

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
September 22, 1981

NUMBER 158

DATE September 23, 1981

Calendar Items

- October 9 - Board of Governors meets on the campus of The University of North Carolina at Asheville.
- October 27 - Administrative Council meets at 1:30 p.m., General Administration Building, Chapel Hill.
- November 17- Administrative Council meets at 1:30 p.m., General Administration Building, Chapel Hill.
- December 15 -Administrative Council meets at 1:30 p.m., General Administration Building, Chapel Hill.

Action Items

Anticipate a memorandum on estimating costs of capital improvement projects and the reporting process.

Funds collected by campuses should be deposited immediately and the State Treasurer should be notified.

Reports on Fall enrollments and a preliminary annual projections of enrollments should, for budget purposes, be made to this office by September 28 on the forms distributed by Vice President Joyner.

Information for the annual report to the U. S. District Court about implementation of the consent decree is to be submitted by November 16. The institutions will receive a memorandum about the annual report and necessary instructions. The student data file must arrive here by November 1; check it to insure accuracy. This is the data source for the report to the Court on enrollments by race.

Inquiries about site visits to campuses by groups interested in making studies or surveys of matters pertinent to the consent decree should first be referred here so that the advice of counsel can be obtained.

Action Items cont.

It was pointed out that the statute authorizing mandatory retirement of tenured faculty members at the age of 65 expires on July 1, 1982. Each institution should examine the impact of this change, and it is expected that there will be some discussion by the Board of Governors' Committee on Personnel and Tenure. In any event, it was pointed out that the EPA data files should be prepared this year with great care to insure their accuracy.

Remember the suggestion of Chancellor Lyons, made during his report on conferences in Washington, that Council members write congressmen about legislation affecting the University.

Other Items Discussed

1. Felix Joyner reported on legislative issues.
2. R. D. McMillan outlined state policies on hospitalization.
3. Dr. Donald Stedman made a status report on the quality assurance program, and several Chancellors emphasized the importance of the effort.
4. Dr. Roy Carroll reported on the meeting of the Liaison Committee and its focus on the proliferation of out-of-state institutions seeking to offer instruction in North Carolina.
5. There was a brief discussion of salary matters, and it was agreed that President Friday would say to the Faculty Assembly, and each Chancellor would similarly respond to inquiries from faculty in this way: The President will attempt to have authorization given to the Committee on Personnel and Tenure to approve a salary administration policy as soon as possible after the adjournment of the reconvened Session. Instructions and guidelines can then be submitted to the campuses in the expectation that any individual salaries requiring approval of the Board of Governors can be taken to the Board at the November meeting. Then, every effort will be made to complete the process on all salary matters so that approved salary increases can be reflected in checks distributed in late December. Meeting this schedule will depend on how quickly the General Assembly takes action on this and on other matters, but it was agreed that the effort would be made to meet this schedule.
6. Dr. Walton Jones made a status report on the bio-technology project.

Other Items Discussed cont.

7. Chancellor Robinson reported on his visit to Oman as a consultant on plans to build a College of Agriculture as part of a University in that country.



William Friday