

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting,
September 27, 1972

NUMBER 4

DATE September 29, 1972

Calendar Items

- October 14 - The Board of Governors meets at 9:30 a.m. in the General Administration Building, Chapel Hill. Campus tour at 2:30 p.m. previous day, October 13.
- October 31 - Administrative Council meets at 2:00 p.m., General Administration Building, Chapel Hill.

Action Items

After hearing Richard F. Gibbs, Director of the North Carolina American Revolution Bicentennial Commission, outline plans for the observance and the role of the campuses of the University in it, each Chancellor was asked to write Mr. Gibbs at Box 1881, Raleigh, N. C. 27602, designating a liaison officer on each campus and to send a copy of the letter to the President's office.

Council members were asked to direct special attention to the final report of the Governor's Study Commission on Architectural Barriers. The President's office will prepare a budget request to implement the specific recommendations made in the report relating to East Carolina University, the University of North Carolina at Chapel Hill and the University of North Carolina at Asheville.

Vice President Joyner asked for a prompt response to a request, which soon will be made to the business officers, for an updating on enrollment estimates on which budget requests were based, and for data on the number of reduced rate out-of-state tuitions anticipated for 1972-73. Council members also should be thinking about any fee changes they may want to put forward so that action may be taken before catalogs for the Fall of 1973 are prepared.

Richard Robinson, Vice Presidents Delaney and Joyner together with campus admissions officers, as may be required, will constitute a committee to take a comprehensive look at residency classifications and distill their findings for presentation to the Council no later than its November meeting. The possibility of a change in the statutory definition of resident for tuition purposes will be considered at the November Council meeting.

Chancellor Caldwell will report to the Council at its October meeting on efforts to negotiate in the controversy relating to the NCSU bookstore.

After a lengthy and profitable discussion of the imminent formation of a Faculty Assembly and the implementation of Chapter 6 of the Code, it was the consensus of the Council members that the advisory nature of the Assembly's role as required by the Code should be made clear and that each Chancellor should participate. The same advisory relationship will be applied to comparable student organizations.

Arnold King will make a report to the Council at its October meeting on suggested guidelines involving intercampus faculty and staff recruitment practices, including a proposed cut-off date beyond which recruiting would terminate for a particular year.

Richard Robinson gave a succinct description of federal regulations affecting the campuses in the field of equal employment opportunities, stressing that Council members should educate themselves on the appropriate federal laws and insure uniformity in responses to the basic legal requirements. Council members were asked to contact Mr. Robinson directly as soon as a campus is involved by representatives of federal agencies, either by letter or in person.

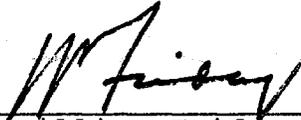
In connection with the forthcoming session of the General Assembly:

1. Each Chancellor will be asked for help in arranging regional meetings with legislators in late November and early December to discuss the budget proposals. Later memorandums and meetings will develop these plans more fully.
2. Each Chancellor was requested to discuss the budget proposals in some detail with his local Board of Trustees.
3. Each Chancellor was asked to arrange whatever system he deemed best to get reactions from legislators in his area on these budget proposals.
4. During the session, the President will spend virtually all of his time in contact with the legislators on behalf of restructuring, the University as a whole and the University budget.
5. Each Chancellor was asked to make possible the assistance of experienced associates for legislative help.

Discussions of our planning efforts which must now be made indicated steps now needed, and each Chancellor was asked to supply the President's office with the name of the senior faculty or staff member who is to be regarded as the chief planning officer on each campus. Each Chancellor was asked to associate his chief planning officer and his director of institutional research in this undertaking. Vice President West outlined our planning responsibilities and possible federal requirements as to statewide planning groups.

Other Items Discussed

1. Newspaper advertising by institutions outside of the University.
2. Vice President West reported the enrollment on the 16 campuses this Fall was 87,527, by head-count, an increase of 2,637 over the Fall of 1971; the 3 per cent increase is the smallest in years.
3. Chancellors Wey, Dowdy and Ferguson, acting as a committee, reported they felt the committee structure of the local Boards of Trustees should be determined by each individual institution, and that each campus should have as few committees as possible.
4. Dr. Leo Jenkins made a most interesting report on his trip to Germany to investigate possible sites for an all-University Center for European Studies and said he would make a more detailed report at the October meeting of the Council.



William Friday