

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
May 19, 1977

NUMBER 80

DATE May 31, 1977

Calendar Items

- June 10 Meeting of the Board of Governors, General Administration Building, Chapel Hill.
- June 28 Meeting of the Administrative Council, General Administration Building, Chapel Hill, 2 p.m.

Action Items

The President pointed out that, because of the legislative session and requirements imposed upon us by HEW, we would have a heavy workload all summer. He suggested that Chancellors take their vacations whenever convenient and asked that, whenever a Chancellor was going to be away, he inform the President by letter of the name of the person on the staff who would be authorized to act for the Chancellor in his absence. This was particularly important since decisions on the budget and on responding to HEW guidelines would have to be made promptly.

Chancellors were asked to make it clear to their staffs that, because of the pace of developments in the legislature and the schedule of meetings for the Board of Governors, the earliest paydate which could reflect any increases in salary would be September 30.

Other Items Discussed

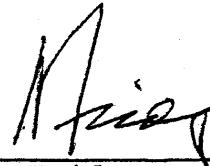
1. On Monday, May 23, the University will present its supplemental requests to the Senate and House Appropriations Committees.
2. The President asked for advice on what policies should be followed in the distribution of salary increases. Some members of the Council noted in response that there was more discussion on their campuses about the need for a

10% increase, rather than 6.5%, than about methods of distribution. Two members of the Council commented that the institutions needed to be given considerable discretion and flexibility in determining salary increases. No additional comments were made.

3. It was reported that the recommendations of Hay Associates on revised salary ranges for senior administrative officers were expected to be ready for presentation to the Board of Governors at the June meeting. It was pointed out, however, that it was not likely the Board would be in position to adopt policies and guidelines for the allocation of salary increase funds until after the appropriations act had passed. Accordingly, it seemed likely that such policies and guidelines could not be adopted until the July meeting of the Board, and it also seemed likely that the July meeting might have to be postponed until Friday, July 22, so that there would be sufficient time to prepare a report on budget allocations.

There was some general discussion about the Hay report and the methods used by Hay Associates in establishing salary ranges. There was one comment that salary increases, although important, were not as important as library construction.

4. On legislative matters it was reported that:
 - (a) the open-meetings bill will be referred to a subcommittee for further study;
 - (b) a committee substitute has been prepared for Dr. Gamble's bill on tuition (HB 511); this substitute focuses attention on a study of aid to private institutions and to students attending them; and
 - (c) Dr. Gamble's bill on faculty workloads (HB 512) is still in a subcommittee of the House Committee on Higher Education; no hearings have yet been held or scheduled.



William Friday