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**Constituent Universities**

Appalachian  
State University

East Carolina  
University

Elizabeth City  
State University

Fayetteville State  
University

North Carolina  
Agricultural and  
Technical State  
University

North Carolina  
Central University

North Carolina  
State University  
at Raleigh

University of  
North Carolina  
at Asheville

University of  
North Carolina  
at Chapel Hill

University of  
North Carolina  
at Charlotte

University of  
North Carolina  
at Greensboro

University of  
North Carolina  
at Pembroke

University of  
North Carolina  
at Wilmington

University of  
North Carolina  
School of the Arts

Western Carolina  
University

Winston-Salem  
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**Constituent High School**

North Carolina  
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MEMORANDUM

TO: Committee on Educational Planning, Policies, and Programs

FROM: President Thomas W. Ross

DATE: July 27, 2015

SUBJECT: Licensure of Central Texas College

The Board of Governors of the University of North Carolina is charged under North Carolina General Statute Section 116-15 with responsibility for licensing nonpublic educational institutions to conduct post-secondary degree activity in North Carolina. In November 2004, the Board of Governors approved revisions to the document, *Rules and Standards for Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina*. This document provides the guidelines for interpreting the standards, and the rules, regulations, and procedures under which the Board issues licenses to institutions to conduct post-secondary degree activity in North Carolina.

Central Texas College is proposing that the following online degree programs be licensed in North Carolina to be offered and supported in Fayetteville:

- Associate of Arts in General Studies
- Associate of Science in Business Administration
- Associate of Applied Science in Information Technology
- Associate of Applied Science in Criminal Justice
- Associate of Applied Science in Homeland Security and Emergency Management.

Dr. Tim Gallimore reviewed the application and appointed a team of examiners to determine if Central Texas College complied with the licensure standards outlined in the *Rules and Standards*. On March 6, 2014, the team of examiners visited the Central Texas College campus in Killeen, TX. Following the site visit, the team of examiners issued its report which contained recommendations. For more details on the degree programs and report, please review the summary.

Thus, I recommend to the Committee on Educational Planning, Policies, and

## APPENDIX H

Programs of the UNC Board of Governors that a regular license be issued to Central Texas College to offer the above-named degree programs in Fayetteville, North Carolina subject to annual reports and review at any time. The programs will be reviewed within two calendar years of the initiation in North Carolina to judge whether the institution continues to maintain standards for licensure.

Enclosure: Summary

## SUMMARY OF VISIT OF TEAM OF EXAMINERS FOR CENTRAL TEXAS COLLEGE

### BACKGROUND INFORMATION

Central Texas College (CTC), a public community college accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), began operating in Killeen, Texas in the fall of 1967. CTC initiated on-site programs on Fort Hood in 1970 and in Europe in 1974. In the early 1980s, CTC offered programs to military personnel stationed in the Pacific Command, Alaska, and Panama, as well as throughout the continental United States. CTC began to offer broadcast tele-courses in 1970 to the citizens of central Texas, and offered its first online course in 1998; entire associate degree programs were available online for the first time in the spring of 2001.

Central Texas College currently operates in North Carolina as a military-exempt institution at Fort Bragg.

### THE APPLICATION AND SITE VISIT

Central Texas College is proposing that the following online degree programs be licensed in North Carolina to be offered and supported in Fayetteville:

- Associate of Arts in General Studies
- Associate of Science in Business Administration
- Associate of Applied Science in Information Technology
- Associate of Applied Science in Criminal Justice
- Associate of Applied Science in Homeland Security and Emergency Management

In accordance with the Rules and Standards: Licensing Nonpublic Institutions to Conduct Post-Secondary Degree Activity in North Carolina, a team of examiners was appointed to review the application, visit the institution, and evaluate compliance with the licensure standards.

The team of examiners with expertise in the specific disciplines related to the proposed degree programs was comprised of:

- Dr. Laurel A. Files (Chair), Emeritus Professor of Health Policy and Management, The University of North Carolina at Chapel Hill, Chapel Hill, North Carolina (In absentia)
- Dr. Richard E. Neel, Dean Emeritus, Belk College of Business, and Professor of Economics Emeritus, University of North Carolina at Charlotte, Charlotte, North Carolina (In absentia)
- Dr. Eric K. Patterson, Associate Professor of Computer Science, University of North Carolina at Wilmington, Wilmington, North Carolina
- Bil Stahl, Retired Associate Provost for Information Technology and Library Services, and Professor Emeritus, Western Carolina University, Cullowhee, North Carolina
- Dr. Matthew Valle, Martha and Spencer Love Professor of Business and Professor of Management, The Martha and Spencer Love School of Business, Elon University, Elon, North Carolina (In absentia)

- Dr. Zaphon R. Wilson, Dean, School of Social and Behavioral Sciences, and Professor of Political Science, Saint Augustine's University, Raleigh, North Carolina
- Dr. Frank T. Prochaska, Associate Vice President for Academic Affairs, The University of North Carolina General Administration, Chapel Hill, North Carolina, *Ex-Officio*

The team of examiners conducted a site visit at Central Texas College, Killeen, Texas, on March 6, 2014. The team of examiners evaluated the facilities and resources of the college during its site visit and also reviewed the following reports and documents before and during the visit: Central Texas College's licensure/compliance application and the accompanying exhibits; curricula for the proposed degree programs; course syllabi; faculty credentials; library and electronic resources; budget data; annual financial reports; excerpts from the Central Texas College District *Human Resource Management Operating Policies and Procedures Manual*; Central Texas College, Texas Campuses *Course Catalog 2013/14*; and Central Texas College, Continental and International Campuses *Course Catalog 2013/14*.

During the visit, the team of examiners met with numerous administrators, faculty and staff members, and students of Central Texas College.

### **PROPOSED DEGREE PROGRAMS**

All of the proposed degree programs require 60 semester credit hours of coursework, including at least 15 semester hours of general education coursework.

#### Associate of Arts in General Studies

Central Texas College states that the AA in General Studies degree program "is for students who have special education needs that are not satisfied by other degree programs; who want to experiment in diverse areas; who want to expand their base of knowledge or enhance their personal development; who are looking for particular skills; or who are employed and feel a need to expand overall skills to better meet new employment needs." There are 25 semester credit hours of stipulated required coursework in the curriculum, and students select 35 credit hours from courses that fulfill the student's educational goals.

#### Associate of Science in Business Administration

The Associate of Science in Business Administration degree program is designed for students wishing to pursue a baccalaureate degree; the curriculum is designed to maximize the transfer of lower level coursework to baccalaureate degree programs. Coursework includes business principles, business computer applications, macro- and microeconomics, principles of accounting, and other topics.

#### Associate of Applied Science in Information Technology

As stated in the CTC catalog, the primary job function of the Information Technology professional is to assist others with using computer technology in the performance of their jobs. The AAS in Information Technology curriculum includes coursework in PC hardware and software, operating systems, applications such as word processors and spreadsheets, the Internet, web design, network administration, and introduction to databases.

Associate of Applied Science in Criminal Justice

The goal of the AAS in Criminal Justice degree program is to prepare graduates for employment in local, state, national, and international criminal justice agencies. Coursework includes legal aspects of law enforcement, court systems and practices, crime in America, fundamentals of criminal law, police systems and practices, ethics in criminal justice, criminal investigation, and other topics.

Associate of Applied Science in Homeland Security and Emergency Management

This AAS degree program is designed for individuals interested in entering the fields of Emergency Management Planning and Homeland Security and for those currently in an emergency response profession seeking to update or broaden their skills. The curriculum prepares students for decision making; problem solving; planning, implementing, and coordinating resources necessary for preparedness; and mitigation of, response to, and recovery from disasters.

**RECOMMENDATIONS**

After the site visit, the team of examiners submitted its *Report to the President of The University of North Carolina from the Team of Examiners to Review Central Texas College's Five Proposed Online Associate's Degree Programs to be Offered in Fayetteville, North Carolina*. In the report, the team of examiners included 14 recommendations and one suggestion addressing the proposed degree programs. Suggestions, which are offered as best practices, do not indicate a lack of compliance with the *Rules and Standards*. A suggestion is written for the institution's benefit, and it does not need to be implemented. However, the team recommendations must be implemented by the institution. The recommendations addressed issues of faculty credentials, the tuition guaranty bond, remaining items of documentation to be submitted to UNC General Administration, and information to be provided in the college's catalog/materials for North Carolina students.

After receiving the team of examiners' report, Central Texas College responded to the recommendations and suggestion. Upon reviewing the college's response, the team and UNC General Administration agreed that all recommendations have been satisfactorily implemented, and the team recommends that Central Texas College be licensed to offer the five online degree programs requested.

Dr. Tim Gallimore, Associate Vice President for Academic Planning & State Authorization, agrees with the team's review and recommendations. Thus, General Administration recommends licensure of the proposed five online degree programs listed above, to be offered and supported by Central Texas College in Fayetteville.

An appropriate review will be performed within two calendar years of the initiation of these licensed degree programs, by a team of examiners with expertise in the field, to ascertain Central Texas College's compliance with the *Rules and Standards*, including the recommendations contained in the report.