

ADMINISTRATIVE MEMORANDUM

SUBJECT Preparation of the 1978 Edition of the
Long-Range Plan

NUMBER 97

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The long-range plan adopted by the Board of Governors on November 11, 1977, contemplated the revision of that document in 1978. This revision is to be a joint endeavor of the President and the Chancellors, with most proposals moving from the Chancellors (after consultation with institutional faculties and administrative staffs) to the President; from him to the Committee on Educational Planning, Policies, and Programs; and thence to the Board of Governors.

The 1976 edition of the long-range plan gave special emphasis to the academic program plans of the constituent institutions, since that seemed to be the subject most urgently in need of address at that time. The 1977 edition of the plan included modifications of the academic program plans of the institutions and added treatment of the extension credit instruction activities and public service programs of the constituent institutions. This year, those elements of the plan will be reviewed and revised and a student affairs element will be added.

The 1978 edition of the long-range plan will again cover five years, 1978-79 through 1982-83. The task of preparing it comes at a time when a number of other significant planning activities, affecting all of the constituent institutions, are underway in The University. These include:

(1) The review of graduate programs in the health professions that was begun in the fall of 1977 is nearing completion, as are special studies of nursing education programs.

(2) The second phase of the review of teacher education programs is scheduled to be completed in the spring of 1978. A need for additional special studies in this area may be indicated as the State moves into a comprehensive testing program in the elementary and secondary schools.

(3) A comprehensive study of faculty tenure, faculty workloads, and related professional activities of faculty members, is in progress.

(4) An assessment of the computer resources of The University is in progress, to provide a more informed basis for planning the future inter-relationships and requirements of The University in computing.

(5) A substantial number of degree programs authorized for planning in 1976 and 1977 must be planned by the constituent institutions and

reviewed by the General Administration and (if there approved) by the Board of Governors.

(6) The University's continuing transactions with the Department of Health, Education, and Welfare will impose very substantial but yet undefined planning and information-gathering responsibilities on all elements of The University.

In the preparation of the 1978 edition of the long-range plan, the emphasis will be on the following matters:

(1) Each Chancellor, after appropriate consultation with the faculty of the institution, will submit proposed changes in the institutional mission of the institution and revisions in the academic program plan of the institution that should be made over the next five years, including:

(a) Status reports on all new degree programs and program tracks that were authorized for planning in the 1976 or 1977 long-range plan. These reports should be in this office by July 1, 1978.

(b) Requests for authorization to plan new degree programs or program tracks. These requests should be in this office by August 1, 1978.

(c) Recommendations for the discontinuation of existing degree programs or program tracks. These should be in this office by August 1, 1978.

(d) Requests for the establishment of new colleges or professional schools, or proposals for major reorganizations in the structure or status of existing colleges or schools. These should be in this office by August 1, 1978.

(e) Requests for change in the public service role of the institution and proposals for change in the organization for performance of public service functions. These should be in this office by August 1, 1978.

(2) The President, after consultation with the Chancellors, will project student enrollment for the next five years for the constituent institutions and for The University as a whole.

(3) Student services will be the major new area of attention. For the purposes of the 1978 plan, what is needed from the institutions is essentially descriptive information defining the functions of the division of student affairs in each institution; the organization for delivery of student services; staffing and other resources committed to that activity; programs carried on; needs in this area, with some indication of priority; and advice of the institutions with respect to the most appropriate role the Board of Governors and General Administration might play with respect to student services. (In the last connection, it is noted that the Board of Governors in 1972 delegated nearly all matters in the student affairs area to the Chancellors and, in a few instances, to the Boards of Trustees.)

There may be other topics of University-wide planning of less extensive scope and significance on which institutional responses will be requested during the year. In that event, you will be promptly advised.

In its 7 July 1972 resolution of delegation to the Boards of Trustees and Chancellors, the Board of Governors provided that for each institution,

The Board of Trustees shall be responsible to the Board of Governors for preparing and maintaining a master plan for the physical development of the institution, consistent with the total academic and service mission of the institution as defined and approved by the Board of Governors. [Sec. VI]

It would be helpful to the Board of Governors and the General Administration to have available for information copies of the current master plans adopted by the Boards of Trustees pursuant to the above-quoted provision. Therefore, you are requested to file with this office, by 1 June 1978, a copy of the current master plan for the physical development of your campus.



William Friday, President