

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting,
December 19, 1972

NUMBER 9

DATE December 21, 1972

Calendar Items

January 12 - Board of Governors meets at 10:30 a.m., General Administration Building, Chapel Hill.

January 30 - Administrative Council meets at 2:00 p.m., General Administration Building, Chapel Hill.

ACTION ITEMS

Richard Robinson reported on HEW and EEO activities, as well as wage and hour requirements under the Fair Labor Standards Act, and Chancellor D. W. Colvard described some practical experiences on his campus. Both urged Council members to use more extensive record-keeping procedures, including documentation for subjective evaluations.

The Council concurred in a proposed resolution for the Board of Governors that deals with special tuition rates for nonresident students, after hearing Mr. Felix Joyner describe the University-wide process used to draft it and after Dr. Raymond Dawson explained the necessity of having a tuition structure that would be internally consistent. (A copy of the proposed resolution was provided each Council member earlier.)

Council members were advised that each campus in recruiting students for each year of the next biennium is bound to abide by the enrollment estimates contained in the University's budget. If the guidelines are changed in the budget presented by the Advisory Budget Commission, or other authorization is forthcoming, each Chancellor will be so notified.

Dr. Cameron West described the Induced Course Load Matrix as a powerful but elementary planning device that should be used on each campus, and advised Council members his staff stands ready to assist campuses in inaugurating the service or expanding the service they now have.

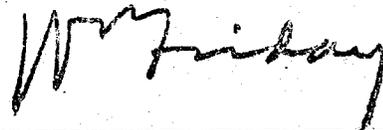
After Dr. Arnold King described the first meeting of the new Faculty Assembly, Council members were asked to finance the transportation costs for faculty members who will be attending Assembly sessions, pending adoption of the new budget. The Assembly has been invited to become an advisory group to the President and this Council on all-University problems, but not on internal problems.

Dr. Dawson reported that eight campuses have responded to date to the request for the salary inventory data.

Mr. John Kennedy asked each Council member to submit to him three copies of minutes of local Board of Trustees meeting, as soon as practicable after meetings are held. For the benefit of Council members who now are serving as the Secretary to the local boards, he noted also that under terms of the University Code, the Secretary must be elected from the membership of the local boards.

Other Items Discussed

1. A report was made on a meeting of the advisory committee of private college presidents in which every indication was given that a strenuous effort will be made to increase substantially the state aid in this sector.
2. It has been agreed that Mercer Doty will route inquiries about University operations to the President's office, so that orderly procedures may be established.
3. John Sanders gave a detailed briefing on 1972 amendments to the Higher Education Act, particularly the one dealing with 1202 Commissions.
4. Dr. West reported on the head-count enrollment for the fall of 1971 and fall of 1972 at most of the public and private institutions in the state.
5. Chancellor Colvard, a member of the Council on State Goals and State Policy, reported on the work of that agency.



William Friday