by the institution a scholarship or fellowship" shall mean a monetary award. Scholarships or fellowships for undergraduate students must be at least the equivalent of \$250 per academic year. The granting of a special tuition rate does not in itself constitute a scholarship or fellowship.

2. Group 2 - Graduate Students

Group 2 pertains to those nonresident graduate students who serve as a graduate teaching assistant or graduate research assistant or in a similar instructional or research assignment, and who are paid a stipend at a rate of at least \$2,000 per academic year.

III. Budgetary Limitations

Each institution has been informed of the amount of tuition remissions budgeted for each group of special rates, as a part of the budget allocations process. Internal administrative procedures to limit the granting of these special tuition rates within budgetary limitations established for each group must be established by each institution. The tuition remissions (defined as the sum of the difference between the regular nonresident rate and the special rate charged under the provisions of the resolution) must not exceed the amount budgeted for each group of special rates.

IV. Policies and Record Keeping Procedures

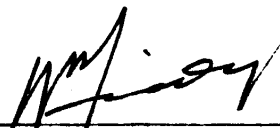
1. Each institution shall develop formal written policies and procedures for granting special rates, consistent with the policies and procedures established by the Board of Governors. Consideration should be given to keeping all necessary documentation in one designated central office.
2. A formal record must indicate that the institution has determined that the undergraduate student has specific talents and qualifications that will be of benefit to the institution. A copy of a letter from a duly authorized administrative official of the institution offering such a student a monetary award will meet this requirement.

3. A formal record is required of the award of a scholarship, fellowship, or assistantship which makes the student eligible for a special tuition rate. This notification shall include the amount of the award and, in the case of graduate students, the specific nature of the assistantship or assignment. This documentation shall be present for each special tuition rate given by the institution.
4. Established budgeting and accounting procedures require that all non-resident students shall first be charged the full nonresident tuition rate on institutional records. A separate offset, reflecting the appropriate tuition remission amount, may be processed only after documentation is present.
5. Tuition remission for Summer Term shall be administered on the same basis as Regular Term. If the institution wishes to utilize a portion of its authorized tuition remission budget(s) for Summer Term, formal establishment of Summer Term tuition remission account(s) is required. No additional funds are available for Summer Term tuition remissions.

V. Reporting Procedures

Each institution must maintain a record of all special tuition rates granted. These records shall list each individual action, classified by the group of special rates. These records should contain the following:

1. List of all individuals, categorized by group, who received a special nonresident rate, and including the title of the award, the monetary amount of the award, the nature of the special talents and qualifications for undergraduate students; and, in the instance of graduate assistants, the nature of the appointment or assignment.
2. An annual report by each constituent institution of special tuition rates granted and tuition amounts remitted thereby shall be required.



William Friday

RESOLUTION OF THE BOARD OF GOVERNORS
OF THE UNIVERSITY OF NORTH CAROLINA
ESTABLISHING SPECIAL TUITION RATES
FOR CERTAIN NONRESIDENT STUDENTS

WHEREAS, Chapter Seven, Section 701 of the CODE of The University of North Carolina provides that "The Board of Governors shall set tuition and required fees at the constituent institutions, not inconsistent with actions of the General Assembly, in such amount or amounts as it may deem best, . . ." and

WHEREAS, G.S. 116-143 was amended by the 1981 General Assembly to authorize the Board of Governors to establish especially reduced tuition rates and to give tuition and fee waivers, and

WHEREAS, the 1981 General Assembly also revised G.S. 116-143 by eliminating the special rate considerations established by the 1971 General Assembly for certain groups of nonresident students, and

WHEREAS, the 1981 General Assembly continued the requirement in G.S. 116-143 that all budgeted funds expended for scholarships of any type, including the granting of tuition and fee waivers and especially reduced rates, must be clearly identified in budget reports, and

WHEREAS, the 1983 General Assembly revised G.S. 116-144 to direct the Board of Governors to fix the tuition and required fees charged nonresident students comparable to the rates charged nonresident students by comparable public institutions nationwide, except that a person who serves as a graduate teaching assistant or graduate research assistant or in a similar instructional or research assignment and is at the same time enrolled as a graduate student in the same institution may, in the discretion of the Board of Governors, be charged a lower rate fixed by the Board, provided the rate is not lower than the North Carolina resident rate, and

WHEREAS, the 1983 General Assembly specifically provided that the Board of Governors increase tuition so as to raise additional income of at least \$10,000,000 for each year of the biennium, thus requiring changes in all tuition rates currently in effect.

NOW, THEREFORE, BE IT RESOLVED by the Board of Governors that, effective with the Fall Term of 1983, the following groups of nonresident students are identified as eligible for special tuition rates:

Group 1. Undergraduate students deemed by the institution to have special talents and qualifications and who are thereby awarded by the institution a scholarship or fellowship at a rate of at least \$250 per academic year. The North Carolina School of the Arts may identify categories within this group in accordance with established institutional practice.

Group 2. Graduate students who are awarded by the institution a graduate teaching or research assistantship and who are paid a stipend at a rate of at least \$2,000 per academic year.

AND BE IT FURTHER RESOLVED by the Board of Governors that:

1. Effective with the Fall Term of 1983, the special tuition rates for the specific groups of nonresident students identified previously in this resolution are established, except as provided in Section 2 below, as follows:

The University of North Carolina Special Tuition Rates for Nonresident Students		
<u>Institution</u>	<u>Group 1 Undergraduate</u>	<u>Group 2 Graduate</u>
ECSU	\$1,550	\$ -
FSU	1,550	-
PSU	1,550	-
UNC-A	1,550	-
UNC-W	1,550	-
WSSU	1,550	-
ASU	1,772	410
ECU	1,772	410
Medicine	-	1,070
NCA&TSU	1,772	410
NCCU	1,772	410
UNC-C	1,772	410
WCU	1,772	410
NCSU-R	1,892	480
Vet School	-	1,070
UNC-CH, Academic	1,892	480
UNC-CH, Health		
Nursing	1,892	480
Public Health	1,892	796
Pharmacy		
Undergraduate	1,892	-
Graduate	-	480
Pharm D	-	1,070
Dentistry		
DDS	-	1,070
Dental Hygiene	1,892	-
Dental Auxiliary	1,892	-
Dental Graduate	-	1,070
Medicine		
MD	-	1,070
Med Tech	1,892	-
Physical Therapy	1,892	-
Med Grad	-	480
UNC-G	1,892	480
NCSA		
Category A	1,852	-
Category B	2,152	-
Category C	2,402	-

2. It is understood that, notwithstanding the foregoing provisions of this resolution, each institution shall limit the granting of these special tuition rates as set by the Board of Governors to conform with established budgetary limitations. The total tuition remission (defined as the sum of the difference between the regular nonresident rate and the special rate charged under the provisions of this resolution) shall not exceed the amount budgeted for each group at each constituent institution. Separate budgets will be established to record tuition remission for specially talented undergraduate students (Group 1) and for graduate assistants (Group 2).
3. The President shall provide appropriate administrative procedures and regulations for the constituent institutions in accordance with the terms of this resolution.