



MEETING OF THE BOARD OF GOVERNORS
Committee on University Personnel

January 19, 2022 at 2:45 p.m.
Via Videoconference and PBS North Carolina
University of North Carolina System Office
Center for School Leadership Development, Room 128
Chapel Hill, North Carolina

AGENDA

OPEN SESSION

- A-1. Approval of the Open Session Minutes of November 17, 2021 Kellie Hunt Blue
- A-2. Informational Reports
 - a. Faculty Recruitment and Retention Fund Utilization Under Delegated Authority to the President..... Kimberly van Noort
 - b. President's Delegated Faculty Promotion and Tenure Conferral Report Kimberly van Noort
 - c. New UNC System Office and SAAO-I Appointments Under Delegated Authority to the President..... Matthew Brody
- A-3. General Updates for the Committee Matthew Brody and Kimberly van Noort
- A-4. Technical Corrections to Section 300.2.1 of the UNC Policy Manual, *Policy on Employees Exempt from the North Carolina Human Resources Act* Matthew Brody

CLOSED SESSION

- A-5. Approval of the Closed Session Minutes of November 17, 2021 Kellie Hunt Blue
- A-6. EHRA Salary Pre-Authorizations Requiring Approval by the Committee on University Personnel..... Matthew Brody
- A-7. Executive Compensation Matter Matthew Brody
- A-8. Informational Report: EHRA Salary Adjustment Pre-Authorizations Delegated to the President or His Designee..... Matthew Brody

OPEN SESSION

- A-9. Adjourn

Closed Session Motion

Motion to go into closed session to:

- Prevent the disclosure of information that is privileged or confidential under Article 7 of Chapter 126 of the North Carolina General Statutes, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- Consult with our attorney to protect attorney-client privilege.
- Consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee.

Pursuant to: G.S. 143-318.11(a)(1), (3), and (6).



MEETING OF THE BOARD OF GOVERNORS
Committee on University Personnel

DRAFT MINUTES

November 17, 2021

Via Videoconference and PBS North Carolina Live Stream

Hunt Library, Duke Energy Hall C

North Carolina State University

Raleigh, North Carolina

This meeting of the Committee on University Personnel was presided over by Chair Kellie Hunt Blue. The following committee members, constituting a quorum, also attended: Reginald Ronald Holley, Carolyn Coward, and John Fraley.

Staff members present included Matthew Brody, Mary Griffin Inscoe, and others from the UNC System Office.

1. Call to Order and Reading of Conflict-of-Interest Statement

The chair called the meeting to order at 2:01 p.m. and read the Conflict-of-Interest Statement.

2. Approval of the Minutes of September 15, 2021 (Item A-1)

The chair called for a motion to approve the open session minutes of September 15, 2021.

MOTION: Resolved, that the Committee on University Personnel approve the open session minutes of September 15, 2021, as distributed.

Motion: Carolyn Coward

Motion carried

3. Informational Reports (Item A-2)

The committee received informational reports on both new UNC System Office SAAO-I appointments under delegated authority to the president, as well as faculty recruitment and retention fund utilization under delegated authority to the president.

4. General Updates for the Committee (Item A-3)

The committee received updates on the work underway to finalize instructions on the System's annual raise process, pending enactment of a State Budget. Additionally, the committee received a brief update

on turnover in the System's workforce, with a focus on observed trends over the last several months. More work will be done to further analyze employee turnover data.

5. UNC Optional Retirement Program Technical Changes (Item A-4)

The committee voted to grant the president and his designees the authority to execute the required documents to enter Collective Investment Trusts to lower the investment fees charged to university employees through the Optional Retirement Program.

MOTION: Resolved, that the Committee on University Personnel approves granting authority to the president to execute the documents required to enter Collective Investment Trusts.

Motion: Reginald Ronald Holley

Motion carried

6. Closed Session

The chair called for a motion to move into closed session.

MOTION: Resolved, that the Committee on University Personnel move into closed session to prevent the disclosure of information that is privileged or confidential pursuant to Article 7 of Chapter 126 of the North Carolina General Statutes [N.C.G.S. 143-318.11(a)(1)]; to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged [N.C.G.S. 143-318.11(a)(3)]; and to consider the qualifications, competence, performance, or conditions of appointment of a public officer or employee or prospective public officer or employee [N.C.G.S. 143- 318.11(a)(6)].

Motion: Reginald Ronald Holley

Motion carried

THE MEETING MOVED INTO CLOSED SESSION.

(The complete minutes of the closed session are recorded separately.)

Without objection, the meeting moved back into open session.

THE MEETING RESUMED IN OPEN SESSION AT 2:33 p.m.

There being no further business and without objection, the meeting adjourned at 2:33 p.m.

Art Pope, Secretary

AGENDA ITEM

A-2a. Informational Report: Faculty Recruitment and Retention Fund
Utilization Under Delegated Authority to the President..... Kimberly van Noort

Situation: This is an informational report provided to the committee at each meeting pursuant to Section 200.6 of the UNC Policy Manual.

Background: Authority has been delegated to the president for approval of salary increases supported by the University of North Carolina Faculty Recruitment and Retention Fund.

Assessment: This month's report includes the following:

Faculty Retention and Recruitment Fund Expenditure:

- North Carolina State University, five approved requests
- University of North Carolina at Charlotte, two approved requests
- University of North Carolina at Greensboro, one approved request
- University of North Carolina at Wilmington, one approved request

Remaining Balance of Fund

Note: Permanent adjustments to salary may be accomplished only with recurring funds. However, nonrecurring funds may be used for retention bonuses, research equipment and facilities, and other one-time inducements to counter outside offers. The remaining balances are:

\$0 in nonrecurring funds
\$797,060 in recurring funds

Action: This item is for information only.



Report: Faculty Recruitment and Retention Fund Utilization Under the Delegated Authority to the President

North Carolina State University

Ana-Maria Staicu, professor in the Department of Statistics, \$18,259 from the Faculty Recruitment and Retention Fund with NC State funding the cost of benefits
(\$139,991 **from** \$121,732 effective October 26, 2021)

Christy Byrd, associate professor in the Department of Teacher Education and Learning Sciences, \$4,675 from the Faculty Recruitment and Retention Fund with NC State funding the cost of benefits
(\$82,585 **from** \$77,910 effective December 8, 2021)

Rajan Parjuli, assistant professor in the Department of Forestry and Environmental Resources, \$2,715 from the Faculty Recruitment and Retention Fund with NC State funding the cost of benefits
(\$105,865 **from** \$103,150 effective December 9, 2021)

Jamie Pearson, assistant professor in the Department of Teacher Education and Learning Sciences, \$3,984 from the Faculty Recruitment and Retention Fund with NC State funding the cost of benefits
(\$76,427 **from** \$72,443 effective December 13, 2021)

Joy Gayles, professor in the Department of Educational Leadership, Policy, and Human Development, \$5,409 from the Faculty Recruitment and Retention Fund with NC State funding the cost of benefits
(\$108,055 **from** \$102,646 effective December 16, 2021)

The University of North Carolina at Charlotte

Yongqiang Chu, distinguished professor in the Department of Finance, \$20,000 from the Faculty Recruitment and Retention Fund with UNC Charlotte funding the cost of benefits
(\$280,000 **from** \$260,000 effective October 21, 2021)

Shannon Reid, associate professor in the Department of Criminal Justice and Criminology, \$15,000 from the Faculty Recruitment and Retention Fund with UNC Charlotte funding the cost of benefits
(\$95,714 **from** \$80,714 effective December 20, 2021)

The University of North Carolina at Greensboro

Erica Payton, assistant professor in the Department of Public Health Education, \$7,395 from the Faculty Recruitment and Retention Fund with UNC Greensboro funding the cost of benefits
(\$81,349 **from** \$73,954 effective December 29, 2021)

The University of North Carolina at Wilmington

Nathan Grove, professor in the Department of Chemistry, \$15,388 from the Faculty Recruitment and Retention Fund with UNC Wilmington funding the cost of benefits
(\$92,330 **from** \$76,942 effective December 20, 2021)



AGENDA ITEM

A-2b. Informational Report: President's Delegated Faculty Promotion
and Tenure Conferral Report Kimberly van Noort

Situation: This is an informational report provided to the committee.

Background: Authority has been delegated to the president to approve faculty promotions and confer tenure for institutions without management flexibility.

Assessment: This meeting's report includes the following:

Faculty Promotion and Tenure Conferrals at Fayetteville State University:

- One (1) promotion and tenure conferral

Action: This item is for information only.



President's Delegated Faculty Promotion and Tenure Conferral Report

Actions effective 11/8/2021

Fayetteville State University

Tenure Conferral

- Monica Leach, professor, Educational Leadership & School Administration



AGENDA ITEM

A-2c. Informational Report: New UNC System Office and SAAO-I Appointments Under Delegated Authority to the President Matthew Brody

Situation: This is an informational report provided to the committee at each meeting pursuant to Section 200.6 of the UNC Policy Manual.

Background: Section 200.6 of the UNC Policy Manual delegates authority to the president to appoint and fix the compensation of senior academic and administrative officers and other employees exempt from the State Human Resources Act serving at the UNC System Office.

Section 600.3.4 of the UNC Policy Manual delegates authority to the president to create senior academic and administrative officer positions (Tier I) within the System.

Assessment: This meeting's report includes the following:

UNC System Office Appointments:

- One personnel appointment that is non-state funded

Action: This item is for information only.



President's Delegated Personnel Actions Report

The following actions have been approved by the president pursuant to Section 200.6 of the UNC Policy Manual during the period October 19, 2021, to January 5, 2022.

UNC System Office

Appointments

Non-State Funds:

Angelique Craig-Moore, IT Manager, PBS NC, October 25, 2021, \$88,000, vacant position

AGENDA ITEM

A-3. General Updates for the Committee..... Matthew Brody and Kimberly van Noort

Situation: The committee will hear updates on recent Academic Affairs and Human Resources activities.

Background: The Committee on University Personnel reviews and makes recommendations to the UNC Board of Governors on Academic Affairs topics that support faculty and the University's core academic mission and Human Resources matters, including all personnel actions under the jurisdiction of the Board. The Human Resources and Academic Affairs departments both provide updates to the committee at every meeting on both annual and ad hoc work, including HR-related efforts during the pandemic, the review of tenured faculty, and annual salary guidance related to any legislatively supported salary raise process.

Assessment: Information will be provided to the committee on recent updates in Academic Affairs and Human Resources at the UNC System Office and across the 17 institutions.

Action: This item is for information only.

AGENDA ITEM

- A-4. Technical Corrections to Section 300.2.1 of the UNC Policy Manual, *Policy on Employees Exempt from the North Carolina Human Resources Act* Matthew Brody

Situation: Technical corrections have been made to Section 300.2.1 of the UNC Policy Manual, *Policy on Employees Exempt from the North Carolina Human Resources Act*, to address recent statutory changes that extend EHRA non-faculty employment to four new employment categories (information technology professionals; commissioned police officers; financial professionals and business officers; and audit professionals). The technical corrections also include standardization updates to policy formatting and naming conventions as well as removal of a transitional, outdated section that expired September 1, 2009.

Background: This policy sets the basic employment parameters (appointments, discontinuation and discharge, holidays and leave, and equal opportunity, etc.) for EHRA non-faculty positions that are categorized as Instructional, Research, and Information Technology (IRIT) and not as Senior Academic and Administrative Officers (SAAO), which are covered by Section 300.1.1 of the UNC Policy Manual. Three recent statutory changes (S.L. 2017-57 Section 35.18C, S.L. 2020-56 Section 7, and S.L. 2021-80 Section 1) provided these exemptions from most provisions of the NC Human Resources Act.

The legislation that exempted commissioned police officers from the North Carolina Human Resources Act also included a provision that sustained coverage for these positions under Section 8 of G.S. 126. Section 8 provides disciplinary and grievance rights to SHRA employees. Conforming changes were made to Section 300.2.1 of the UNC Policy Manual to reflect this distinction.

Other technical corrections made to the policy are part of an ongoing effort to regularize formatting and naming conventions used throughout the UNC Policy Manual.

Assessment: The System faces ongoing challenges in recruiting and retaining employees in these categories. By exempting these positions from most provisions of the NC Human Resources Act, the System can restructure its classification and compensation program for these positions to be more competitive with other employers. The continuing employment protections specifically for police officers is necessary to remain competitive with state, county, and municipal law enforcement employers. The implementation of information technology professional positions has been completed, and work on implementing the other positions is underway.

Action: This item is for information only.

300.2.1
Adopted 02/13/81
Amended 09/14/84
Amended 05/08/87
Amended by AM254
Amended 02/18/94
Amended 04/12/01
Amended 03/21/03
Amended 02/08/08
Amended 10/17/08

-Technical Corrections / /22

Policy on Employees Exempt from the ~~State Personnel~~ North Carolina Human Resources Act

I. Scope and Applicability of Employment Covered by ~~These Policies~~ this Policy

A. Scope of ~~category~~ Category. Employment positions with constituent institutions of the University System that are covered by ~~these policies~~ this policy (hereinafter "covered positions") are those positions that are not subject to the ~~State Personnel~~ North Carolina Human Resources Act (N.C. ~~G.S. Chapter~~ Gen. Stat. 126 ~~→~~ [hereinafter G.S.]) and are not otherwise categorized. This category does not include: (1) faculty positions subject to institutional tenure regulations; (2) positions within administrative categories of employment subject to N.C.G.S. §116-11(4), N.C.G.S. §116-11(5), or N.C.G.S. §116-14; (3) positions within the "physicians or dentists" category under N.C.G.S. §126-5 with faculty appointments; and (4) University students who are employed incident to their status as students, as in graduate teaching assistantships, or work-study positions. Those areas of institutional activity (as identified in the Uniform Chart of Accounts) that may include covered positions are:

- 1. Instruction
- 2. Organized Research
- 3. Agricultural ~~Research~~ Agricultural Research and Agricultural Extension ServicePublic Service Public Service
- 4. Academic Support
- 5. Student Services
- 6. Student Health Service Physicians (without faculty appointments)
- 7. Institutional Support
- 8. Area Health Education Centers
- 9. Library
- 10. Information Technology Professionals¹
- 11. Commissioned Police Officers²
- 12. Finance Professionals and Business Officers³
- 13. Audit Professionals²

A-B. Applicability of ~~Policies. These policies apply~~ Policy. This policy applies to all permanent covered positions.

II. Appointments to Covered Positions

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A. Every appointment to a covered position within a constituent institution shall be made by the chancellor by means of a letter of appointment that fulfills the requirements of this [Section](#) [#section](#).⁴

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B. Every letter of appointment to a covered position shall include: (1) the title of the position; (2) the initial salary; (3) provision for periodic review of compensation;⁵ (4) provision consistent with [Sections/paragraphs](#) II.C. and II.D., below, if contingencies based on availability of funding are applicable; (5) the annual leave entitlement of the employee; (6) notice that the employment conferred is either for a stated definite term ~~or~~ is an "employment at will" subject to continuation of discontinuation at the discretion of the chancellor, or in a commissioned police officer role subject to disciplinary and discharge procedures as provided in this policy; and (7) notice that the employment is subject to these policies (viz., institutional policies adopted pursuant to [Section/paragraph](#) IX of ~~these policies~~this policy), as originally adopted and as they may be periodically revised from time to time, and a copy of the institutional policies shall be attached to the letter of appointment.

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C. When a covered position is funded in whole or substantial part from sources other than continuing state budget funds or permanent trust accounts, the letter of appointment shall state that continuation of the employee's service in that position is contingent upon the continuing availability of funds from such other sources to support that position, shall specify the source of such funds, and shall state that the effect of such contingency may apply without the additional notice otherwise required by sections III.A., III.B., and III.C.; provided, that the affected employee shall be informed at the earliest practicable date of the occurrence of such a funding contingency.

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1. When an employee is to serve simultaneously in both a covered position and a position of University employment not covered by these policies, with the result that two different prescriptions may appear to obtain with respect to a particular condition of employment or a right or responsibility of the employee, one position shall be designated the base position to determine the conditions of employment and the rights and responsibilities of the employee. If appointment to a covered position occurs subsequent to appointment to a position not covered by these policies, the letter of appointment to the covered position shall embody the required designation of base employment; conversely, if appointment to a covered position precedes appointment to the other category of University employment, the letter of appointment or contract establishing the second employment shall embody the required designation of base employment. In either case, the designation of base employment shall specifically describe the different rights, duties, and compensation for each position and the relationship, if any, between the two positions.

2. Any funding contingency of the type referred to in [Section/paragraph](#) II.C., shall be set forth separately for the covered position and for the other position, since the operation of any such contingencies may be independent.

3. When an appointment to a covered position is to be accompanied by appointment to a faculty position that is intended to be nominal or honorary, or to create a faculty affiliation not entailing significant duties or compensation, the term "adjunct," or similar nomenclature, shall be used to identify the faculty appointment.

III. Discontinuations of Employment in Covered Positions

A. Discontinuation of ~~appointment~~Appointment with ~~notice~~Notice or ~~severance pay~~Severance Pay. Employment within a covered position (~~excluding positions covered in paragraph III.E.~~) that is established by the letter of appointment to be an employment at will is subject to discontinuation at any time at the discretion of the chancellor; provided, that such a discontinuation (as distinguished from discharge for cause, ~~Section-paragraph III.D., below~~), shall be subject to advance timely notice of discontinuation or the payment of severance pay, in calendar days, as follows: (1) during the first year of service, not less than 30 days' notice prior to discontinuation of employment or the payment of severance pay for 30 days; (2) during the second and third years of service, not less than 60 days' notice prior to discontinuation of employment or the payment of severance pay for 60 days; and (3) during the fourth and all subsequent years of continuous service, not less than 90 days' notice prior to discontinuation of employment or the payment of severance pay for 90 days.

The determination of whether the employee shall receive notice of discontinuation of the appointment or severance pay shall be in the sole discretion of the respective chancellor or the president.

B. Expiration of ~~term appointment~~Term Appointment. Employment within a covered position that is established by the letter of appointment to be for a stated definite term expires automatically at the conclusion of the stated term; such an appointment may be renewed or extended at the option of the employer, by written notice satisfying the requirements of ~~section-paragraph II., above~~. If the employer intends not to renew or extend the term contract, (1) with respect to a term of one year or less, no notice of intent not to renew shall be required; (2) with respect to a term of more than one year but less than four years, notice of intent not to renew shall be transmitted in writing at least 60 days prior to this expiration date of the term; (3) with respect to a term of four years or more, notice of intent not to renew shall be transmitted in writing at least 90 days prior to the expiration date of the term. Failure to provide written notice as required in subsections (2) and (3) shall result in the automatic extension of employment for a period, respectively, of either 60 days or 90 days, beyond the scheduled expiration date of the term.

C. Termination of ~~employment because~~Employment Because of ~~financial exigency~~Financial Exigency or ~~program curtailment~~Program Curtailment or ~~elimination~~Elimination. Employment within a covered position that is established by the letter of appointment to be for a stated definite term may be terminated prior to expiration of the stated term because of (1) demonstrable, bona fide institutional financial exigency, or (2) major curtailment or elimination of a program. "Financial exigency" is defined to mean a significant decline in financial resources of the University that compels a reduction in the institution's budget. The determination of whether a condition of financial exigency exists or whether there shall be a major curtailment or an elimination of a program shall be made by the chancellor, with advance notice to and approval by the ~~President~~president and the Board of Governors. If the financial exigency or curtailment or elimination of a program is such that the contractual obligation to an employee within a covered position cannot be met, the employment of the individual may be terminated, subject to the following notice requirements: (1) during the first year of service, not less than 30 days' notice prior to termination; (2) during the second and third years of employment, not less than 60 days' notice prior to termination; and (3) during the fourth and all subsequent years of service, not less than 90 days' notice prior to termination.

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D. Discharge for cause

Any employee occupying a covered position may be discharged for stated cause. Discharge for cause is to be distinguished from discontinuation with notice (Section III.A.), automatic expiration of term (Section III.B.) and termination (Section III.C.). Stated causes for discharge shall include, but not necessarily be limited to, incompetence, unsatisfactory performance, neglect of duty, or misconduct that interferes with the capacity of the employee to perform effectively the requirements of his or her employment. Discharge for cause is to be preceded by written notice of intent to discharge and is subject to invocation by the affected employee of the grievance procedures of Section IV. of these policies. When an employee occupying a covered position has been notified of the intention to discharge him for cause, the chancellor may suspend his employment at any time and continue the suspension until a final decision concerning discharge has been reached by the procedures prescribed herein; the power to suspend shall be invoked only in exceptional circumstances and such suspension shall be with full pay.

[THIS SUBSECTION IS EFFECTIVE FOR PERSONNEL ACTIONS TAKEN ON AND AFTER SEPTEMBER 1, 2009]

D. Discharge for ~~cause~~ Cause. Any employee occupying a covered position (excluding positions covered in paragraph III.E.) may be discharged for stated cause. Discharge for cause is to be distinguished from discontinuation with notice (Section-paragraph III.A.), automatic expiration of term (Section-paragraph III.B.) and termination (Section-paragraph III.C.). Stated causes for discharge shall include, but not necessarily be limited to, incompetence, unsatisfactory performance, neglect of duty, or misconduct that interferes with the capacity of the employee to perform effectively the requirements of his or her employment. Discharge for cause is to be preceded by written notice of intent to discharge and is subject to invocation by the affected employee of the review procedures of Section-paragraph IV., of these policies below. When an employee occupying a covered position has been notified of the intention to discharge him or her for cause, the president or chancellor may suspend the employment at any time and continue the suspension until the president or chancellor, as applicable, makes a decision concerning discharge; any suspension shall be with full pay. ~~If the final presidential or chancellor decision is to discharge the employee, then the employee may be discharged without further pay without regard to whether there is an appeal to a Board of Trustees or the Board of Governors in accordance with Section 611 of The Code. No provision of this Policy 300.2.1 policy shall be interpreted to extend an employee's right to pay beyond the expiration of the employee's term of appointment while an appeal is pending under this Policy policy.~~

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[THIS SECTION IS EFFECTIVE UNTIL SEPTEMBER 1, 2009]

IV. Review of Employment Decisions and Grievances

Each constituent institution shall adopt and publicize procedures under which employees in covered positions may secure review of decisions concerning discharge for cause or other disciplinary action, or of grievances concerning the interpretation and application of any provision of these policies; provided, however, that grievances concerning discontinuations or terminations of employment with notice, pursuant to Sections III.A., III.B., or III.C., may be brought only upon allegations of violations of applicable notice requirements or violations of any provision of Section V. or VI. of these policies. Decisions reached pursuant to such grievance procedures concerning the discontinuation or termination of employment may be had in accordance with the provisions of Section 609 C of *The Code*.

[THIS SECTION IS EFFECTIVE FOR PERSONNEL ACTIONS TAKEN ON AND AFTER SEPTEMBER 1, 2009]

E. Disciplinary Action and Grievance Procedures for Commissioned Police Officers. Any employee occupying a covered commissioned police officer position shall be subject to the disciplinary and grievance procedures as prescribed in Article 8 of G.S. 126 for employees subject to the North Carolina Human Resources Act.

IV. Reviews

A. Each constituent institution and ~~General Administration~~ the UNC System Office shall adopt and publicize procedures under which employees in covered positions may secure review of decisions concerning discharge for cause or other disciplinary action, or review concerning the interpretation and application of any provision of this policy; provided, however, that reviews concerning discontinuations, expiration of term appointments, or terminations of employment with notice, pursuant to Sections paragraphs III.A., III.B., or III.C., below, may be brought only upon allegations of violations of applicable notice requirements or violations of any provision of Section paragraphs V. or VI. of these policies this policy.

B. Decisions reached pursuant to such review procedures concerning the discontinuation, expiration of term appointment, or termination of employment may be had in accordance with the provisions of Section 611 of *The Code*.

V. Equal Employment Opportunity. It is the policy and intention of the University of North Carolina that there be equal employment opportunity and freedom from unlawful discrimination in all employment within the University, as set out in Section 103 of *The Code*.⁶ Employment in covered positions shall be conducted in accordance with all provisions of state or federal law or regulation prohibiting any such discrimination, and in accordance with applicable affirmative action plans.

VI. Protected Activity. Employment in covered positions (excluding positions covered in III.E.) shall not be adversely affected by the exercise of rights guaranteed by the First Amendment to the United States Constitution or by Article I of the North Carolina Constitution; provided, that employees in covered positions shall be subject to any limitations on political activity established by Article 5 of ~~N.C.G.S. Chapter 126~~. The Board of Governors' policies concerning political activity, Section 300.5 of the UNC Policy §300.5.1, et seq., Manual as they may be revised from time to time, shall apply to positions covered by those policies.

VII. Holiday and Leave Entitlement

A. Holidays. Employees in covered positions shall be subject to the same state-prescribed holidays given employees subject to the ~~State Personnel~~ [North Carolina Human Resources](#) Act.

B. Annual Leave⁷

1. Basic ~~Leave Policy~~ [leave policy](#). The amount of annual leave to which a permanent full-time employee (1.00 FTE) in a position covered by these regulations shall be entitled to accrue is 24 workdays per year. Annual leave is accrued at a monthly rate and is adjusted proportionately for permanent part-time employees who work halftime or more ~~(0.50 - 0.99 FTE)~~. The monthly earnings amount is equal to one-twelfth of the annual rate for each month the employee works or is on approved leave with pay. Monthly leave is earned when an employee works or is on approved leave with pay at least half the working days of a month. An employing institution shall define a year as either "fiscal year" (July 1 - June 30) or "calendar year" (January 1 - December 31). ~~(Note: Employing institutions that have previously defined a year as "contract year" may continue to do so.)~~ The scheduling of an employee's annual leave shall be subject to the approval of the employee's supervisor. With respect to an incumbent employee who is earning more than 24 days per year as of the date this policy becomes effective, such employee shall be entitled to continue to earn leave at the current rate.

The maximum number of unused days of annual leave that may be carried forward from one year to the next shall be 30 workdays. Annual leave in excess of 30 days will be automatically converted to sick leave at the end of the year.

2. Transfer of ~~Accrued Annual Leave~~ [accrued annual leave](#). An employing institution must establish campus-wide uniform guidelines regarding the transfer of accrued annual leave from a UNC [System](#) constituent institution or state or local governmental agency whose leave is currently transferable in accordance with the policy prescribed for employees subject to the ~~State Personnel Act (See State Personnel Manual, Section 5-4)~~ [North Carolina Human Resources Act](#). Upon discontinuation of employment from the employing institution, the employee may either elect a payout of accrued annual leave ~~(see (4), below)~~ or transfer the remaining balance of any unused annual leave to another state or local governmental agency, subject to the receiving agency's approval.

3. Advancement of ~~Annual Leave~~ [annual leave](#). Subject to institutional policy and approval by the employee's supervisor, an employee may be advanced the amount of leave that can be accrued during the remainder of the year or during a ~~twelve~~ 12-month period. If an employee separates from the employing institution and has taken more annual leave than has been accrued, the employing institution must determine the amount of leave that the employee must repay to the institution and make deductions from the employee's final salary check accordingly.

4. Payout of ~~Accrued Annual Leave~~ [accrued annual leave](#). An employee in a position covered by ~~these regulations~~ [this policy](#) who has accrued unused annual leave upon discontinuation of employment from the employing institution and who either does not elect or is not eligible to transfer such accrued leave to another state or local governmental agency, shall be paid for such unused annual leave. The amount paid to an employee who has been employed an aggregate of 24 months or less by one or more state or local governmental agencies is equal to one day for each month worked less the number of days

of annual leave taken during the employment period. An employee who has been employed for more than 24 months shall be paid subject to a maximum of 30 such days. Each institution shall establish guidelines for payout of leave if a change in employment status occurs and such employee is no longer covered by this policy.

- C. Sick Leave, Family and Medical Leave, [Paid Parental Leave](#), Family Illness Leave, Civil Leave, Military Leave, ~~and~~ Community Service Leave, and Special Annual Leave Bonus

Employees in positions covered by ~~these regulations~~[this policy](#) shall be subject to the same policies concerning sick leave, family and medical ~~leave, paid parental~~ leave, family illness leave, civil leave, military leave, community service leave, and special annual leave bonus ~~(awarded to employees in leave earning status on 9/30/02)~~ as may be prescribed for employees subject to the ~~State Personnel – North Carolina Human Resources~~ Act. However, with respect to sick leave, subject to institutional policy and approval by the employee's supervisor, an employee may be advanced the amount of sick leave that can be accrued during the remainder of the year or during a ~~twelve~~12-month period.

- D. Leave of Absence Without Pay. Employees in positions covered by ~~these regulations~~[this policy](#) may request a leave of absence without pay, subject to approval of such leave by the ~~President~~[president](#) or by the chancellor, as applicable.

- E. Voluntary Shared Leave. Employees in positions covered by ~~these regulations~~[this policy](#) shall be subject to the same provisions concerning shared leave as are applicable to employees subject to the ~~State Personnel – North Carolina Human Resources~~ Act with the exception that the donation and acceptance of such leave shall be computed on the basis of days rather than hours.

- F. Educational [Leave](#). Employees in covered positions are entitled to the same opportunities as other University employees to invoke the privilege of tuition waiver conferred by [Section 1000.2.2 of the UNC Policy 1000.2.2 – Manual](#).

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VIII. Statutory and Other Rules of Employment

- A. Privacy of Personnel Records. Employees in covered positions enjoy the protections of and are subject to the provisions of Article 7 of ~~N.C.~~G.S. 126 entitled, "The Privacy of State Employee Personnel Records."

- B. Employment preference for veterans. Employees in covered positions enjoy the protections of and are subject to the provisions of ~~N.C.~~G.S. ~~§§~~ 128-15, which provide for preference in employment for veterans of United States military service and their spouses and widows or widowers.

- C. Employment of Related Persons. Employees in covered positions are subject to the policy concerning employment of related persons as adopted by the Board of Governors on April 13, 1973, and as it may be revised from time to time.

- D. Retirement. Employees in covered positions may retire in accordance with the provisions of ~~Chapter 135 of the North Carolina General Statutes~~[G.S. 135](#).

IX. Implementation. The ~~Board~~board of ~~Trustees~~trustees of each constituent institution shall adopt for the institution personnel policies for covered positions within the institution that are consistent with all provisions of these policies. Any proposed provision in an institutional policy statement that in any manner adds to or modifies the provisions of these policies must be submitted for review and approved by the ~~President~~president prior to its adoption and implementation.

~~X. Effective Date. The effective date of institutional policies adopted pursuant to Section IX shall be September 1, 1981.~~

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X. Other Matters

A. Effective Date. The requirements of this policy shall be effective on the date of adoption of this policy of the Board of Governors.

B. Relation to State Laws. The foregoing policy as adopted by the Board of Governors is meant to supplement and does not purport to supplant or modify, those statutory enactments which may govern or related to the subject matter of this policy.

C. Regulations and Guidelines. This policy shall be implemented and applied in accordance with such regulations and guidelines as may be adopted from time to time by the president.

¹ Pursuant to G.S. 126-5(c1)(8). Cf. S.L. 2017-57 Section 35.18C.

² Pursuant to G.S. 126-5(c16). Cf. S.L. 2020-56 Section 7.

³ Pursuant to G.S. 126-5(c1)(8). Cf. S.L. 2021-80 Section 1.

⁴ Pursuant to ~~NCCS~~G.S. 116-11(13), and notwithstanding *The Code* or any other Board of Governors policy, the Board of Governors has delegated the appointment of ~~EPA~~EHRA employees serving within the ~~General Administration~~UNC System Office to the ~~President~~president. See Section 200.6 of the ~~University~~UNC Policy 200.6, Delegation Authority to the President of the University, adopted 11/13/06 Manual.

⁵ Subject to any compensation policies adopted by the Board of Governors or the ~~Board~~board of ~~Trustees~~trustees.

⁶ Bona fide occupational qualifications or other exceptions to those general prohibitions, specifically provided for by ~~State~~state or ~~Federal~~federal law, may be applied to covered positions.

⁷ Effective July 1, 2001.

Policy on Employees Exempt from the North Carolina Human Resources Act

I. Scope and Applicability of Employment Covered by this Policy

A. Scope of Category. Employment positions with constituent institutions of the University System that are covered by this policy (hereinafter "covered positions"), are those positions that are not subject to the North Carolina Human Resources Act (N.C. Gen. Stat. 126 [hereinafter G.S.]) and are not otherwise categorized. This category does not include: (1) faculty positions subject to institutional tenure regulations; (2) positions within administrative categories of employment subject to G.S. 116-11(4), G.S. 116-11(5), or G.S. 116-14; (3) positions within the "physicians or dentists" category under G.S. 126-5 with faculty appointments; and (4) University students who are employed incident to their status as students, as in graduate teaching assistantships, or work-study positions. Those areas of institutional activity (as identified in the Uniform Chart of Accounts) that may include covered positions are:

1. Instruction
2. Organized Research
3. Agricultural Research and Agricultural Extension Service Public Service
4. Academic Support
5. Student Services
6. Student Health Service Physicians (without faculty appointments)
7. Institutional Support
8. Area Health Education Centers
9. Library
10. Information Technology Professionals¹
11. Commissioned Police Officers²
12. Finance Professionals and Business Officers³
13. Audit Professionals²

B. Applicability of Policy. This policy applies to all permanent covered positions.

II. Appointments to Covered Positions

A. Every appointment to a covered position within a constituent institution shall be made by the chancellor by means of a letter of appointment that fulfills the requirements of this section.⁴

B. Every letter of appointment to a covered position shall include: (1) the title of the position; (2) the initial salary; (3) provision for periodic review of compensation;⁵ (4) provision consistent with paragraphs II.C. and II.D., below, if contingencies based on availability of funding are applicable; (5) the annual leave entitlement of the employee; (6) notice that the employment conferred is either for a stated definite term, is an "employment at will" subject to continuation or discontinuation at the discretion of the chancellor, or in a commissioned police officer role subject to disciplinary and discharge procedures as provided in this policy; and (7) notice that the employment is subject to these policies (viz., institutional policies adopted pursuant to paragraph IX of this policy), as originally adopted and as they may be periodically revised from time to time, and a copy of the institutional policies shall be attached to the letter of appointment.

C. When a covered position is funded in whole or substantial part from sources other than continuing state budget funds or permanent trust accounts, the letter of appointment shall state that continuation of the employee's service in that position is contingent upon the continuing availability of funds from such other sources to support that position, shall specify the source of such funds, and shall state that the effect of such contingency may apply without the additional notice otherwise required by sections III.A., III.B., and III.C.; provided, that the affected employee shall be informed at the earliest practicable date of the occurrence of such a funding contingency.

1. When an employee is to serve simultaneously in both a covered position and a position of University employment not covered by these policies, with the result that two different prescriptions may appear to obtain with respect to a particular condition of employment or a right or responsibility of the employee, one position shall be designated the base position to determine the conditions of employment and the rights and responsibilities of the employee. If appointment to a covered position occurs subsequent to appointment to a position not covered by these policies, the letter of appointment to the covered position shall embody the required designation of base employment; conversely, if appointment to a covered position precedes appointment to the other category of University employment, the letter of appointment or contract establishing the second employment shall embody the required designation of base employment. In either case, the designation of base employment shall specifically describe the different rights, duties, and compensation for each position and the relationship, if any, between the two positions.

2. Any funding contingency of the type referred to in paragraph II.C., shall be set forth separately for the covered position and for the other position, since the operation of any such contingencies may be independent.

3. When an appointment to a covered position is to be accompanied by appointment to a faculty position that is intended to be nominal or honorary, or to create a faculty affiliation not entailing significant duties or compensation, the term "adjunct," or similar nomenclature, shall be used to identify the faculty appointment.

III. Discontinuations of Employment in Covered Positions

A. Discontinuation of Appointment with Notice or Severance Pay. Employment within a covered position (excluding positions covered in paragraph III.E.) that is established by the letter of appointment to be an employment at will is subject to discontinuation at any time at the discretion of the chancellor; provided, that such a discontinuation (as distinguished from discharge for cause, paragraph III.D., below), shall be subject to advance timely notice of discontinuation or the payment of severance pay,

in calendar days, as follows: (1) during the first year of service, not less than 30 days' notice prior to discontinuation of employment or the payment of severance pay for 30 days; (2) during the second and third years of service, not less than 60 days' notice prior to discontinuation of employment or the payment of severance pay for 60 days; and (3) during the fourth and all subsequent years of continuous service, not less than 90 days' notice prior to discontinuation of employment or the payment of severance pay for 90 days.

The determination of whether the employee shall receive notice of discontinuation of the appointment or severance pay shall be in the sole discretion of the respective chancellor or the president.

B. Expiration of Term Appointment. Employment within a covered position that is established by the letter of appointment to be for a stated definite term expires automatically at the conclusion of the stated term; such an appointment may be renewed or extended at the option of the employer, by written notice satisfying the requirements of paragraph II., above. If the employer intends not to renew or extend the term contract, (1) with respect to a term of one year or less, no notice of intent not to renew shall be required; (2) with respect to a term of more than one year but less than four years, notice of intent not to renew shall be transmitted in writing at least 60 days prior to this expiration date of the term; (3) with respect to a term of four years or more, notice of intent not to renew shall be transmitted in writing at least 90 days prior to the expiration date of the term. Failure to provide written notice as required in subsections (2) and (3) shall result in the automatic extension of employment for a period, respectively, of either 60 days or 90 days, beyond the scheduled expiration date of the term.

C. Termination of Employment Because of Financial Exigency or Program Curtailment or Elimination. Employment within a covered position that is established by the letter of appointment to be for a stated definite term may be terminated prior to expiration of the stated term because of (1) demonstrable, bona fide institutional financial exigency, or (2) major curtailment or elimination of a program. "Financial exigency" is defined to mean a significant decline in financial resources of the University that compels a reduction in the institution's budget. The determination of whether a condition of financial exigency exists or whether there shall be a major curtailment or an elimination of a program shall be made by the chancellor, with advance notice to and approval by the president and the Board of Governors. If the financial exigency or curtailment or elimination of a program is such that the contractual obligation to an employee within a covered position cannot be met, the employment of the individual may be terminated, subject to the following notice requirements: (1) during the first year of service, not less than 30 days' notice prior to termination; (2) during the second and third years of employment, not less than 60 days' notice prior to termination; and (3) during the fourth and all subsequent years of service, not less than 90 days' notice prior to termination.

D. Discharge for Cause. Any employee occupying a covered position (excluding positions covered in paragraph III.E.) may be discharged for stated cause. Discharge for cause is to be distinguished from discontinuation with notice (paragraph III.A.), automatic expiration of term (paragraph III.B.) and termination (paragraph III.C.). Stated causes for discharge shall include, but not necessarily be limited to, incompetence, unsatisfactory performance, neglect of duty, or misconduct that interferes with the capacity of the employee to perform effectively the requirements of his or her employment. Discharge for cause is to be preceded by written notice of intent to discharge and is subject to invocation by the affected employee of the review procedures of paragraph IV., below. When an employee occupying a covered position has been notified of the intention to discharge him or her for cause, the president or chancellor may suspend the employment at any time and continue the suspension until the president or chancellor, as applicable, makes a decision concerning discharge; any suspension shall be with full

pay. If the final presidential or chancellor decision is to discharge the employee, then the employee may be discharged without further pay without regard to whether there is an appeal to a Board of Trustees or the Board of Governors in accordance with Section 611 of *The Code*. No provision of this policy shall be interpreted to extend an employee's right to pay beyond the expiration of the employee's term of appointment while an appeal is pending under this policy.

E. Disciplinary Action and Grievance Procedures for Commissioned Police Officers. Any employee occupying a covered commissioned police officer position shall be subject to the disciplinary and grievance procedures as prescribed in Article 8 of G.S. 126 for employees subject to the North Carolina Human Resources Act.

IV. Reviews

A. Each constituent institution and the UNC System Office shall adopt and publicize procedures under which employees in covered positions may secure review of decisions concerning discharge for cause or other disciplinary action, or review concerning the interpretation and application of any provision of this policy; provided, however, that reviews concerning discontinuations, expiration of term appointments, or terminations of employment with notice, pursuant to paragraphs III.A., III.B., or III.C., below, may be brought only upon allegations of violations of applicable notice requirements or violations of any provision of paragraphs V. or VI. of this policy.

B. Decisions reached pursuant to such review procedures concerning the discontinuation, expiration of term appointment, or termination of employment may be had in accordance with the provisions of Section 611 of *The Code*.

V. Equal Employment Opportunity. It is the policy and intention of the University of North Carolina that there be equal employment opportunity and freedom from unlawful discrimination in all employment within the University, as set out in Section 103 of *The Code*.⁶ Employment in covered positions shall be conducted in accordance with all provisions of state or federal law or regulation prohibiting any such discrimination, and in accordance with applicable affirmative action plans.

VI. Protected Activity. Employment in covered positions (excluding positions covered in III.E.) shall not be adversely affected by the exercise of rights guaranteed by the First Amendment to the United States Constitution or by Article I of the North Carolina Constitution; provided, that employees in covered positions shall be subject to any limitations on political activity established by Article 5 of G.S. 126. The Board of Governors' policies concerning political activity, Section 300.5 of the UNC Policy Manual as they may be revised from time to time, shall apply to positions covered by those policies.

VII. Holiday and Leave Entitlement

A. Holidays. Employees in covered positions shall be subject to the same state-prescribed holidays given employees subject to the North Carolina Human Resources Act.

B. Annual Leave⁷

1. Basic leave policy. The amount of annual leave to which a permanent full-time employee (1.00 FTE) in a position covered by these regulations shall be entitled to accrue is 24 workdays per year. Annual leave is accrued at a monthly rate and is adjusted proportionately for permanent part-time employees who work halftime or more (0.50 - 0.99 FTE). The monthly

earnings amount is equal to one-twelfth of the annual rate for each month the employee works or is on approved leave with pay. Monthly leave is earned when an employee works or is on approved leave with pay at least half the working days of a month. An employing institution shall define a year as either "fiscal year" (July 1 - June 30) or "calendar year" (January 1 - December 31). Employing institutions that have previously defined a year as "contract year" may continue to do so. The scheduling of an employee's annual leave shall be subject to the approval of the employee's supervisor. With respect to an incumbent employee who is earning more than 24 days per year as of the date this policy becomes effective, such employee shall be entitled to continue to earn leave at the current rate.

The maximum number of unused days of annual leave that may be carried forward from one year to the next shall be 30 workdays. Annual leave in excess of 30 days will be automatically converted to sick leave at the end of the year.

2. Transfer of accrued annual leave. An employing institution must establish campus-wide uniform guidelines regarding the transfer of accrued annual leave from a UNC System constituent institution or state or local governmental agency whose leave is currently transferable in accordance with the policy prescribed for employees subject to the North Carolina Human Resources Act. Upon discontinuation of employment from the employing institution, the employee may either elect a payout of accrued annual leave (see 4., below) or transfer the remaining balance of any unused annual leave to another state or local governmental agency, subject to the receiving agency's approval.

3. Advancement of annual leave. Subject to institutional policy and approval by the employee's supervisor, an employee may be advanced the amount of leave that can be accrued during the remainder of the year or during a 12-month period. If an employee separates from the employing institution and has taken more annual leave than has been accrued, the employing institution must determine the amount of leave that the employee must repay to the institution and make deductions from the employee's final salary check accordingly.

4. Payout of accrued annual leave. An employee in a position covered by this policy who has accrued unused annual leave upon discontinuation of employment from the employing institution and who either does not elect or is not eligible to transfer such accrued leave to another state or local governmental agency, shall be paid for such unused annual leave. The amount paid to an employee who has been employed an aggregate of 24 months or less by one or more state or local governmental agencies is equal to one day for each month worked less the number of days of annual leave taken during the employment period. An employee who has been employed for more than 24 months shall be paid subject to a maximum of 30 such days. Each institution shall establish guidelines for payout of leave if a change in employment status occurs and such employee is no longer covered by this policy.

C. Sick Leave, Family and Medical Leave, Paid Parental Leave, Family Illness Leave, Civil Leave, Military Leave, Community Service Leave, and Special Annual Leave Bonus. Employees in positions covered by this policy shall be subject to the same policies concerning sick leave, family and medical leave, paid parental leave, family illness leave, civil leave, military leave, community service leave, and special annual leave bonus as may be prescribed for employees subject to the North Carolina Human Resources Act. However, with respect to sick leave, subject to institutional policy and approval by the employee's supervisor, an employee may be advanced the amount of sick leave that can be accrued during the remainder of the year or during a 12-month period.

D. Leave of Absence Without Pay. Employees in positions covered by this policy may request a leave of absence without pay, subject to approval of such leave by the president or by the chancellor, as applicable.

E. Voluntary Shared Leave. Employees in positions covered by this policy shall be subject to the same provisions concerning shared leave as are applicable to employees subject to the North Carolina Human Resources Act with the exception that the donation and acceptance of such leave shall be computed on the basis of days rather than hours.

F. Educational Leave. Employees in covered positions are entitled to the same opportunities as other University employees to invoke the privilege of tuition waiver conferred by Section 1000.2.2 of the UNC Policy Manual.

VIII. Statutory and Other Rules of Employment

A. Privacy of Personnel Records. Employees in covered positions enjoy the protections of and are subject to the provisions of Article 7 of G.S. 126 entitled, "The Privacy of State Employee Personnel Records."

B. Employment preference for veterans. Employees in covered positions enjoy the protections of and are subject to the provisions of G.S. 128-15, which provide for preference in employment for veterans of United States military service and their spouses and widows or widowers.

C. Employment of Related Persons. Employees in covered positions are subject to the policy concerning employment of related persons as adopted by the Board of Governors on April 13, 1973, and as it may be revised from time to time.

D. Retirement. Employees in covered positions may retire in accordance with the provisions of G.S. 135.

IX. Implementation. The board of trustees of each constituent institution shall adopt for the institution personnel policies for covered positions within the institution that are consistent with all provisions of these policies. Any proposed provision in an institutional policy statement that in any manner adds to or modifies the provisions of these policies must be submitted for review and approved by the president prior to its adoption and implementation.

X. Other Matters

A. Effective Date. The requirements of this policy shall be effective on the date of adoption of this policy of the Board of Governors.

B. Relation to State Laws. The foregoing policy as adopted by the Board of Governors is meant to supplement and does not purport to supplant or modify, those statutory enactments which may govern or related to the subject matter of this policy.

C. Regulations and Guidelines. This policy shall be implemented and applied in accordance with such regulations and guidelines as may be adopted from time to time by the president.

¹Pursuant to G.S. 126-5(c1)(8). Cf. S.L. 2017-57 Section 35.18C.

²Pursuant to G.S. 126-5(c16). Cf. S.L. 2020-56 Section 7.

³Pursuant to G.S. 126-5(c1)(8). Cf. S.L. 2021-80 Section 1.

⁴Pursuant to G.S. 116-11(13), and notwithstanding *The Code* or any other Board of Governors policy, the Board of Governors has delegated the appointment of EHRA employees serving within the UNC System Office to the president. See Section 200.6 of the UNC Policy Manual.

⁵Subject to any compensation policies adopted by the Board of Governors or the board of trustees.

⁶Bona fide occupational qualifications or other exceptions to those general prohibitions, specifically provided for by state or federal law, may be applied to covered positions.

⁷Effective July 1, 2001.

Report on Technical Corrections to *The Code* UNC Policy Manual

<i>The Code</i> /UNC Policy Manual	UNC Policy Manual - Chapter	Policy/ Regulation/ Guideline	Section(s)	Technical Correction(s)	Effective Date (Posted to Webpage)
UNC Policy Manual	Chapter 300, Personnel Policies	Policy	Section 300.2.1	Updates naming convention of title (Adds "Policy on" to the beginning of title).	1/6/2022
			Corrections made throughout Section 300.2.1	Updates certain references to "University" or "UNC" and all references to "UNC General Administration" to "UNC System" or "UNC System Office."	1/6/2022
			Corrections made throughout Section 300.2.1	Updates paragraph outline structure and indention (I.A.1.a., etc.).	1/6/2022
			Corrections made throughout Section 300.2.1	Updates references to "State Personnel Act" to "North Carolina Human Resources Act."	1/6/2022
			Corrections made throughout Section 300.2.1	Updates references to general statutes with a standard format ("G.S.").	1/6/2022
			Corrections made throughout Section 300.2.1	Updates use of "section" and replaces with "paragraph" throughout.	1/6/2022
			Corrections made throughout Section 300.2.1	Updates use of "policies," "these policies," or "these regulations" and changes references to "policy" or "this policy."	1/6/2022
			Corrections made throughout Section 300.2.1	Updates standard format for citing sections of the UNC Policy Manual.	1/6/2022
			Corrections made throughout Section 300.2.1	Updates each paragraph title for standard format for capitalization.	1/6/2022
			Corrections made throughout Section 300.2.1	Updates capitalization consistency to lower-case for uses of "president" and "board of trustees."	1/6/2022

Report on Technical Corrections to *The Code* UNC Policy Manual

<i>The Code</i> /UNC Policy Manual	UNC Policy Manual - Chapter	Policy/ Regulation/ Guideline	Section(s)	Technical Correction(s)	Effective Date (Posted to Webpage)
			Section 300.2.1 Paragraph I.A. and related endnotes	Updates list of employment categories covered by the policy to include "information technology professionals, commissioned police officers, finance professionals and business officers, and audit professionals" to align with statutory provisions that added these employment categories (Cf. S.L. 2017-57 Section 35.18C., S.L. 2020-56 Section 7, and S.L. 2021-80 Section 1.	1/6/2022
			Section 300.2.1 Paragraph II.B.	Adds "or in a commissioned police officer role subject to disciplinary and discharge procedures as provided in this policy" to align with statutory requirements (Cf. 2020-56 Section 7).	1/6/2022