

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
 July 27, 1976

NUMBER 65

DATE July 29, 1976

Calendar Items

September 9 - Council members meet at President's home at 6:30 p.m.
 Dinner follows with members of the Board of Governors.

September 10 -Board of Governors meets at 9:30 a.m., General Administration Building, Chapel Hill.

September 13-Budget meetings with individual Chancellors throughout the week.

September 21 -Administrative Council meets at 2:00 p.m., General Administration Building, Chapel Hill.

Action Items

The Budget and Finance Committee will meet August 12. Any items to be processed for the September meeting of the Board of Governors should be in Felix Joyner's office by August 3. Any personnel matters to be handled by the Board in September should be in Raymond Dawson's office no later than August 31.

All continuation budgets should be submitted as soon as possible, and change budgets are due by August 16.

Chancellors are asked to give their personal attention to these items:

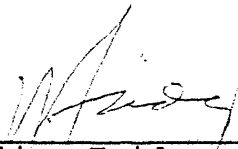
1. Be sure to follow the State Auditor's suggestions, in meticulous detail, relating to tuition remission procedures.
2. On fixed inventory, some campuses must make substantial changes. Robert Hardison is available for advice.
3. Since current program descriptions and plans will be widely circulated, examine the draft for your campus and ask your staff people to submit any changes to Felix Joyner and his staff instead of submitting them directly to the State Budget office.

Action Items cont.

Council members agreed to recommend to the Board of Governors that the General Assembly be asked to approve salary increases of 12% in the first year of the biennium for EPA employees and 10% in the second year, and that the parity funding proposed in the study of predominantly black institutions be implemented.

Other Items Discussed

1. Arnold King reported on a meeting held by representatives of the University, the community colleges and private institutions, and on a meeting of the Advisory Council of Private College Presidents.
2. John Sanders discussed the Long-Range Plan.
3. Richard Robinson discussed the newest federal program relating to the handicapped.
4. Cleon Thompson reported on a meeting of the coalition of alumni at predominantly black institutions.
5. Raymond Dawson reported on a meeting with HEW officials in Washington.
6. Donald Stedman discussed plans on teacher education programs.



William Friday