

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
October 30, 1973

NUMBER 22

DATE November 1, 1973

Calendar Items

- November 16 - Board of Governors meets at 9:00 a.m., General Administration Building.
- November 20 - Administrative Council meets at 2:00 p.m., General Administration Building.

Action Items

Because of the change in the date of the meeting of the Board of Governors, any materials which have to be processed at that meeting must be in this office by November 6.

Council members should respond to Richard Robinson within a week concerning the basic document on the Umstead Act. The committee that will study this subject and make recommendations to the Council consists of Chancellors Caldwell, Colvard, Dowdy, Ferguson and Wey.

Please send to Dr. Harold Delaney any comments on the licensure draft.

Nominations of candidates for the O. Max Gardner Award must be in this office by January 15, 1974.

Each campus should respond promptly to Felix Joyner's request relating to the amount and use of overhead receipts. Council members should recognize that local Boards of Trustees may advise them about proposed campus budgets, but the Code does not require action on the budget by the local Boards. Local Board members should be involved in other institutional matters as frequently as practicable.

Dr. Raymond Dawson will serve as chairman of a Council committee charged with making recommendations as to the definition of instructional, research and other personnel who should be classified as EPA. Other committee members are Chancellors Caldwell, Taylor, Whiting, Lyons, Wey and Wagoner.

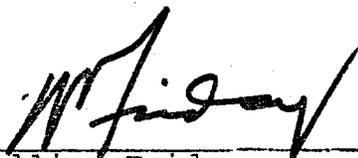
At the most recent meeting of the Board of Governors it was made clear that the Board objects to the premature leaks of information on matters which have not yet been acted upon by the Board. Council members are asked to follow the proper procedural channels.

Council members are requested, in conformity with the resolution of the Board of Governors, to involve faculty members in the development of recommendations on tenure policies before forwarding those recommendations to this office. Also, if any campuses do not now have a Faculty Assembly or Faculty Senate, prudence suggests that steps be taken to form one or the other.

In line with Dr. Dawson's request in connection with the first procedural steps in development of the long-range plan, Council members are urged to check, for accuracy and adequacy, the statement of the role and scope of their institution. Further, guidelines for proposing new programs are being prepared for review by the Board of Governors. It is anticipated that these guidelines will be completed by December 1. Council members also should consider the possible advantages to be gained by deleting or combining existing programs.

Other Items Discussed

1. Matthew Hodgson, director of the UNC Press, and Vermont Royster, member of the Board of Governors of the Press, outlined the structure of this agency, its work and future plans. Mr. Hodgson emphasized the desire of Governors of the Press to serve the scholarly interests of the total University. He said scholarly manuscripts from faculty members on all of the campuses will be welcomed and subjected to the same evaluation process now employed, and that Press staff members stand ready to offer advice to all campuses. Mr. Royster said it is planned to broaden the variety of publications and to make the Press "a regional publication center, in an intellectual sense."
2. Mr. Robinson reported on negotiations with HEW.
3. Mr. R. D. McMillan summarized the status of responses to the Governor's Efficiency Study Commission.
4. Dr. Dawson discussed the Atlanta meeting of the Association of Governing Boards.
5. Dr. Arnold King reported on University enrollment. He said enrollments at private institutions are slowly declining.
6. Dr. Lem Stokes outlined plans for the summer session of the Institute for Undergraduate Curricular Reform.



William Friday