

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
March 29, 1977

NUMBER 78

DATE March 30, 1977

Calendar Items

- April 8 - Board of Governors meets at 10:00 a.m., Fayetteville State University.
- April 16 - Groundbreaking for building of National Humanities Center, 3:00 p.m., Research Triangle.
- April 17 - Centennial celebration, Fayetteville State University.
- April 26 - Administrative Council meets at 2:00 p.m., General Administration Building.

Action Items

Chancellors are asked to try to be available on April 27 and 28, which are the days tentatively set for budget hearings by the Joint Committees on the Base Budget. Specific times for appearance will be sent out later.

Campuses that have not yet recast their budgets and submitted them to Mr. Joyner are asked to do so no later than April 8. These budgets are needed as soon as possible to meet the schedule of the General Assembly.

The Faculty Assembly reports that on a few campuses faculty representatives are not receiving notices of meetings of the boards of trustees. The Chancellors are asked to be sure these notices are sent out on a regular basis.

Chancellors are requested to let the President or Vice-President Dawson know at an early stage when they begin to search for a new dean or vice-chancellor. Early communication can help smooth the way when the Personnel Committee and Board come to act on the appointment and on the recommended salary.

Chancellors are asked to give to Dr. Dawson, by Friday, April 1, a report on their experience in providing tuition-free courses for persons over 65. A legislator has asked about the volume of the response, the problems encountered, the number of persons who may have been turned away, etc.

Chancellors are asked to get to Dr. Dawson by Friday, April 1, a list of any citizens of Arabic-speaking countries who are having out-of-state tuition remitted for any reason. This information is needed to respond to a legislative inquiry.

Campuses are requested to get personnel actions that require the attention of the Board of Governors to Dr. Dawson at least two weeks ahead of the scheduled Board meeting. In this way the Personnel Committee of the Board can give more careful attention to the requests and can be better able to explain them to the full Board.

Mr. Sanders reviewed the open meetings bill (H.B. 522), introduced by Representatives Hunt, Stewart, Ray, Gamble, Hall, Joy Johnson and Miller. The bill is being considered by Judiciary Committee III. Chancellors are asked to alert legislators to the dangers of this bill as introduced.

Other Items Discussed

Mr. Joyner reviewed committee hearings pertaining to higher education and discussed various bills that deal with budgetary matters. There was some discussion of the Adams-Ramsey bill on capital improvements.

The President stated that it appeared most of the Chancellors do not wish to try to amend the Umstead Act at this session of the legislature.

The President raised the possibility of trying to move toward a common calendar that would embrace the private institutions as well as the public ones. It was agreed that this matter would be discussed further at a later date.

The President reported that Mr. Nathan Yelton, Assistant Secretary of the Department of Human Resources, is urging that the mandatory retirement age for all state employees be raised from 65 to 70. The University's policies concerning faculty members were discussed. No sentiment was expressed to change these policies.

Dr. Dawson reported that in May we expect to have recommendations from Hay Associates revising salary ranges for administrative personnel.

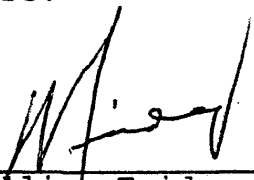
Dr. Dawson reported that, whenever a request is made to give permanent tenure to additional faculty members, he will now prepare for the Board a tabulation showing the proportion of teaching positions at the institution occupied by persons having permanent tenure and also showing what the proportion will be if the Board acts favorably on the pending request. These calculations have been requested by the Board.

Mr. Kennedy reported that the insurance companies have requested one additional piece of information prior to giving us a firm bid on liability insurance to cover all board members and all employees of the sixteen institutions.

The application of Executive Order No. 1 (the Ethics Code) to administrative offices of the University was discussed. The President will ask the Board's Committee on Personnel and Tenure to recommend a policy to the full Board for action at its meeting in Fayetteville on April 8.

Mr. Sanders reported that work on the 1977 edition of the Long-Range Plan was proceeding on schedule and that the objective was to obtain Board action at the July meeting.

There was brief discussion of the Adams case.



William Friday