

SUMMARY OF VISIT OF TEAM OF EXAMINERS FOR SOUTH COLLEGE

BACKGROUND INFORMATION

South College was founded in 1882 as a branch of Nashville Business College and subsequently was renamed Knoxville Business College. The institution operates under the authority of the Tennessee Higher Education Commission. It was purchased by Stephen South in 1989 and organized as South College of Tennessee, Incorporated. A 2012 reorganization created South College of Tennessee, LLC, with Stephen South, President, and a separate corporation to conduct institutional property management business, South Development Corp, Inc.

South College was initially accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) in 2000, with its most recent reaffirmation in 2015. The College currently operates 17 programs at its Asheville campus that was approved in 2016 to merge with the main campus in Knoxville. On October 24, 2014, the Board of Governors approved the designation of the Asheville facility as a branch campus of South College of Tennessee.

THE APPLICATION AND SITE VISIT

South College is proposing that the following degree programs be licensed in North Carolina:

- Bachelor of Science in Health Science
- Bachelor of Science in Health Science- Diagnostic Medical Sonography
- Associate of Science in Health Science- Pre Pharmacy
- Bachelor of Business Administration- Health Care Administration
- Bachelor of Business Administration- Accounting
- Associate of Science in Electrical Engineering Technology

In accordance with the *Rules and Standards: Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina*, a team of examiners was appointed to review the application, visit the institution, and evaluate compliance with the licensure standards.

The Team of Examiners with expertise in the specific disciplines related to the proposed degree programs was comprised of:

- Dr. Bil Stahl (Chair), Emeritus Professor, Western Carolina University, Cullowhee, North Carolina
- Dr. Laurel Files, Emeritus Professor of Health Policy and Management, University of North Carolina at Chapel Hill; Chapel Hill, North Carolina
- Dr. Ron Finnell, Retired Former Chair, Public Administration and Associate Professor of Public Administration, Clark Atlanta University; Atlanta, Georgia
- Dr. Constance Keen, Instructor, Electronics Engineering Technology Applied Engineering Technology Division, Wake Technical Community College; Raleigh, North Carolina
- Julia Shaw-Kokot, Assistant Department Head for User Services (Retired), Health Sciences Library, University of North Carolina at Chapel Hill; Chapel Hill, North Carolina

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- Kaity McNeill, Interim Director for Licensure, The University of North Carolina- General Administration; Chapel Hill, North Carolina, *Ex-Officio*

The Team of Examiners conducted a site visit to South College in Asheville, North Carolina on July 11, 2017. The Team evaluated the facilities and resources of the college during its site visit and also reviewed the following reports and documents before and during the visit: The South College licensure/compliance application and the accompanying exhibits; curricula for the proposed programs; course syllabi; faculty credentials; library and electronic resources; budget data; annual financial reports; excerpts from the *South College Employee Handbook*, *South College Student Handbook*, and *South College Faculty Handbook*. During the visit, the Team of Examiners met with numerous faculty, administrators, staff and students of South College.

PROPOSED DEGREE PROGRAMS

South College seeks approval to offer the following degree programs in North Carolina:

Bachelor of Science in Health Science

The Bachelor of Science in Health Science (BSHS) is an interdisciplinary curriculum that combines a strong science core with courses in the humanities and social sciences. A bachelor's degree in health science is often designed as a springboard to a specific health-related professional or clinical graduate degree program, which is the case with South College-Asheville's current BSHS degree (Post-Physical Therapist Assistant). The focus of South College-Asheville's currently proposed BSHS degree program is broader in scope, and is designed to "provide a comprehensive health science education to undergraduate students" that will prepare them for various professional graduate programs in the sciences or health professions, as well as positions in the biological, life, and health sciences. The BSHS is a 184 quarter credit hour degree, to be completed in 14 quarters over 3.5 years.

Bachelor of Science in Health Science- Diagnostic Medical Sonography

The Bachelor of Science in Health Science program with concentration options prepare students to assume leadership roles in the field of Imaging Sciences. The BSHS (DMS) is a 191 quarter credit hour degree, to be completed in 14 quarters over 3.5 years. With 72 required quarter hours of general education courses, appropriately distributed, this proposed degree meets the general education standards of South College-Asheville. The remainder of the curriculum comprises 32 quarter credits of core health sciences curriculum (research, leadership, current trends and issues, administration, law and ethics, organizational behavior and human resources—in the Department of Business Administration—and cross-sectional anatomy), and 87 credits in imaging sciences. South College is pursuing the process of credentialing its Diagnostic Sonography programs.

Associate of Science in Health Science- Pre-Pharmacy

A pre-pharmacy degree may be intended to prepare a student for immediate employment (e.g. pharmacy technician), but more typically it is designed as a pathway program for students who wish to enter a Doctor of Pharmacy (PharmD) program. The South College-Asheville Associate of Science in Health Science (ASHS) (Pre-Pharmacy) program is intended as a pathway program. The mission of this ASHS program reflects and supports the mission of South College-Asheville. As required for an AS degree, this proposed degree meets the college's general education standards, with substantial work in mathematics (14 quarter hours) and science (60 quarter hours) courses.

Bachelor of Business Administration- Healthcare Administration

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The mission of the South College School of Business is to “prepare students to become successful professionals capable of functioning in a diverse, dynamic, global economy.” The Bachelor of Business Administration (BBA) with a concentration in Health Care Administration (HCA) prepares students to “develop, plan, and manage health care operations and services within health care facilities and across health care systems.” The BBA (HCA) is a 184 quarter credit hour degree, to be completed in 14 quarters over 3.5 years. This concentration is one course (4 credits) longer than the BBA degree. With 68 required quarter hours of general education courses, appropriately distributed, this proposed degree meets the general education standards of South College-Asheville. The remainder of the curriculum comprises 116 quarter credits of “major curriculum” (including accounting, financial management, finance, business law, marketing, economics, and other business courses), and 24 credits in the health care administration concentration.

Bachelor of Business Administration- Accounting

The Bachelor of Business Administration-Accounting (BBAA) Program prepares students to work in the field of business with an emphasis in accounting. The program is designed to provide a foundational background in business with a strong emphasis on accounting. Students may opt to participate in an internship. The BBBA program requires students to complete 184 quarter hours, which are expected to be completed in 14 quarters (average of 14 quarter hours per quarter) over a period of 3.5 years. The Program also can be completed in 4 years with students taking an average of 12 quarter hours per quarter.

Associate of Science in Electrical Engineering Technology

The Associate of Science in Electrical Engineering Technology is designed to provide individuals with the ability to critically analyze and apply engineering principles to design, solve, and troubleshoot situations in manufacturing and service industries. The AS Electrical Engineering Technology program requires successful completion of 90 quarter credit hours and is designed to be delivered in six consecutive quarters over a period of 1.5 years (18 months). The structured curriculum consists of courses in engineering fundamentals, mathematics, physics, technical reporting, occupational safety, computer aided drafting, electronics, quality control, computer programming, programmable logic control, and production control. Major curriculum courses are delivered via a mixture of online and on ground formats.

RECOMMENDATIONS

After the site visit, the Team of Examiners submitted its *Report to the President of The University of North Carolina from the Team of Examiners to Review South College’s Proposed Programs to be Offered in North Carolina*. The report included recommendations and suggestions addressing the proposed degree programs. The recommendations addressed issues of student learning outcome data, clinical preceptor qualifications, and compliance with health and safety regulations.

After receiving the Team of Examiners’ report, South College responded to the recommendations and suggestions. Upon reviewing the institution’s response, the Team and UNC General Administration agreed that all recommendations have been satisfactorily addressed, and the Team recommends that South College be licensed to offer a regular license for the following degree programs:

- Bachelor of Science in Health Science
- Bachelor of Science in Health Science- Diagnostic Medical Sonography
- Associate of Science in Health Science- Pre Pharmacy
- Bachelor of Business Administration- Health Care Administration
- Bachelor of Business Administration- Accounting

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Upon further review of the Associate of Science in Electrical Engineering Technology, the Team and UNC General Administration agreed that the degree program should be given an initial license to offer the degree program. For a new degree program proposed for licensure, the Board of Governors may in some circumstances approve an initial license that will allow institutions to offer the degree program in North Carolina but whose continuing validity must be reaffirmed based on a visit by a team of examiners and action by the Board of Governors. South College is in the process of hiring faculty and establishing the necessary labs for instruction. Further review of the degree program is needed to ensure that the institution has a viable program that meets industry standards

Dr. Kimberly van Noort, Vice President for Academic Programs, Faculty, and Research, agrees with the team's review and recommendations. Thus, General Administration recommends approval of a regular license for the Bachelor of Science in Health Science, Bachelor of Science in Health Science- Diagnostic Medical Sonography, Associate of Science in Health Science- Pre Pharmacy, Bachelor of Business Administration- Health Care Administration and Bachelor of Business Administration- Accounting; as well as an initial license for the Associate of Science in Electrical Engineering Technology.

An appropriate review will be performed within two calendar years of the initiation of the degree programs, by a Team of Examiners with expertise in the field, to ascertain the institution's compliance with the Rules and Standards, including the recommendations contained in the report.

SUMMARY OF GENERAL ADMINISTRATION REVIEW FOR WESTERN GOVERNORS UNIVERSITY

BACKGROUND INFORMATION

Western Governors University (WGU) was incorporated as a private, nonprofit online university in 1997. The university was founded and supported by 19 U.S. governors. WGU grew out of a 1995 bipartisan meeting of the Western Governors Association, with the agreement that it would make “maximum use of distance learning technologies, would be collaborative among the western member states, and would use competencies rather than seat time as the measure of its outcomes.” The five themes critical to its design are: responsiveness to employment and societal needs, focus on competency-based education, expanding access, cost-effectiveness, and development of a technology infrastructure. The university describes itself as a teaching and non-research-based university.

All WGU programs follow the competency-based educational (CBE) model. In CBE programs, the academic credit that students receive for their course work is based on the demonstration of skills learned (outcomes or competencies), rather than on the amount of time spent in the classroom (typically measured by the credit hour).

THE APPLICATION

Western Governors University was recently approved by the Board of Governors to offer 61 online degree programs. The University is now requesting authorization to open a physical administrative office in North Carolina on October 1, 2017 in Wake County.

In accordance with the *Rules and Standards: Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina*, the General Administration staff followed the procedure outlined in Regulation 400.4.1 governing the review of previously licensed institutions seeking to open additional sites in North Carolina. An institution proposing to open an additional campus or site in North Carolina must provide an application for the proposed campus or site documenting that the institution is in compliance with, or intends to be in compliance with, the Rules and Standards at the proposed new campus or site. General Administration will then review the application for the proposed campus or site and, if appropriate, will respond in writing that the institution may proceed with its plans to open the new campus or site. This application should be presented at least six months prior to the date the institution proposes to open a campus or site in a new city or locality. **However, Western Governors University is requesting permission to open the proposed administrative office on October 1, 2017, which is sooner than the six month threshold.**

PROPOSED ADMINISTRATIVE OFFICE

WGU has implemented six other “state-based universities” or “doing business as” locations in Indiana, Missouri, Nevada, Tennessee, Texas, and Washington. Beginning September 1, 2017, WGU proposes to implement the same model in North Carolina by operating in North Carolina under the name “Western Governors University North Carolina” or “WGU NC.” The model calls for a state-based chancellor who directs the overall state operational strategy and oversight for WGU’s operations in the state. The chancellor expands local access to WGU by building community connections through students, alumni,

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and partnership alignments. It is important to note that WGU's operational headquarters in Salt Lake City, Utah will handle all academic and administrative processes for WGU North Carolina and no instruction will take place at WGU NC. The location in North Carolina is not a typical branch campus. The administrative office in North Carolina will house a chancellor and small staff to serve WGU's resident students in North Carolina.

RECOMMENDATIONS

In accordance with Regulation 400.4.1 of the *Rules and Standards*, General Administration staff conducted a desk review of the application, which does not require a site visit as prerequisite for approval. However, WGU is requested special permission from the Board of Governors to open its administrative office as soon as October 1, 2017.

After reviewing the application, General Administration concludes that WGU is in compliance with the *Rules and Standards* and recommends that the University be licensed to open the administrative office in North Carolina on October 1, 2017.

Dr. Kimberly van Noort, Vice President for Academic Programs, Faculty, and Research, agrees with the team's review and assessment of compliance. Thus, General Administration recommends licensure of the proposed administrative office to open on October 1, 2017.

A site visit to the North Carolina administrative office for Western Governors University will be performed within one calendar year of the date of approval, by a team of examiners with expertise in the field, to ascertain the institution's compliance with the *Rules and Standards*.

**SUMMARY OF VISIT OF TEAM OF EXAMINERS FOR
JOHNSON & WALES UNIVERSITY**

BACKGROUND INFORMATION

Johnson & Wales University is a private, not-for-profit institution. It was founded as a business school in 1914 in Providence, Rhode Island. Johnson & Wales was granted university status by Rhode Island in 1992. The University maintains four campuses: Providence, RI, Denver, CO, Miami, FL and Charlotte, NC. The Charlotte campus was opened in 2004 and currently enrolls 2,218 undergraduate students.

The university is organized into the College of Arts and Sciences that houses English and Media and Communications Studies, the College of Culinary Arts that houses Applied Food Science and Beverage Management, the College of Online Education, the School of Hospitality, and the School of Business.

THE APPLICATION AND SITE VISIT

Johnson & Wales University is proposing to offer the following program at its Charlotte, NC campus:

- Bachelor of Science in Applied Food Science, Technology and Innovation

Most courses will be offered on the Charlotte campus, although some may be offered through the University's College of Online Education which is based in Providence, RI. Other programs were reviewed at the time of this site visit, but have already been approved by the Board of Governors.

In accordance with the Rules and Standards: Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina, a team of examiners was appointed to review the application, visit the institution, and evaluate compliance with the licensure standards.

The team of examiners with expertise in the specific disciplines related to the proposed degree programs was comprised of:

- Mr. Wilson M. Stahl (Chair), Emeritus Professor, Western Carolina University, Cullowhee, North Carolina
- Dr. Tim Bajkiewicz, Associate Professor, Broadcast Journalism, Virginia Commonwealth University, Richmond, Virginia
- Dr. Charles Baker-Clark, Associate Professor of Hospitality & Tourism Management, Grand Valley State University, Allendale, Michigan
- Dr. Ron Finnell, Retired Chair and Associate Professor of Public Administration and Director, Southern Center for Studies in Public Policy, Clark-Atlanta University, Atlanta, Georgia
- Dr. Timothy Gallimore, Associate Vice President for Academic Planning and State Authorization, The University of North Carolina-General Administration, Chapel Hill, North Carolina (Ex-Officio)
- Dr. Prudence Layne, Associate Professor of English and Literature Elon University, Elon, North Carolina
- Dr. Mitwe Musingo, Professor, College of Agriculture and Food Sciences, Florida A&M University, Tallahassee, Florida

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The Team of Examiners conducted a site visit at Johnson & Wales University in Providence, RI on November 2, 2016. The Team evaluated the facilities and resources of the university during its site visit, and reports and documents before, during, and after the visit, including the following: Johnson & Wales University's licensure/compliance application and the accompanying exhibits, course syllabi, faculty credentials, library resources, budget data, annual financial reports, the University's Online Catalogs, and Learning Management System.

During the visit, the team of examiners met with numerous administrators, students, and faculty and staff members of Johnson & Wales University.

PROPOSED DEGREE PROGRAM

Bachelor of Science in Applied Food Science, Innovation and Technology

The Applied Food Science, Innovation and Technology program was developed by the faculty at the Johnson & Wales University Charlotte campus with input from qualified faculty across the university system, input from faculty in the Department of Food Science at North Carolina State University, individuals from the Dogwood Chapter of the Institute of Food Technologists, and experts within the food manufacturing industry. The degree requires students to successfully complete an A.S. degree in either Culinary Arts or Baking & Pastry Arts earning a total of 96 credits prior to entering the B.S. program. Within the B.S. program a total of 97.75 quarter credit hours are comprised of three general areas: major courses, related professional studies and the arts and science core experience.

RECOMMENDATIONS

After the site visit, the team of examiners submitted its *Report to the President of The University of North Carolina from the Team of Examiners to Review Johnson & Wales University's Proposed New Degree Programs and Previously-Licensed Degree Programs*.

In the report, the team of examiners included 16 recommendations and 4 suggestions addressing the degree programs. Suggestions, which are offered as best practices, do not indicate a lack of compliance with the *Rules and Standards*. A suggestion is written for the institution's benefit, and it does not need to be implemented. However, the team recommendations must be implemented by the institution. The recommendations addressed issues of program curricula and content, information to be provided in course syllabi, laboratory facilities, faculty credentials, academic performance assessment, and information to be provided in the university's catalog/materials for North Carolina students.

The team of examiners ended its report by stating it will make its concluding recommendations to the General Administration of The University of North Carolina regarding the licensing of the proposed degree program after it has received and reviewed Johnson & Wales University's response to the recommendations and suggestions contained in the report.

After receiving the team of examiners' report, Johnson & Wales University responded to the recommendations and suggestions. After reviewing the institution's response, the team agreed that recommendations have been implemented to the satisfaction of the team of examiners to recommend the Bachelor of Science in Applied Food Science, Technology and Innovation.

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Dr. Kimberly van Noort, Vice President for Academic Programs, Faculty, and Research, agrees with the team's review and recommendations. Thus, General Administration recommends licensure of the proposed degree program, to be offered by Johnson & Wales at its Charlotte campus.

A site visit to the Charlotte campus of Johnson & Wales will be performed within two calendar years of the initiation of the new degree program, by a team of examiners with expertise in the field, to ascertain the institution's compliance with the *Rules and Standards*, including the recommendations contained in the report.

**SUMMARY OF VISIT OF TEAM OF EXAMINERS FOR
HARRISON COLLEGE – THE CHEF’S ACADEMY**

BACKGROUND INFORMATION

Harrison College is a private for-profit institution located in Indianapolis, Indiana and received national accreditation in 1980 by the Accrediting Council for Independent Colleges and Schools (ACICS). The college was purchased by Educational Management Corporation (EMC) in 1986. The institution’s name was changed to Harrison College in April 2009. EMC became incorporated under the laws of the State of Indiana and was authorized to do business as Harrison College as of January 13, 2012. The college has thirteen locations and six schools of study, with a total enrollment of 6,000 students and over 159 full-time students at the Morrisville, North Carolina campus.

The institution began offering a culinary arts program through The Chef’s Academy (TCA) in 2006. TCA is a division of Harrison College, and its main campus is located in Indianapolis, Indiana. In 2011, TCA established a campus in Morrisville, North Carolina. The Morrisville campus currently offers two degree programs, both licensed by North Carolina. These programs are the Associate of Applied Science (AAS) in Culinary Arts and the AAS in Pastry Arts. TCA is accredited by the American Culinary Federation Education Foundation (ACFEF).

THE APPLICATION AND SITE VISIT

Harrison College has applied for licensure to offer the following two additional degree programs at its Morrisville campus:

- Diploma in Culinary Arts
- Diploma in Pastry Arts

TCA-NC offers most of its classes on-site, though a limited number of courses are offered online at Morrisville exclusively for students enrolled in the proposed diploma programs.

In accordance with the Rules and Standards: Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina, a team of examiners was appointed to review the application, visit the institution, and evaluate compliance with the licensure standards.

The team of examiners with expertise in the specific disciplines related to the proposed degree programs was comprised of:

- Dr. Laurel A. Files (*Chair*), Emeritus Professor of Health Policy and Management, University of North Carolina at Chapel Hill; Chapel Hill, North Carolina
- Bernadette Hereth, Certified Public Accountant; Columbia, Missouri
- Caralyn House, Lead Instructor, Baking & Pastry Arts, Wake Technical Community College; Raleigh, North Carolina
- Julia Shaw-Kokot, Assistant Department Head for User Services (Retired), Health Sciences Library, University of North Carolina at Chapel Hill; Chapel Hill, North Carolina

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- Dr. Timothy Gallimore, Vice President for Academic Planning and State Authorization, The University of North Carolina-General Administration; Chapel Hill, North Carolina (*Ex-Officio*)

The team of examiners conducted a site visit at TCA in Morrisville, North Carolina on November 14, 2016. The team of examiners evaluated the facilities and resources of the campus during its site visit and also reviewed the following reports and documents before and during the visit: TCA's licensure/compliance application and the accompanying exhibits, curricula for the degree programs under review, course syllabi, faculty credentials, library resources, budget data, annual finance reports, *2017-2017 Harrison College Catalog* (revised 09-26-16), *Employee Handbook* (revised October 2014), and *2014-2015 Student Handbook*. During the visit, the team of examiners met with numerous administrators, students, and faculty and staff members of TCA.

PROPOSED PROGRAMS

Diploma in Culinary Arts and Diploma in Pastry Arts

The Chef's Academy culinary arts curricula are designed to provide a "foundation of fundamental cooking techniques necessary to begin working in the industry as professional kitchen staff, line cooks and assistant pastry chefs." The two proposed diploma programs are based on the two licensed associate of applied science degree programs in culinary arts, and pastry arts. The diploma students will take eight of the same foundation and specialty courses required in the AAS programs, plus an externship and one of the approved general education courses. In terms of quarter credit-hours, the diploma programs are exactly 50% shorter than the associate degree programs, spanning 40 weeks (four terms).

The culinary and pastry diploma programs are designed to adequately achieve the mission of graduating students in four ten-week periods. The campus president noted that the industry requires employees to have some formal education, but not necessarily the longer degree program. The diploma programs can also be seen as feeders for the degree programs.

RECOMMENDATIONS

After the site visit, the team of examiners submitted its *Report to the President of The University of North Carolina from the Team of Examiners to Review The Chef's Academy's Proposed Programs*. In the report, the team of examiners included 26 recommendations and 2 suggestions addressing the 2 proposed diploma programs. Suggestions, which are offered as best practices, do not indicate a lack of compliance with the *Rules and Standards*. A suggestion is written for the institution's benefit, and it does not need to be implemented. However, the team recommendations must be implemented by the institution. The recommendations addressed issues of program curricula and content, information to be provided in course syllabi, faculty credentials, the tuition guaranty bond, and information to be provided in the university's catalog/materials for North Carolina students.

The team of examiners ended its report by stating it will make its concluding recommendations to the General Administration of The University of North Carolina regarding the licensing of the proposed degree programs after it has received and reviewed TCA's response to the recommendations and suggestions contained in the report.

After receiving the team of examiners' report, TCA responded to the recommendations and suggestions. After reviewing the institution's response, the team agreed that all 26 recommendations have been

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implemented to the satisfaction of the team of examiners, and the team recommends that TCA be licensed to offer the two diploma programs requested.

Dr. Kimberly van Noort, Vice President for Academic Programs, Faculty, and Research, agrees with the team's review and recommendations. Thus, General Administration recommends licensure of the proposed two diploma programs listed above, to be offered by The Chef's Academy at Harrison College in Morrisville, North Carolina.

A site visit to The Chef's Academy in Morrisville will be performed within two calendar years of the initiation of the new degree programs, by a team of examiners with expertise in the field, to ascertain the institution's compliance with the *Rules and Standards*, including the recommendations contained in the report.