

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
March 28, 1978

NUMBER 100

DATE March 29, 1978 ..

Calendar Items

- April 11 - Wynne Committee considering state aid to private institutions meets at 10 a.m., State Legislative Building, Raleigh.
- April 14 - Board of Governors meets at 9:30 a.m., General Administration Building, Chapel Hill.
- April 25 - Administrative Council meets at 2:00 p.m., General Administration Building, Chapel Hill.

Action Items

Communications with HEW involving State Plan, Phase II and related matters should come only from the President's Office (see enclosed memorandum).

All Chancellors are invited to attend the April 11 meeting of the Wynne Committee. (See Calendar Items above).

Chancellors desiring to reclassify real property from institutional to endowment control should contact Felix Joyner or David Edwards within the next month.

Chancellors and Vice Chancellors are requested to tell faculty members about the faculty workload questionnaires before those questionnaires arrive on campus, and to explain why the faculty workload study is being conducted.

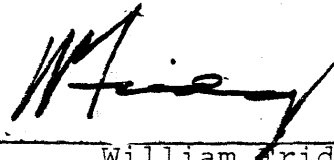
Procedures should be established on each campus to insure that answers to legislative staff inquiries move through the Chancellor to this office and thence to Raleigh.

Other Items Discussed

1. Following explanations by Dr. Raymond Dawson and Richard Robinson of OCR/HEW developments, there was extensive discussion of the issues involved.

Other Items Discussed cont.

2. Dr. George Bair outlined the \$6.3 million educational television expansion plan formulated by a legislative committee.
3. Felix Joyner reported on the budget situation, and on the changed procedure relating to the handling of federal funds.
4. Chancellor Colvard solicited suggestions about the proposed residential high school for gifted students.
5. A report was made on a meeting with the chairman of the State Board of Education.

A handwritten signature in dark ink, appearing to read "W. Friday", is written over a horizontal line.

William Friday

THE UNIVERSITY OF NORTH CAROLINA

General Administration

P. O. BOX 2688

CHAPEL HILL 27514

WILLIAM FRIDAY
President

March 29, 1978

TELEPHONE: (919) 933-6981

MEMORANDUM

TO: The Chancellors 

FROM: William Friday

Secretary Califano's sending of a Notice of Opportunity for Hearing to The University with regard to its alleged failure to comply with Title VI of the Civil Rights Act of 1964 places The University in a formal adversarial position with the Department of Health, Education, and Welfare. As you know, the Board of Governors has engaged counsel, with the approval of the Attorney General and the Governor, to represent the Board in the proceedings initiated by the Secretary. Our counsel are working closely with the Attorney General.

The adversarial posture in which the Secretary has placed us makes it important that our communications with HEW be conducted within the formal and somewhat limited framework of litigation. Accordingly, on the advice of the Board's counsel and of the Attorney General, I must ask all officers and employees of The University and its constituent institutions to refrain from any communication with any representative of the Department of Health, Education, and Welfare regarding any matter connected with State Plan, Phase II, the Secretary's Notice, or any other aspect of our efforts toward further eliminating racial duality in The University or our relationships with the Department concerning those efforts. Responses to inquiries from HEW with respect to these issues will be developed by General Administration on the advice of counsel.

This instruction includes particularly communications concerning program authorizations and approvals, statistical reports, budgets, and applications for or approval of federal grants or contracts. In addition, grant and contract officials specifically are requested to inform Mr. Richard Robinson of any requests from any federal agency concerning compilations or lists of pending applications for federal financial assistance.

All communications from our requests for information by HEW about any of the subjects identified above should be reported in writing directly to Mr. Robinson here. (Telephone communications should

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be summarized in writing and reported.) Please assure that this instruction is conveyed to all affected administrators, including deans, department chairpersons, and other directors of major areas of institutional activity.

cc: Carl Vogt, Esq., Fulbright and Jaworski
Senior Deputy Attorney General Andrew A. Vanore, Jr.
Vice President Raymond H. Dawson
Vice President E. Walton Jones
Vice President L. Felix Joyner
Vice President John Sanders
Vice President Cleon Thompson
Secretary John Kennedy
Mr. Richard H. Robinson, Jr.