

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
September 24, 1974

NUMBER 38

DATE September 25, 1974

Calendar Items

October 1-7	Individual conferences with Chancellors in preparation of budget requests.
October 11-12	Faculty Assembly meets, General Administration Building.
October 28	Board of Governors meets, 1:30 p.m., General Administration Building.
October 29	Administrative Council meets, 2:00 p.m., General Administration Building.

Action Items

Each Chancellor is requested, within the next day or two, to let Dr. Dawson's office know who on the campus will be the person to receive explanatory materials concerning the new disability income plan for faculty members who are covered by the TIAA optional retirement program. The person designated would also be asked to arrange a meeting of the faculty members covered by the optional program in order that Dr. Schwentker and others might explain the new disability income plan.

Mr. Julius Chambers, member of the Board of Governors, has requested that the Chancellors consider, among other architectural firms, the firm of Gantt-Huberman Associates of Charlotte.

Mr. Richard Robinson stated that some of the institutions had previously prepared comments on HEW's proposed guidelines dealing with sex discrimination under Title IX. He requested that those institutions send their comments directly to HEW.

Chancellors are requested to submit to Mr. Robinson any comments they may have on the Umstead Act, as it is now in effect, or suggestions for legislative changes in it. (An explanatory memorandum was distributed to the members of the Council.)

Chancellors wishing to make suggestions concerning proposed federal legislation to protect the privacy of student records may do so either through the President's office or through other channels. (Explanatory materials were distributed to members of the Council.)

Action Items (cont.)

Chancellors and appropriate staff members are requested to read pertinent portions of the opinion of the Federal District Court in the case of Arrington v. Taylor. (A memorandum and a copy of the opinion were distributed to members of the Council.)

A draft memorandum containing a set of preliminary guidelines for extension activities will be sent to the Chancellors for review. It will be discussed at the October meeting of the Administrative Council. After the completion of a state-wide study of extension activities, now being conducted by Dr. Jack Carlton, more extensive guidelines will be suggested.

Items that need to be considered by the Budget and Finance Committee should be in Mr. Felix Joyner's hands no later than October 4.

Please let Mr. Joyner know within the next day or two if there are errors in the short institutional descriptions that were used in last year's budget document.

The draft five-year plans for the institutions are needed in the office of Mr. John Sanders as soon as possible, and in any event, by October 15.

Mr. Sanders is revising two papers concerning private college aid. One is a description of the present law, and the other is a statement of the position of the Chancellors on the recent request submitted by the private colleges. These two papers will be sent to the Chancellors within the next day or two, and each Chancellor is asked to review them carefully with his board of trustees in order that the trustees may fully understand them. All Chancellors agreed: (1) That they oppose the principal of 50% aid without regard to need, as put forward in the letter of the Association of Independent Colleges and Universities dated September 4; (2) That they favor no more than a continuation of the present program based on payments of \$200 per student; and (3) That they recommend that the Board of Governors undertake an extensive study of the current program, with related questions, prior to the convening of the next biennial session of the General Assembly.

The Chancellors agreed that the President should recommend to the Board of Governors that a faculty salary increase be requested of 12% for the first year of the biennium and 8% for the second year. The distribution would be made by the Chancellors on the same flexible basis followed in the past.

Dr. John Davis distributed to the Chancellors copies of the materials that had been mailed to their Directors of Institutional Research concerning the productivity of graduate programs. Institutional replies are requested by October 15.

Dr. Raymond Dawson asked that the Chancellors and their Institutional Research staffs complete the up-grading of the EPA data files as soon as possible.

Other Items Discussed

1. Study is being given to the type of legislation adopted in a number of states that authorizes persons 65 years old and older to attend classes, to the extent space is available, without payment of tuition.

Other Items (cont.)

2. A bid request is being prepared that each institution may use in seeking a recruiting film for the campus, if it wishes such a film.
3. The Board of Governors will act on the unified budget of the University on October 28. The Board will consider three related matters--legal education, the question of a school of veterinary medicine, and the further development of medical education at East Carolina University--at the meeting scheduled for November 15.
4. The Council discussed the work of Senator Crawford's committee dealing with a number of aspects of higher education.
5. The Council also discussed the interest of Senator Gudger's committee in producing more persons who are especially trained to teach the disabled.



William Friday