

## COMMITTEE ON PERSONNEL AND TENURE

Draft Minutes: February 24, 2015

Teleconference

### OPEN SESSION

The following members were present: Chair, G.A. Sywassink; Laura Wiley, Secretary; Frank Grainger, and Marty Kotis.

The following members were absent: James Holmes, Therence Pickett, and Phillip Walker

The following staff were present: Junius Gonzales, Matthew Brody, Joanna Carey Cleveland, Glenda Farrell, Keith Dupuis, and Samantha McAuliffe.

Ms. Wiley opened the meeting on behalf of Mr. Sywassink who joined the call later by reminding the Committee that the purpose of the call was to review salary actions which will come forward for vote at the February 26, 2015 meeting of the Committee on Personnel and Tenure. She motioned to enter into closed session to discuss these actions.

**MOTION: BE IT RESOLVED** that the Personnel and Tenure Committee move into Closed Session to “consider the qualifications, performance, and appointment conditions of employees; instruct the University’s staff concerning the establishment or negotiation of employment contracts and compensation; and consult with counsel.”

**[N.C.G.S. §143.318.11(a)(1)(3)(5)&(6)]**

**Motion:** Ms. Laura Wiley

**Second:** Mr. Marty Kotis

**Motion Carried**

*The meeting was moved into closed session.*

*(The complete minutes of the Closed Session are recorded in Appendix A.)*

Mr. Sywassink called for a motion to return to Open Session.

**MOTION: BE IT RESOLVED** that the Personnel and Tenure Committee return to Open Session.

**Motion:** Ms. Laura Wiley

**Second:** Mr. Frank Grainger

**Motion Carried.**

The Committee returned to Open Session.

There being no further business, the meeting was adjourned.

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Ms. Laura Wiley, Secretary

Attachment

## COMMITTEE ON PERSONNEL AND TENURE

Draft Minutes: February 26, 2015  
UNC Charlotte, Charlotte, North Carolina

### OPEN SESSION

The following members were present: Chair, G.A. Sywassink; Vice Chair, Therence Pickett; Frank Grainger, James Holmes, Marty Kotis, and Phillip Walker.

The following members were absent: Laura Wiley

The following staff were present: Junius Gonzales, Matthew Brody, Christopher Brown, Joanna Carey Cleveland, Glenda Farrell, and Samantha McAuliffe.

The following Chancellors and System representatives were present: Chancellor Saunders-White.

#### 1. Open Minutes of January 15, 2015:

Mr. Sywassink requested a motion to approve the open session minutes of the January 15, 2015 meeting.

**MOTION: BE IT RESOLVED** that the open session minutes of the January 15, 2015 meeting be approved as circulated.

**Motion:** Mr. Frank Grainger  
**Second:** Mr. Therence Pickett  
**Motion Carried**

#### 2. Distinguished Professors Endowment Trust Fund:

Dr. Chris Brown presented to the Committee on the year to date activities of the Distinguished Professors Endowment Trust Fund. The fund was established in 1985 with the intent to allow campuses the ability to raise funds and leverage a state match to establish distinguished and endowed professorships that would both reward current faculty and attract talented additions to faculty. This year there have been just over \$8 million available through state match and the University was able to endow 26 new professorships at five institutions. Thirteen (13) of these were endowed chairs with \$500,000 endowments; seven (7) with \$1,000,000 endowments; three (3) with \$1,500,000 endowments; and three (3) with \$2,000,000 endowments.

There are 535 professorships currently funded through state match across the system. In spite of the progress made this year, 89 professorships await the state match totaling \$28,862,000. Language in the budget bill provides campuses with the authority to fill professorships that

have received all required donor funds this year. Doing so would not remove the professorship from the queue to receive the state match but the language is restricted to the 2014-15 fiscal year. Many campuses would like to fill these professorships if private funds are available.

Dr. Brown responded to questions from the Board of Governors and concluded his report.

### 3. Delegated Personnel Actions:

Mr. Brody summarized the delegated personnel actions that were reported to the Committee.

### 4. 10% Salary Pre-Approval Guideline Delegation

In response to the request from the Committee during the January meeting to provide suggestions for ways to improve the 10% salary pre-approval process, General Administration staff have provided a draft recommendation for delegated authority for salary actions. Mr. Sywassink requested that the Committee review this recommendation and be prepared to discuss it at the April Board of Governors meeting.

### 5. Appointment of a Faculty Appeal Subcommittee:

The following members were appointed to serve on the next Faculty Appeal Subcommittee which will be reporting at the April 8, 2015 meeting, Phil Walker (Chair), Frank Grainger, and James Holmes.

Mr. Sywassink called for a motion to enter into closed session.

**MOTION: BE IT RESOLVED** that the Personnel and Tenure Committee move into Closed Session to “consider the qualifications, performance, and appointment conditions of employees; instruct the University’s staff concerning the establishment or negotiation of employment contracts and compensation; and consult with counsel.”

**[N.C.G.S. §143.318.11(a)(1)(3)(5)&(6)]**

**Motion:** Mr. Ga Sywassink  
**Second:** Mr. Therence Pickett  
**Motion Carried**

***The meeting was moved into closed session.  
(The complete minutes of the Closed Session are recorded in Appendix A.)***

Mr. Sywassink called for a motion to return to Open Session.

**MOTION: BE IT RESOLVED** that the Personnel and Tenure Committee return to Open Session.

**Motion:** Mr. Therence Pickett  
**Second:** Mr. James Holmes

**Motion Carried.**

The Committee returned to Open Session.

There being no further business, the meeting was adjourned.

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Ms. Laura Wiley, Secretary

Attachment