

University Teaching Awards

Introduction

At its September 1993 meeting, the Board of Governors adopted a report on *Tenure and Teaching in the University of North Carolina*. The report, prepared jointly by the Board's Committee on Personnel and Tenure and its Committee on Educational Planning, Policies, and Programs, reaffirmed the Board's insistence that teaching is the primary responsibility of each of the 17 constituent institutions of the University. To underscore the importance of teaching and to encourage, identify, recognize, reward, and support good teaching within the University, the Board adopted a set of six specific recommendations, including the following:

That the Board of Governors create annual systemwide teaching awards with monetary stipends which are designated "Board of Governors Awards for Excellence in Teaching."

I. Annual Awards for Teaching Excellence

A. The Board of Governors will allocate \$352,000 each year for the Awards for Teaching Excellence with approximately one half of the fund (\$217,500) to be used each year for a system-wide awards program and the other half (\$134,500) to be used for allocations to campuses for teaching awards.

B. Each year the chair of the Board of Governors will appoint a special committee, or designate a standing committee such as the Committee on Personnel and Tenure, to provide coordination and oversight for the teaching awards programs.

C. The program of awards will be evaluated and revised periodically.

II. System-wide Awards

A. Number of Awards

There shall be a total of 17 Board of Governors Awards annually. One recipient shall be nominated from each of the 17 constituent institutions.

B. Nature of Awards and Recognition

Each recipient of a Board of Governors Award for Excellence in Teaching will receive a citation and a one-time award of \$12,500. Presentation of the awards will be made at an appropriate event to be attended by recipients and their guests, members of the Board of Governors, the President and vice presidents of the University, the chancellors or their designees, and other guests.

C. Eligibility for Selection

Any faculty member who has earned tenure¹ at the institution and has taught at the institution for at least seven years is eligible. The recipient must have demonstrated excellent or exceptional teaching ability over a sustained period of time. Potential nominees must be teaching in the academic year in which they are selected.

¹At the North Carolina School of Science and Mathematics and the University of North Carolina School of the Arts, a faculty member with a multi-year contract who has taught at the institution for at least seven years is eligible.

No faculty member will be eligible to receive this award more than once while teaching at any UNC institution.

III. Institutional Teaching Awards

A. A total of \$134,500 will be allocated each year to the 17 constituent institutions to establish additional faculty awards for teaching excellence.

B. Each institution should develop procedures for establishing awards and selecting recipients supported by the Board's allocation.

C. In establishing these awards, the Board gave special emphasis to the smaller institutions with more limited resources and to those institutions which did not have teaching awards.

In keeping with this objective the following eight institutions are allocated \$9,500 each: Elizabeth City State University, Fayetteville State University, North Carolina Central University, University of North Carolina at Asheville, University of North Carolina at Pembroke, University of North Carolina School of the Arts², Winston-Salem State University and North Carolina School of Science and Mathematics, with the other nine constituent institutions being allocated \$6,500 each for teaching awards.

IV. Guidelines for Implementing the Awards for Teaching Excellence

The President will issue guidelines for the nomination and selection of system-wide teaching awards and the allocation of funds for institutional teaching awards.

²Name changed from North Carolina School of the Arts to University of North Carolina School of the Arts effective August 1, 2008.

Guidelines on University Teaching Awards

These guidelines contain a summary of the steps to be taken by the constituent institutions to implement the policy amended by the Board of Governors on September 10, 2004, on University Teaching Awards.

Implementation of Teaching Awards by the Constituent Institutions

I. System-wide Awards

1. Each institution should have developed detailed, written procedures for nominating one faculty member annually to receive the Board of Governors Award for Excellence in Teaching.
2. The selection of the nominee, who must meet the eligibility criteria established by the Board, shall be made by a campus-wide selection committee.
3. The name of the institution's nominee, along with convincing supportive evidence (e.g., a portfolio), must be submitted to the President through the chancellor of the nominating institution by February 1 of each year.
4. Portfolios must include:
 - A brief written statement which articulates each finalist's teaching philosophy and methods used to achieve educational goals;
 - Copies of peer evaluation of teaching;
 - Statements by colleagues and former students of the instructor who have provided letters of support for the nominee;
 - A copy of the nominee's resume or curriculum vitae;
 - A current photograph of the nominee.
 - Other materials may be included in the portfolio at the discretion of the campus.
 - These materials will be returned to the campus after the awards ceremony.
5. The Board of Governors committee charged with overseeing the Teaching Awards process will review the documentation and recommend the names of recipients to the Board of Governors.
6. Once the selection has been made and the recipient of the annual Board of Governors Award for Teaching Excellence has been announced, a summary of the supporting documentation should be made available to all of the campus community. (The documentation could be placed in the campus library.)
7. The \$7,500 award paid to a recipient of a Board of Governors Award for Excellence in Teaching must be in addition to, and not in lieu of, any salary increases (for merit or other reasons) to which an individual recipient may be entitled.

II. Institutional Awards

1. The internal allocation of funds provided for institutional awards must be consistent with institutional procedures as required by the Board in Policy 400.3.6. Eligibility criteria for the awards on the various campuses (i.e., length of service and tenure status, etc.) are to be determined by appropriate committees at the appropriate levels.

2. Each institution must file an annual report by June 15 to the Board of Governors through the President on the internal distribution and use of these allocations for teaching awards.

III. Evaluation of Program of Awards

The Board committee responsible for overseeing the Awards for Teaching Excellence will periodically evaluate the policy (400.3.6), revise it as appropriate, and recommend changes to these guidelines to the President as appropriate.



MEMORANDUM

To: Ms. Kelley Gregory, Academic Affairs
UNC General Administration

From: Ms. Letitia C. Wall, Office of the Provost

Date: June 27, 2017

Subject: Faculty Awards Use 2017

This memo is to clarify the strategic decision by WSSU not to use \$9,500 issued for Excellence in Teaching faculty awards for the 2016-2017 academic year.

In the spring of 2015, WSSU embarked on creating its new institutional strategic plan. This plan was completed in December 2015 and approved for the Board of Trustees.

There are specific strategies tied to faculty and staff reward and recognition as part of the plan. It is critical that the guidelines for awarding the teaching accolades are tied to the outcomes of the new strategic plan. As the plan was not completed until December and the faculty needs to review and update guidelines, a moratorium on faculty awards was issued so that the faculty can be awarding in line with the strategic plan. The faculty subcommittee not yet created updated criterion for the awards and instead of allocating strategic dollars for the sake of allocation, we have extended the moratorium for this academic year as well. We anticipate that two years of deliberate work will pay off and the faculty will have updated standards for faculty awards for this coming academic year.

For this very important reason, the \$9,500 was not allocated. Only the UNC Board of Governor's Excellence in Teaching Award was selected.

Thank you.

Timeline for the 2017 BOG Teaching Awards

September 30, 2016

Notification to Chancellors requesting nominee's portfolio

February 1, 2017

Electronic campus portfolios due.

Present a list of the campuses' 2017 BOG teaching award nominees to the Personnel & Tenure Committee at the February/March 2017 meeting. P&T Chair requests final approval of teaching award nominees to the full board in Closed Session

February-March 2017

Send congratulatory letter to the campus award recipients from BOG Chair.

Call award winners to congratulate on behalf of UNC-GA.

The Office of the Secretary begins to solicit Board members to act as the representatives for campus Spring commencement ceremonies.

Coordinate with External Communications to provide information to build website for 2017 award winners.

April 2017

Prepare scripts for each BOG member for presentation of the Award at spring commencement.

Call campus commencement coordinators to inform of assigned BOG member and discuss medallion coordination.

Email scripts to BOG members and campus commencement coordinators.

Request budget office to transfer award stipend to campuses.

Draft GA press release announcing award winners and send to UNC-GA External Relations department for review and final transmittal and post to UNC-GA website.

Send medallions campus commencement coordinators. Ensure that all information and communication is made between BOG members and campus coordinators for event.

**May 2017 -
June 2017**

Follow-up with BOG members and obtain feedback on process.

Send UNC-TV electronic photos of BOG Teaching Award winners for show montage of winners during O. Max Gardner piece.

June 15, 2017

Reports due from campuses on allocation and distribution of funds.

Prepare comprehensive report on the campuses' allocation and distribution of funds.

July or Aug 2017

Report to Personnel and Tenure Committee on the campuses' allocation and distribution of funds.