

**COMPREHENSIVE ARTICULATION AGREEMENT
BETWEEN
THE UNIVERSITY OF NORTH CAROLINA SYSTEM
AND
THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**

**Approved by the Board of Governors of The University of North Carolina System and
the State Board of The North Carolina Community College System**

Original version March 1, 1996; Full revision February 21, 2014;
Updated July 2015; February 2016; August 2016; June 2018; September 2018; May 2019; August 2020;
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(This document, complete with appendices, is available at [https://www.ncccommunitycolleges.edu/academic-
programs/college-transferarticulation-agreements/comprehensive-articulation-agreement-caa](https://www.ncccommunitycolleges.edu/academic-programs/college-transferarticulation-agreements/comprehensive-articulation-agreement-caa))

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August 2020;
October 2020; October 2022; Month 2025

(This document, complete with appendices, is available at
<https://www.ncccommunitycolleges.edu/students/enrollment-and-registration/university-transfer/articulation-agreements/comprehensive-articulation-agreement/>)

**COMPREHENSIVE ARTICULATION AGREEMENT (CAA) BETWEEN THE
UNIVERSITY OF NORTH CAROLINA SYSTEM AND THE NORTH CAROLINA
COMMUNITY COLLEGE SYSTEM**

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Form CAA-03—Change of Course Designation to Pre-Major/Elective
or General Education

A.—Transfer Advisory Committee

B.—CAA Transfer Credit Appeal Procedure

C.—Associate in Arts and Associate in Science Curriculum Standards

D.—Transfer Course List

E.—Uniform Articulation Agreements

This document contains the articulation agreement in sections I-IV. Supporting documentation is provided in the appendices.

Legislative Overview

The Comprehensive Articulation Agreement (CAA) fulfills the provisions of House Bill 739, Senate Bill 1161 (1995 Session of the General Assembly), and House Bill 903. The original legislation is provided in Appendix A. Section 1 of HB 739 instructed the Board of Governors (BOG) of ~~The~~the University of North Carolina (UNC) System and the State Board of Community Colleges (SBCC) to develop a plan for the transfer of credits between the institutions ~~of~~within the North Carolina Community College System (NCCCS), and between them and the constituent institutions of ~~The University of North Carolina~~the UNC System. Section 3 of HB 739 instructed the ~~State Board of Community Colleges~~SBCC to implement common course descriptions for all community college programs by June 1, 1997. Section 1 of SB 1161 directed ~~The University of North Carolina~~

~~the UNC~~ System ~~Board of Governors~~BOG and the ~~State Board of Community Colleges~~SBCC to develop a plan that ensures accurate and accessible academic ~~counseling~~advising for students considering transfer between community colleges, and between community colleges and the constituent institutions of ~~The University of North Carolina~~the UNC System. Section 2 of SB 1161 required the two Boards to establish a timetable for the development of guidelines and transfer agreements for program majors, professional specialization, and associate in applied science degrees. Section 3 of SB 1161 directed the ~~Board of Governors of The University of North Carolina~~UNC System ~~BOG~~ and the ~~State Board of Community Colleges~~SBCC to review their policies and rules and make any changes that are necessary to implement the plan for the transfer of credits.

In 2013, S.L. 2013-72 (HB 903) further emphasized the importance of the ~~Comprehensive Articulation Agreement~~(CAA) by mandating compliance with its terms ~~stating~~:

"(10c) The Board of Governors shall require each constituent institution to adhere fully to the Comprehensive Articulation Agreement between the University of North Carolina and requiring the North Carolina Community College System that addresses the transfer of courses and academic credits between the two systems and the admission of transfer students. The Board of Governors shall further ensure that the agreement is applied consistently among the constituent institutions. The University of North Carolina and the North Carolina Community College System shall conduct biannual joint reviews to assure full institutional adherence to the agreement. The bill requires that a report, summarizing the results of these reviews, including any instances of non-compliance or revision to of the Comprehensive Articulation Agreement to ensure that the agreement be submitted is fair, current, and relevant for all students and institutions and shall report their findings to the Joint Legislative Education Oversight Committee on, including all revisions to the Comprehensive Articulation Agreement and reports of noncompliance by November 1 of each year. The University of North Carolina and the North Carolina Community College System shall also jointly develop an articulation agreement advising tool for students, parents, and faculty to simplify the course transfer and admissions process."

The Transfer Advisory Community (TAC) will develop and establish a procedure for conducting the biannual joint reviews of the CAA.

II. Review and Revision of the Comprehensive Articulation Agreement (2013)

Since the ~~Comprehensive Articulation Agreement~~ CAA was established in 1997, there have been ~~nearly two decades~~ many years of student and faculty experience with the CAA; and considerable changes in ~~lower-level~~ general education requirements and major program requirements of ~~our University of North Carolina~~ the UNC System institutions. Additionally, executive and legislative agencies ~~with~~ within the state have ~~endorsed greater~~ promoted participation in college ~~level work-by-level courses through the Career and College Promise (CCP) program for~~ qualified secondary students.

After the review of the CAA within the context of these changes, ~~this~~ the 2014 revision of CAA policies and curricula ~~is~~ was designed to better facilitate the original purpose of the CAA to optimize the transfer of credits between the institutions of the ~~North Carolina Community College System and The University of North Carolina System~~ institutions NCCCS and the UNC System.

The focus of the ~~current~~ 2014 review of the CAA ~~includes~~ included the following:

- ~~Supporting current~~ general education requirements at ~~senior~~ UNC System institutions;
- ~~Establishing a process for maintaining currency;~~
- ~~Ensuring current~~ information is universally accessible to students and advisors at ~~both senior public~~ institutions of higher education in North Carolina

~~4. The 2025 CAA revision focuses on clarifying the language and community colleges.~~
policies to promote broader understanding and ease-of-use. The revised ~~Comprehensive Articulation Agreement~~ CAA serves as a current and adaptive agreement ~~that~~ which supports more students completing both the associate and baccalaureate degrees.

As part of the biannual review of the CAA, the TAC, with the approval of the SBCC and the UNC System BOG, reviews, revises, and adapts the CAA to the needs of students and public institutions. If any changes are approved, updates to the CAA are shared across the state.

III. Assumptions and Intent

The ~~Comprehensive Articulation Agreement~~ CAA between ~~The University of North Carolina (the NCCCS and the UNC) System and the North Carolina Community College System (NCCCS)~~ rests upon several assumptions common to successful statewide comprehensive articulation agreements. The primary assumption is that institutions recognize the professional integrity of other public post-secondary institutions that are ~~regionally~~ accredited for college transfer programs. ~~All courses designated as approved for college transfer under this~~

agreement will be taught by faculty who meet Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) credential requirements. Another assumption is that substantial commonality exists in the ~~lower-division~~ general education requirements and courses currently offered at all universities and community colleges for the purpose of transfer.

The general education courses and pre-major courses offered at the institutions that comprise ~~The the NCCCS and the~~ UNC System ~~and the NCCCS~~ are similar in intended outcomes and competencies, and so, transferable between institutions. ~~The general education~~ Graduation requirements ~~of the receiving institutions remain in effect for all students not participating in this comprehensive articulation agreement; any upper-division general education requirements and graduation requirements at the universities~~ remain unaffected by this agreement.

~~Institution-wide, lower-division general education requirements serve as the starting point for determining specific general education courses in each baccalaureate major. The specific lower-level courses required for each major are the subject of the pre-majors developed by joint discipline committees. The purpose and history are provided in Appendix B.~~

IV. Policies

The Comprehensive Articulation Agreement (~~The CAA~~) applies to all ~~fifty-eight North Carolina Community College System (58 NCCCS)~~ institutions and all ~~sixteen~~16 constituent institutions of ~~The University of North Carolina (the UNC)~~ System. The CAA is applicable to all NCCCS students who successfully complete a course designated as transferable or graduate with an Associate in Arts (~~AA~~) or Associate in Science (~~AS~~) degree and transfer to a constituent institution of ~~The the~~ UNC System. The regulations for implementation of the CAA were originally approved by the ~~Board of Governors UNC System BOG~~ and the ~~State Board of Community Colleges. The Transfer Advisory Committee (SBCC. The TAC)~~ oversees refinements of the regulations and minor changes. ~~Significant changes will be brought to the UNC System BOG and the SBCC for review at the discretion of the respective Presidents of the NCCCS and the UNC System. The TAC procedures are provided in Appendix B.~~

~~Significant changes will be brought to the Board of Governors and the State Board of Community Colleges for review at the discretion of the respective Presidents of The UNC System and the NCCCS. The TAC Procedures are provided in Appendix C.~~

Since the CAA was first established, the state of North Carolina has encouraged high school students to maximize their time by taking college coursework under various initiatives. The CAA policies extend to high school students taking college coursework through the NCCCS and/or the constituent universities of ~~The the~~ UNC System.

A. Transfer Advisory Committee (TAC)

Authority to interpret CAA policy rests with the ~~Transfer Advisory Committee (TAC)~~. The TAC is an eight-member committee appointed by the Presidents of the ~~North Carolina Community College System (NCCCS)~~ and ~~The University of North Carolina (UNC)~~ the UNC System: (or their designees).

•—NCCCS Members:

- Four representatives from the NCCCS: ~~These members will be appointed by the Chief Academic Officer of the NCCCS.~~

•—UNC System Members

- Four representatives from the UNC System: ~~These members will be appointed by the Chief Academic Officer of the UNC System.~~

Questions concerning CAA policy interpretations should be directed to the appropriate system's chief academic officer (CAO) with an explanation of the institutional policy that may (appear to) be in conflict with CAA policy. The ~~chief academic officer~~ CAO will forward unresolved questions to the TAC for interpretation. Each system will appoint one ex-officio, nonvoting member to support the work of the TAC.

Questions about the transferability of ~~course work~~ coursework under the CAA or any proposed changes to the policies, general education courses, or pre-majors must be addressed by the TAC. Changes to the curriculum standards for the ~~Associate in Arts~~ AA and ~~Associate in Science~~ AS degree programs are under the authority of the ~~State Board of Community Colleges~~ SBCC. The TAC will be notified of any changes.

The TAC will also provide general counsel and recommendations to the NCCCS and the UNC System in matters leading to optimal transfer between the two systems.

A directory of current TAC members can be found at:
<https://www.nccommunitycolleges.edu/students/enrollment-and-registration/university-transfer/articulation-agreements/comprehensive-articulation-agreement/>

B. Transfer Assured Admissions Policy (TAAP)

The TAAP assures admission to one of the 16 UNC System institutions under the following conditions:

- Admission is not assured to a specific campus ~~or specific~~₁ program₁ or major.
- Students must have graduated from an NCCCS institution with an ~~Associate in Arts or Associate in Science~~AA or AS degree.
- Students must meet all requirements of the CAA.
- Students must have an overall grade point average (GPA) of at least 2.0 on a 4.0 scale, as calculated by the college from which they graduated, ~~and a grade of "C" or better in all CAA courses.~~
- Students must be academically eligible for re-admission to the last institution attended.
- Students must meet judicial requirements of the institution to which they apply.
- Students must meet all application requirements at the receiving institution, including the submission of all required documentation by stated deadlines.

If a student is denied admission to a UNC System institution, ~~then they will be notified in writing by the institution. In this notification, the student will be directed to the College Foundation of for North Carolina~~Carolina's (CFNC) website (www.cfnc.org) ~~where the student will be given information regarding space availability~~

~~and contacts in the respective~~ (www.cfnc.org) is a helpful resource for students to find information about the admissions requirements of other UNC System institutions ~~admissions offices~~. It is the student's responsibility to contact ~~each institution's these other institutions'~~ admissions ~~office/offices~~ to ~~get/receive~~ specific information about admissions and available majors.

If the previous steps do not result in admission to a UNC System institution, then the student should contact the CFNC Resource Center at 1-866-866-CFNC ~~those other institutions~~.

C. Transfer-Credit Appeal-Related Appeals

If a transfer student ~~perceives that/believes~~ the terms of the CAA have not been honored, they may follow the Transfer Credit Appeal Procedure ~~via the Transfer Student and Credit Appeals Portal~~ as outlined in Appendix ED. Each NCCCS and UNC System institution will provide a link to the Transfer ~~Student and Credit Appeal Procedure Appeals Portal~~ on its website.

V. Regulations

A. Transfer of Credits

The ~~Comprehensive Articulation Agreement (CAA)~~ establishes the procedures governing the transfer of credits for students who transfer from a ~~North Carolina Community College System (NCCCS)~~ institution to a ~~University of North Carolina (UNC) System~~ institution. The CAA ~~does not address admission to a specific institution or to a specific major within an institution-UNC System institution.~~

1. — Eligibility

~~To be eligible for the transfer of credits under the CAA, the student must 1.~~

Agreement Benefits

~~Students who graduate from the community college a NCCCS institution with an Associate in Arts (AA) or Associate in Science (AS) degree and have an overall Grade Point Average (GPA) of at least 2.0 on a 4.0 scale and a grade of "C" or better in all CAA courses are guaranteed the following benefits:~~

- ~~Admission to a UNC System institution as outlined above in section IV.B.~~
- ~~Fulfillment of the UNC System's Minimum Eligibility Requirements (MER) and Minimum Course Requirements (MCR)~~
- ~~A General Education Waiver at any UNC System institution to which a student is admitted~~

- Transfer credit for all courses (regardless of delivery method) originating at the NCCCS institution (completed with a “C-“ or higher) found on the CAA Transfer Course List used in earning the AA or AS degree
- Fulfillment of the Foundations of American Democracy course, as defined in the UNC Policy Manual 400.1.5 and 400.1.5 [R]

Students who do not complete the ~~degree are eligible to transfer credits on a course-by-course basis.~~

2. — Definition of General Education Courses and Pre-major Courses

~~The Associate in Arts (AA) and Associate in Science (AS) degree programs in the North Carolina Community College System require a total of sixty AA or sixty-one semester hours credit for graduation (see Appendix F) and AS degree prior to transferring are transferable to any UNC institution. The overall total is comprised of both lower-division general education and pre-major not guaranteed the same benefits of the CAA; however, they shall receive transfer credit for all courses. This curriculum reflects the distribution of discipline areas commonly included in institution-wide, lower-division general education requirements for the baccalaureate degree found on the CAA Transfer Course List completed with a grade of “C-” or higher.~~

2. Explanation of Agreement Benefits

- a. The CAA guarantees graduates from a NCCCS institution with an AA or AS degree to receive a General Education Waiver at the UNC System to which they are admitted. The number of credits awarded at the UNC System institution will vary depending on:
 - i. Whether the coursework used to complete the associate degree was completed with a grade of C- or higher at the NCCCS institution
 - ii. Whether the receiving university accepts credit by exam (AP, IB, CLEP, etc.) in the same manner as the NCCCS institution
 - iii. Whether any other previously completed college coursework accepted by the NCCCS institution is transferable in the same manner to the UNC System institution

Under the provisions of the CAA, credit-by-exam course credits are acceptable as part of a student's successfully completed AA or AS degree. It is suggested that universities award equivalent course credit that aligns with the NCCCS institution's course awarded for credit-by-exam course credits, as if the course credit had been earned through regular study at the community college. However, universities can determine course equivalencies for AP credit and other credits by exam based on their institutional policies as stated in UNC System Policy (700.10.1).

UNC System institutions have institutional equivalency policies for accepting credit by exam and other university/college credits and therefore may award credit for these differently than NCCCS institutions. Students are responsible for reviewing university policy to understand how credit by exam and any previously earned college credit is accepted by a UNC System institution.

- b. A student who completes the AA or AS degree prior to transfer to a UNC System institution will receive a General Education Waiver at the receiving UNC System institution, regardless of total credits transferred (e.g., less than 60) or how the community college applied any previously earned credit (e.g., AP or CLEP exams, previous college/university coursework, etc.) toward associate degree completion. This General Education Waiver exempts a student from any requirement specified as part of the General Education curriculum outlined in the UNC System institution's Undergraduate Catalog but does not exempt a student from any major-specific or institutional graduation requirements.

3. Additional Parameters

- a. Admission to university major programs may require additional courses not available at the community college. Time to earn a baccalaureate degree may be impacted for students entering such programs, and students should plan accordingly.
- b. A UNC System institution cannot place requirements on students transferring under the CAA that are not required of students that begin their higher education journeys at the university.
- c. Each UNC System institution will establish and publish an institutional policy/guideline outlining whether a student who receives an AA or AS degree through reverse transfer will have fulfilled the UNC System institution's general education requirements.
- d. CAA courses in which the student received less than a "C-" will not negate the provisions of the CAA, outlined in section V.1.A; however, individual course credit will not be awarded at UNC System institutions for NCCCS courses completed with a grade less than C-.

4. Associate Degree Structure

The AA and AS degree programs in the NCCCS require a total of 60 or 61 semester hours of credit for graduation (see Appendix E) and are transferable to any UNC System institution. The AA and AS degree programs include general education requirements that requirements are in alignment with baccalaureate degree curricula across UNC System institutions. The AA and AS degree programs represent the fundamental foundation for successgeneral education and include study in the areas of English composition, communications, humanities and fine arts, natural sciences and mathematics, and social and behavioral sciences. Within these discipline areas, community colleges must include opportunities for the achievement ofAA and AS degree earners will obtain competence in reading, writing, oral communication, fundamental mathematical skills, and basic computer use. Students must meet the receiving university's foreign language and/or health and physical education requirements, if applicable, prior to or after transfer to a UNC System institution.

The AA and AS degree programs of study are structured to include two components:

- **–Universal General Education Transfer Component (UGETC) courses comprise:** NCCCS courses that constitute a minimum of 30 semester hours of within the AA and AS degree programs and that award one-to-one equivalency credit toward general education requirements at any UNC System institution, and
- **Additional general education, pre-major, and elective courses:** NCCCS courses that prepare students for successful transfer into selected majors at UNC System institutions that will bring the total number of hours in the degree programs to 60-61 semester hours. These courses will transfer with one-to-one equivalency if an equivalent course is offered at UNC System institutions; otherwise, elective transfer credit will be awarded.

To ensure maximum transferability of credits, students should select a identify intended transfer major(s) and institution(s) as soon as possible and no later than the end of the first semester at the community college. Students should follow preferred transfer university options known as Baccalaureate Degree Plans (BDPs, the Transfer Guide(s) (see section V.A.7.) before completing 30 semester hours of credit. Additionally in an effort to select the most meaningful general education, pre-major, and elective courses should be selected based on are recommended by the student's intended major(s) and transfer institution options.(s).

Students will receive instruction, guidance, and assistance in making these selections when enrolled in the NCCCS course ACA 122 – College Transfer & Career Success. NCCCS institutions are encouraged to require ACA 122 of all is a required course within both the AA and AS program enrollees degree programs. To promote effective and efficient transfer, NCCCS institutions should enroll AA and AS degree students in ACA 122 during their first semester of enrollment to promote effective and efficient transfer.

Each receiving UNC System institution will identify community college NCCCS course equivalencies equivalences and publicize an equivalency course crosswalk to ensure transfer of credit uniformity and transparency.

The specific number and distribution of courses used to fulfill the requirement in each of these areas will be identified by each community college as meeting its own general education requirements. The UGETC courses and other required courses will be drawn from those courses designated in the NCCCS Combined Course Library as being transferable. This will preserve the autonomy of each community college to develop its own general education program, including those aspects that make its program unique. Students should follow the university designed BDPs for specifics regarding courses and distribution.

3. ——— Transfer of Associate in Arts and Associate in Science degree programs

- a. The CAA enables North Carolina community college graduates of two-year Associate in Arts (AA) and Associate in Science (AS) degree programs who are admitted to constituent institutions of The University of North Carolina System to transfer with junior

status:

- a.—Requirements for admission to some major programs may necessitate additional courses not available at the community college. Time to earn a baccalaureate degree may be impacted for students entering such programs, and students should plan accordingly.

5. Transfer Guides

To help students select transferable and applicable coursework while pursuing an associate degree, each UNC System institution will develop, publish, and maintain Transfer Guides. Transfer Guides are academic guides for NCCCS students to identify applicable NCCCS courses that lead to associate degree completion and that align with their intended university and major. Transfer Guides are designed to prepare students for admission into their intended major and baccalaureate degree completion at a receiving university. Transfer Guides are updated by universities annually and community colleges are expected to ensure students are accessing and following the most updated Transfer Guide each academic year. If NCCCS course recommendations on a Transfer Guide change during a student's time at the community college, the student should contact the university for more information. For AA and AS degree completers, universities will honor NCCCS course recommendations published on Transfer Guides for up to 4 academic years, if the student has been continuously enrolled since the Transfer Guide was published. Students who complete the AA or AS degree and follow the Transfer Guides published by a UNC System institution will have met the university's General Education requirements upon transferring and will receive NCCCS course transfer credit/have transfer credit applied toward university degree programs as outlined on the Transfer Guide. See UNC System Policy 400.1.5.3 [R] (Regulation to Foster Undergraduate Transfer Student Success) for more information.

B. Impact of the CAA on Other Articulation Agreements

The CAA takes precedence over uniform and bilateral articulation agreements established between constituent institutions of ~~The University of North Carolina (UNC) System and the North Carolina Community College System (NCCCS)~~ the NCCCS and the UNC System but does not necessarily preclude such agreements. Institution-to-institution articulation agreements that fall within the parameters of the CAA and enhance transferability of students from NCCCS institutions to UNC System institutions are encouraged. Institutional and uniform articulation agreements conflicting with the CAA are not permitted.

C. Compliance Procedures

~~The Transfer Advisory Committee (TAC)~~ TAC is charged with ensuring compliance of institutional policies and practices regarding the CAA. To that end, ~~a TAC Review Team, composed of at least one UNC System representative and at least one NCCCS representative,~~ will survey and review the ~~institutional~~ transfer credit policies and procedures of ~~two UNC System institutions per quarter, each UNC System once every four years.~~ Similarly, the TAC will review the transfer practices supporting the CAA of each NCCCS

institution once every four years. The TAC will report the findings of all such reviews to ~~The~~
~~UNC System and~~ the NCCCS ~~Offices~~ and the UNC System offices.

Appendices

Appendix A

Legislation

HB 739, SB 1161, HB 903

GENERAL ASSEMBLY OF NORTH CAROLINA
1995 SESSION
RATIFIED BILL

CHAPTER 287
HOUSE BILL 739

**AN ACT TO SIMPLIFY THE TRANSFER OF CREDIT BETWEEN NORTH CAROLINA
INSTITUTIONS OF HIGHER EDUCATION.**

Section 1. The Board of Governors of The University of North Carolina and the State Board of Community Colleges shall develop a plan for the transfer of credits between the institutions of the North Carolina Community College System and between the institutions of the North Carolina Community College System and the constituent institutions of The University of North Carolina. The Board of Governors and the State Board of Community Colleges shall make a preliminary report to the Joint Legislative Oversight Committee on Education prior to March 1, 1996. The preliminary report shall include a timetable for the implementation of the plan for the transfer of credits.

Sec. 2. It is the intent of the General Assembly to review the plan developed by the Board of Governors and the State Board of Community Colleges pursuant to Section 1 of this act and to adopt a plan prior to July 1, 1996, for the transfer of credits between the institutions of the North Carolina Community College System and between the institutions of the North Carolina Community College System and the constituent institutions of The University of North Carolina.

Sec. 3. The State Board of Community Colleges shall implement a common course numbering system, to include common course descriptions, for all community college programs by June 1, 1997. A progress report on the development of the common course numbering system shall be made to the Joint Legislative Oversight Committee on Education by March 1, 1996.

Sec. 4. This act is effective upon ratification.

In the General Assembly read three times and ratified this the 19th day of June, 1995.

Dennis A. Wicker _____ Harold J. Brubaker
President of the Senate _____ Speaker of the House of Representatives

GENERAL ASSEMBLY OF NORTH CAROLINA
1995 SESSION
RATIFIED BILL

CHAPTER 625
SENATE BILL 1161

AN ACT TO IMPLEMENT THE RECOMMENDATION OF THE JOINT LEGISLATIVE
EDUCATION OVERSIGHT COMMITTEE TO IMPLEMENT AND MONITOR THE
PLAN FOR THE TRANSFER OF CREDITS BETWEEN NORTH CAROLINA
INSTITUTIONS OF HIGHER EDUCATION.

Whereas, it is in the public interest that the North Carolina institutions of higher education have a uniform procedure for the transfer of credits from one community college to another community college and from the community colleges to the constituent institutions of The University of North Carolina; and Whereas, the Board of Governors of The University of North Carolina and the State Board of Community Colleges have developed a plan for the transfer of credits between the North Carolina institutions of higher education; and

~~institutions of higher education; and~~

Whereas, the General Assembly continues to be interested in the progress being made towards increasing the number of credits that will transfer and improving the quality of academic advising available to students regarding the transfer of credits; Now, therefore,

Section 1. The Board of Governors of The University of North Carolina and the State Board of Community Colleges shall develop a plan to provide students with accurate and understandable information regarding the transfer of credits between community colleges and between community colleges and the constituent institutions of The University of North Carolina. The plan shall include provisions to increase the adequacy and availability of academic counseling for students who are considering a college transfer program. The Board of Governors and the State Board of Community Colleges shall report on the implementation of this plan to the General Assembly and the Joint Legislative Education Oversight Committee by January 15, 1997.

Sec. 2. The Board of Governors and the State Board of Community Colleges shall establish a timetable for the development of guidelines and transfer agreements for program majors, professional specializations, and associate in applied science degrees. The Board of Governors and the State Board of Community Colleges shall submit the timetable and report on its implementation to the General Assembly and the Joint Legislative Education Oversight Committee by January 15, 1997.

Sec. 3. The State Board of Community Colleges shall review its policies and rules and make any changes in them that are necessary to implement the plan for the transfer of credits, including policies and rules regarding the common course numbering system, Combined Course Library, reengineering initiative, and the system wide conversion to a semester-based academic

year. The necessary changes shall be made in order to ensure full implementation by September 1, 1997.

Sec. 4. This act is effective upon ratification.
In the General Assembly read three times and ratified this the 21st day of June, 1996.

Dennis A. Wicker	_____	Harold J. Brubaker
President of the Senate	_____	Speaker of the House of Representatives

GENERAL ASSEMBLY OF NORTH CAROLINA SESSION 2013

SESSION LAW 2013-72
HOUSE BILL 903

AN ACT TO REQUIRE ALL CONSTITUENT INSTITUTIONS OF THE UNIVERSITY OF NORTH CAROLINA TO FULLY ADHERE TO THE COMPREHENSIVE ARTICULATION AGREEMENT WITH THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM REGARDING THE TRANSFER OF COURSES AND ACADEMIC CREDITS BETWEEN THE TWO SYSTEMS AND THE ADMISSION OF TRANSFER STUDENTS AND TO DIRECT THE UNIVERSITY OF NORTH CAROLINA AND THE NORTH CAROLINA COMMUNITY COLLEGE SYSTEM TO REPORT BIANNUALLY REGARDING THE AGREEMENT TO THE JOINT LEGISLATIVE EDUCATION OVERSIGHT COMMITTEE.

The General Assembly of North Carolina enacts:

Section 1. G.S. 116-11 is amended by adding a new subdivision to read:

"(10c) The Board of Governors shall require each constituent institution to adhere fully to the Comprehensive Articulation Agreement between The University of North Carolina and the North Carolina Community College System that addresses the transfer of courses and academic credits between the two systems and the admission of transfer students. The Board of Governors shall further ensure that the agreement is applied consistently among the constituent institutions. The University of North Carolina and the North Carolina Community College System shall conduct biannual joint reviews of the Comprehensive Articulation Agreement to ensure that the agreement is fair, current, and relevant for all students and institutions and shall report their findings to the Joint Legislative Education Oversight Committee, including all revisions to the Comprehensive Articulation Agreement and reports of noncompliance by November 1 of each year. The University of North Carolina and the North Carolina Community College System shall also jointly develop an articulation agreement advising tool for students, parents, and faculty to simplify the course transfer and admissions process."

Section 2. This act is effective when it becomes law.

In the General Assembly read three times and ratified this the 5th day of June, 2013.

Daniel J. Forest _____ Thom Tillis
President of the Senate _____ Speaker of the House of Representatives

Pat McCrory
Governor

Appendix B

Purpose and History (1997-2014)

i. Purpose

The CAA was developed jointly by faculty and administrators of the North Carolina Community College System and The University of North Carolina System based on the proposed transfer plan approved by both governing boards in February 1996.

The provisions of the originating legislation are consistent with the strategic directions adopted by The University of North Carolina System Board of Governors, the first of which is to "expand access to higher education for both traditional and non-traditional students through...uniform policies for the transfer of credit from community colleges to constituent institutions...development of electronic information systems on transfer policies, off-campus instruction, and distance education...[and] increased collaboration with other education sectors." Similarly, the State Board of Community Colleges has established the education continuum as one of seven critical success factors used to measure the performance of programs consistent with the workforce development mission of the North Carolina Community College System. College-level academic courses and programs have been a part of the mission and programming of the North Carolina Community College System from its inception in 1963.

The Board of Governors and the State Board of Community Colleges are committed to further simplifying the transfer of credits for students and thus facilitating their educational progress as they pursue associate or baccalaureate degrees within and among public post-secondary institutions in North Carolina.

ii. History

The two Boards approved a "Proposed Plan to Further Simplify and Facilitate Transfer of Credit Between Institutions" at their meetings in February 1996. This plan was submitted as a preliminary report to the Joint Legislative Education Oversight Committee in March 1996. Since that time, significant steps have been taken toward implementation of the transfer plan. At their April 1996 meetings, the Boards appointed their respective sector representatives to the Transfer Advisory Committee to direct, coordinate, and monitor the implementation of the proposed transfer plan. The Transfer Advisory Committee membership is listed in Appendix D.

Basic to the work of the Transfer Advisory Committee in refining transfer policies and implementing the transfer plan has been the re-engineering project accomplished by the North Carolina Community College System, especially common course names, numbers, credits, and descriptions. The Community College Combined Course Library includes approximately 3,800 semester credit courses written for the associate degree, diploma, and certificate programs offered in the

system. Colleges select courses from the Combined Course Library to design all curriculum programs.

Of approximately 700 arts and sciences courses within the Combined Course Library, the faculty and administrators of the community colleges recommended approximately 170 courses as appropriate for the general education transfer core. The Transfer Advisory Committee then convened a meeting on May 28, 1996, at which six University of North Carolina faculty in each of ten general education discipline areas met with six of their professional counterparts from the community colleges.

Through a very useful and collegial dialog, these committees were able to reach consensus on which community college courses in each discipline were acceptable for transfer to University of North Carolina institutions as a part of the general education core. This list of courses was distributed to all University of North Carolina and community college institutions for their review and comments. Considering the recommendations of the general education discipline committees and the comments

from the campuses, the Transfer Advisory Committee established the list of courses that constitutes the general education transfer core. This general education core, if completed successfully by a community college student, is portable and transferable as a block across the community college system and to all University of North Carolina institutions.

With the establishment of the general education core as a foundation, joint academic disciplinary committees were appointed to draw up guidelines for community college curricula that will prepare students for intended majors at University of North Carolina institutions. Each committee consisted of representatives from each UNC institution offering such major programs and eight to ten representatives from community colleges. The Transfer Advisory Committee distributed the pre-majors recommended by the faculty committees to all University of North Carolina and community college institutions for their review and comments. Considering the faculty committee recommendations and the campus comments, the Transfer Advisory Committee established pre-majors which have significant numbers of transfers from the community colleges to the University of North Carolina institutions.

The special circumstances surrounding transfer agreements for associate in applied science programs, which are not designed for transfer, require bilateral rather than statewide articulation. Special circumstances include the different accreditation criteria for faculty in transfer and non-transfer programs, the different general education requirements for transfer and non-transfer programs, and the workforce preparedness mission of the technical/community college AAS programs.

A major element in the proposed transfer plan adopted by the two boards in February 1996 is the transfer information system. Simultaneously with the work being done on the general education and professional specialization (major) components of the transfer curriculum, the joint committee on the transfer information system laid out a plan, approved by the Boards of The University of North Carolina and the North Carolina Community College System, "to provide students with accurate and understandable information regarding the transfer of credits...[and] to increase the adequacy and availability of academic counseling for students who are considering a college transfer program." In addition to the printed publications currently being distributed to students, transfer counselors, admissions directors, and others, an electronic information network provides (1) electronic access to the articulation database which will include current transfer policies, guidelines, and on-line catalogs for public post-secondary institutions; (2) computerized common application forms, which can be completed and transmitted electronically along with transcripts and other education records; and (3) an electronic mail network for transfer counselors and prospective transfer students. Access to the e-mail network is available in the transfer counselors' offices and other selected sites on campuses.

The final element of the transfer information system is the Transfer Student Academic Performance Report. This report, recently refined with suggestions from community college administrators, is sent annually to each community college and to the State Board of Community Colleges. These data permit the rational analysis of transfer issues and are beneficial to students and to educational and governmental decision makers. This performance report provides the important assessment component necessary for evaluating and improving the transfer process.

Appendix C

Transfer Advisory Committee Procedures Related to Transfer Courses

Articulation between the ~~North Carolina Community College System (NCCCS)~~ and ~~The University of North Carolina (the UNC)~~ System is a dynamic process. To ensure the currency of the ~~Comprehensive Articulation Agreement (CAA); CAA~~, occasional modifications to the CAA may be necessary. These modifications may include ~~the updates to the language of the CAA~~; addition, deletion, and revision of courses on the transfer ~~course list~~; development and/or revision of pre-majors; and changes in course designation (i.e., additions to ~~the~~ UGETC list or changing a course from general education to elective). ~~The~~ TAC will receive requests for modification only upon the recommendation of the ~~chief academic officer~~ CAO of the NCCCS or UNC System. Additions, deletions, and modifications may be subject to faculty review under the direction of the TAC. Because the modification process involves faculty and administrative review, this process may require up to 12 months for final action.

Additions of Courses to the Universal General Education Transfer Component Designation on the Transfer Course List

(See Appendix C, Form CAA-02 on page 2720)

Courses currently included on the approved transfer course list may be considered for inclusion as a ~~Universal General Education Transfer Component (UGETC)~~ UGETC course through the following procedures:

1. The ~~Chief Academic Officer (CAO)~~ of ~~any subscribing a NCCCS~~ institution ~~submits and a UNC System institution submit~~ a written request for a change in course status to the ~~CAO~~ CAOs of the ~~respective system: NCCCS and UNC System~~. The request should include the rationale for the revised status.
2. The system ~~CAO~~ CAOs then ~~submit~~ submit the request to the ~~Director of Community College Partnerships & Adult Learner Initiatives~~ UNC System TAC ~~ex-officio member who shares with TAC for discussion~~ at ~~t-h-e~~ UNC System the next scheduled meeting.
3. ~~The Director of Community College Partnerships & Adult Learner Initiatives~~ The NCCCS ~~ex-officio member will solicit a response from all community colleges approved to offer the course. The UNC System ex-officio member~~ will send the request to the CAOs of the universities. If all the universities approve of the addition, the recommendation will be sent to ~~the~~ TAC and to the CAOs of the two systems.
4. If all universities do not approve the request, the ~~Director of Community College Partnerships & Adult Learner Initiatives~~ NCCCS and UNC System ~~ex-officio TAC members~~ may assemble a discipline team composed of university and community college faculty to see if the course can be revised in a manner that ~~will be acceptable for inclusion in the UGETC course list. If so, the proposed course revisions will be sent to the university CAOs for consideration.~~

~~will be acceptable for inclusion in the UGETC course list. If so, the revised~~

~~course will be sent to the university CAOs for consideration.~~

5. If all the universities approve of the addition of the revised course, the recommendation will be sent to the TAC and the CAOs of the two systems. ~~If~~The NCCCS ex-officio member will lead the addition request is formal process of formalizing course changes across the system. In the event that the proposed courses changes are not approved by the universities, this will be submitted to ~~the~~ TAC and the CAOs of the two systems for information.
6. After ~~the~~ TAC has acted on the request, the NCCCS Office will distribute notification of action taken to the requesting college ~~or~~and to the entire NCCCS, if applicable. The UNC System will distribute notice of actions as appropriate to its campuses.

Addition of Courses to the Transfer Course List

(See Appendix C, Form CAA-01 on page 19)

Courses in the NCCCS Combined Course Library that are not on the CAA transfer course list may be recommended for inclusion by a participating institution through the following process:

1. For community colleges, the CAO of the college submits a written request for inclusion on the transfer course list either as a general education, ~~a~~ pre-major, or elective course to the CAO of one of the UNC System institutions. If the university will accept the course, and believes it should be recommended for statewide consideration, the CAO will endorse the request, indicating the transfer designation (General Education, Pre-major, or Elective)), and forward it to the ~~Director of Community College Partnerships & Adult Learner Initiatives~~ UNC System ex-officio TAC member and to the CAOs of the two systems.
2. For universities, the CAO of the university will partner with the CAO of a community college and send the request to the ~~Director of Community College Partnerships & Adult Learner Initiatives~~ UNC System ex-officio TAC member and to the CAOs of the two systems.
3. The NCCCS Office will solicit a response from all community colleges approved to offer the course, and a two-thirds favorable response is required for the change to be pursued. The CAO at the UNC System may seek input from its respective campuses as he/she deems appropriate.
4. The CAO of either system may submit the request for action to the TAC a minimum of thirty days prior to the next TAC meeting.
5. The TAC reviews the request. Any member of ~~the~~ TAC may request that a course be referred to the Faculty Review Committee. For all courses that are approved, the committee records their action and ~~the~~ rationale of action.
6. The NCCCS Office will distribute notification of action taken to the requesting college ~~or and~~ to the entire NCCCS, if applicable. The UNC System will distribute notice of actions as appropriate to its campuses.

Deletion of a Course from the Transfer Course List

(See Appendix C, Form CAA-01 on page ~~79~~18)

The CAO of any participating community college or university may request that a course be removed from the CAA transfer course list by following similar procedures as outlined in items 1-6 in the Addition of Courses to the Transfer Course List above. The NCCCS Office will review and recommend annually, to ~~the~~ TAC, courses on the CAA transfer list that are not taught at any community college for at least the past two years. These courses will to be considered for removal from the transfer course list.

Change in the CAA Designation of a Course

(See Appendix C, Form CAA-03 on page 23)

The CAO of any participating community college or university may request a change in the designation of a course in the CAA (i.e., ~~an~~ Elective to General Education or Pre-Major) by sending the request and rationale to the CAOs of the two systems. Either of the system CAOs may submit the request to ~~the~~ TAC for action.

The Faculty Review Process

Any member of ~~the~~ TAC may request that a course under consideration be forwarded to the Faculty Review Committee. The Faculty Review Committee will be assembled and asked to review the course and the proposed action.

1. The Faculty Review Committee will consist of the following representatives:
 - a. ~~32~~ UNC System faculty members
 - b. ~~32~~ NCCCS faculty members
2. Appointments to the committee will be ~~for three years but may be renewed~~ determined by the UNC System and NCCCS Offices.
3. The Faculty Review Committee will receive a request to review a course(s) from the assigned representative(s) of ~~the~~ TAC within one week of the TAC meeting where the request was made.
4. Faculty will be asked to forward their comments, suggestions, and recommendations to one faculty representative from each sector. These ~~threetwo~~ faculty members will then forward a composite report and recommendation to the assigned representative(s) of ~~the~~ TAC prior to the next scheduled TAC meeting.

The assigned representative(s) of ~~the~~ TAC will report the results of the Faculty Review Committee at the next TAC meeting scheduled ~~meeting~~ for action.

Approval of the requested action will require a majority of ~~the~~ TAC members.

Appendix C

CAA Transfer Course List Change Forms

Form CAA-03: Course Addition/Deletion

1. Form CAA-02: Change of Course Status to Universal General Education Transfer Component (UGETC)
2. Form CAA-03: Change of Course Status to Pre-Major/Elective or General Education

Course Addition/Deletion Form CAA-01

Course Information:

university endorsement signifies that the university accepts the course and believes the course should be recommended for statewide consideration.

Name of the Community College: _____

Name of UNC System Institution: _____

_____ would like for the above course to be added to the CAA transfer course list with a status of:

_____ Pre-Major/Elective

_____ General Education or _____ UGETC for the following discipline:

_____ Communications _____ Humanities/Fine Arts _____

_____ Math

_____ Social/Behavioral Science _____ Natural Science

_____ would like for the above course to be deleted from the CAA transfer course list

Please provide rationale for the course addition or deletion: (additional page may be utilized)

Signature of ~~Chief Academic Officer~~ CAO at a NCCCS ~~College~~ Institution

Date

Signature of ~~Chief Academic Officer~~ CAO at a UNC System Institution _____ Date

Please submit the completed and signed request to ~~all of~~ the following ~~three~~ representatives:

- ~~Senior Vice President and~~ ~~Senior Vice President for~~
• ~~Chief Academic Officer~~ ~~Academic Affairs and Chief Academic officer~~ CAO, North Carolina Community College System
- CAO, The University of North Carolina System ~~5016 Mail Service Center~~ ~~P.O. Box 2688~~
~~Raleigh, NC 27699-5016~~ ~~Chapel Hill, NC 27514~~

~~Vice President for Academic Programs,~~
~~Faculty, and Research The University of~~
~~North Carolina System~~
~~P.O. Box 2688~~
~~Chapel Hill, NC 27514~~

Upon receipt of the form, either ~~Senior Vice President~~ CAO may indicate endorsement of the request and send the request to ~~the Transfer Advisory Committee~~ TAC for action a minimum of thirty days prior to the TAC meeting. The NCCCS Office will solicit a response from all community colleges approved to offer the course and include the results of the vote along with their endorsement. The CAO at the UNC System may seek input from its respective campuses as deemed appropriate.

Please Note: New, proposed courses that are not currently in the NCCCS Combined Course Library must first ~~be submitted to the NCCCS Curriculum Review Committee, by a community college, accompanied by a request for addition to the Combined Course Library. Please see Section 15 of the Curriculum Procedures Reference Manual at: <http://www.ncccommunitycolleges.edu/academic-programs/curriculum-procedures-reference-manual-cprm>~~ follow the procedures outlined in Section 15 of the Curriculum Procedures Reference Manual at: <https://www.ncccommunitycolleges.edu/college-faculty-staff/academics/programs/curriculum-procedures/>

Comprehensive Articulation Agreement Transfer Course List
Change of Course Status to Universal General Education Transfer
Component (UGETC)
Form ~~GAA02CAA-02~~

Occasional modifications to the CAA may be necessary to ensure currency. These modifications may include a change in a transfer course designation from general education or pre-major/elective to ~~Universal General Education Transfer Component (UGETC). The Transfer Advisory (TAC)~~ will receive requests for modification only upon the recommendation of the ~~Vice President CAO~~ of the ~~North Carolina Community College System (NCCCS)~~ or the ~~University UNC~~ System. ~~Modifications may be subject to faculty review under the direction of North Carolina (UNC) TAC. Because modification of the CAA can involve faculty and administrative review, this process may require up to 12 months for final action. If the request is approved, notification will be distributed to the entire NCCCS and UNC System institutions. If the request is denied, the requesting party(s) will be informed.~~

~~Modifications may be subject to faculty review under the direction of the TAC. Because modification of the CAA involves faculty and administrative review, this process may require up to 12 months for final action. If the request is approved notification will be distributed to the entire NCCCS and UNC System institutions. If the request is denied, the requesting party(s) will be informed.~~

Course Information:

Three-Letter Prefix: ~~_____~~ ~~Three-Letter~~ _____ ~~Course~~ Number: _____

Course Title: _____

Hours: _____ Classroom: _____ Lab: _____ : _____ Clinical: _____ Work
Experience _____ : _____
Total: _____

Prerequisites: _____ Corequisites: _____

~~Course Description:~~

Course Description:

Name of ~~the~~ Community College: _____
and

NCCCS Institution: _____

AND

Name of UNC System Institution: _____

would like for the above course to receive ~~the~~ UGETC status. The course is currently on the CAA transfer course list and is designated as:

_____ ~~pre-major/elective~~

_____ ~~Pre-Major/Elective~~

_____ General Education under the following discipline:

_____ ~~Communications~~

_____ ~~Humanities/Fine Arts~~

_____ ~~Math~~

_____ ~~Social/Behavioral Science~~

_____ ~~Mathematics~~

_____ ~~Natural Science~~

Please provide rationale for ~~the~~ UGETC classification: (additional page may be utilized)

Signature of ~~Chief Academic Officer NCCCS College~~ CAO at a NCCCS Institution
Date

and

Signature of ~~Chief Academic Officer~~ CAO at a UNC System Institution _____ Date

The completed and signed form should be sent to the following representatives:

- Vice President for Academic Programs, Faculty, and Research CAO, North Carolina Community College System
- CAO, The University of North Carolina System

P.O. Box 2688
Chapel Hill, NC 27514

The NCCCS Office will solicit a response from all community colleges approved to offer the course. The UNC System Office will send the request to the ~~Chief Academic Officers~~ CAOs of the universities. If all of the universities approve of the UGETC designation, the recommendation will be sent to ~~the Transfer Advisory Committee~~ TAC and the ~~Vice Presidents~~ CAOs of the two systems.

If all universities do not approve the request, the UNC System Office may assemble a discipline team comprised of university and community college faculty to see if the course can be revised in a manner that will be acceptable for ~~inclusion in the~~ UGETC designation. If so, the revised course will be sent to the university CAOs for UGETC consideration.

If all the universities approve of the UGETC designation of the revised course, the recommendation will be sent to ~~the~~ TAC and the ~~Senior Vice Presidents~~ CAOs of the two systems. If the request is not approved by the universities, this will be submitted to ~~the~~ TAC and the ~~Senior Vice Presidents~~ CAOs of the two systems for information.

Comprehensive Articulation Agreement ~~(CAA)~~ Transfer Course List
Change of Course ~~Designation~~ Status to Pre-Major/Elective or General
Education
Form ~~CAA03~~ CAA-03

Occasional modifications to the CAA may be necessary to ensure currency. These modifications may include a change in ~~the~~ transfer course designation ~~to~~ from general education or pre-major/elective. ~~The Transfer Advisory (to UGETC. TAC)~~ will receive requests for modification only upon the recommendation of the ~~Vice President of the North Carolina Community College System (CAO of the NCCCS)~~ or the ~~University of North Carolina (UNC)~~ System. Modifications may be subject to faculty review under the direction of ~~the~~ TAC. Because modification of the CAA ~~involves~~ can involve faculty and administrative review, this process may require up to 12 months for final action. If the request is approved, notification will be distributed to the entire NCCCS and UNC System institutions. If the request is denied, the requesting party(s) will be informed.

Course Information:

Course Information:

Three-Letter Prefix: ~~_____~~ Three-Letter _____ Course Number: _____

Course Title: _____

Hours: _____ Classroom: _____ Lab: _____: _____ Clinical: _____ Work

Experience: _____

Total: _____

Prerequisites: _____ Corequisites: _____

Course Description:

Course Description:

The above course is currently designated on the CAA ~~transfer course~~ Course list as:

_____ Pre-~~major~~ Major/Elective

_____ General Education or _____ UGETC ~~under~~ for the following discipline:

_____ Communications _____ Humanities/Fine Arts _____ Math

_____ Social/Behavioral Science _____ Mathematics _____

_____ Natural Science

We would like to request that the designation of the course be changed to:

~~We would like to request that the designation of the course be changed to:~~

~~_____~~ Pre-~~major~~Major/Elective
~~_____~~ General Education ~~under~~or ~~_____~~ UGETC for the following discipline:
~~_____~~ Communications ~~_____~~ Humanities/Fine Arts ~~_____~~ Math
~~_____~~ Social/Behavioral Science ~~_____~~ Math ~~_____~~
~~_____~~ Natural Science

Please note that a UGETC form (~~GA402CAA-02~~) is required for a UGETC designation request.

Name of ~~the~~:

NCCCS ~~institution making request:~~ _____ or

~~UNC System~~ Institution making request: ~~:~~ _____

~~_____~~ or
Name of UNC System Institution: _____

Please provide rationale for the course designation change and any ~~indications~~indication of support from partnering institution(s): (additional page may be utilized)

Signature of Chief Academic Officer NCCCS College _____ Date

or

Signature of ~~Chief Academic Officer~~ CAO at a NCCCS Institution _____ Date

OR

Signature of CAO at a UNC System Institution _____ Date

Change in the CAA Designation of a Course

The Chief Academic Officer of any participating community college or university may request a change in the designation of a course in the CAA by sending the completed and signed request to the ~~Vice Presidents~~ CAOs of both systems. Please submit the signed request to ~~both the~~ following representatives:

- ~~Senior Vice President and~~ _____ ~~Senior Vice President for~~
~~Chief Academic Officer~~ _____ ~~Academic Affairs and Chief Academic officer~~ CAO, North
Carolina Community College System _____
- ~~CAO, The University of North Carolina System~~ ~~5016 Mail Service Center~~ _____ ~~Post~~
~~Office Box 2688~~
~~Raleigh, NC 27699-5016~~ _____ ~~Chapel Hill, NC 27514~~

Upon receipt of the form, either ~~Senior Vice President~~ CAO may indicate endorsement of the request and send the form to the ~~Director of Community College Partnerships & Adult Learning Initiative at the~~ UNC System ~~Office~~. The NCCCS Office will solicit a response from all community colleges approved to offer the course and include the results of the vote along with their endorsement. The CAO at the UNC System may seek input from its respective campuses as deemed appropriate.

Appendix D

Transfer Advisory Committee 2020-2021

A Complete list of current TAC membership may be found at [_____](#).

Appendix E

Comprehensive Articulation Agreement

CAA Transfer Credit Appeal Procedure

University of North Carolina System/North Carolina Community College System

Guiding Principle: If a student from a North Carolina Community College System (NCCCS) college institution believes the terms of the Comprehensive Articulation Agreement (CAA) CAA have not been honored by a University of North Carolina System (UNC) System institution to which the student has been admitted, the student may invoke the CAA Transfer Credit Appeal Procedure.

Steps in Filing an Appeal **Step #1:**

By: Students must complete the steps below and start the appeals process by the last day of classes of the first semester for which admission is offered, the student must submit a CAA Transfer Credit Appeal Form along with any supporting documentation to the director of admission at the UNC System campus to which the student has been admitted. Students first (Students enrolling at the senior institution a university in a summer session semester must submit their appeal by the end of the subsequent fall semester).

The student must specify on the appeal form

Step #1: Appeal to University

Submit a formal appeal through the receiving university's established transfer appeals process.

Step #2: Ensure that the appeal contains the specific CAA language that is in contention. Appeals that lack this information will not be considered.

- The Director of Admission will review the appeal and respond in writing (email or letter) to the student within 15 business days.

Step #2: Appeal to Transfer Advisory Committee

Step #3

- If the student is not satisfied with the decision of the Director of Admission, he/she rendered by the institution's appeals process, they may appeal on the same form to the Chief Academic Officer (Provost) of the University within 15 days of written notice of the director's decision.
- The Provost will review the appeal and respond in writing (email or letter) to the student TAC via the Transfer Student and Credits Appeal Portal within 15 business days of receiving the student's appeal.
- If the student is not satisfied with the decision of the Provost, he/she may appeal to the Transfer Advisory Committee (TAC) subcommittee, composed

of the institution, a representative from the UNC System Office, and a representative from the NCCCS. The student must submit the appeal to the subcommittee within 15 days of the receipt of the Provost's decision. The appeal to the TAC subcommittee should be sent to:

**UNC System Transfer Advisory Committee
Member CAA Appeal PO Box 2688
Chapel Hill, NC 27515**

If a consensus is reached by the subcommittee, the student will be notified within 15 business days; if a consensus resolution is not reached, the appeal will be forwarded from the institution's appeal process. Using the portal, students must complete a secondary electronic appeal form and upload supporting documentation, including details from the university's transfer appeals process, to be reviewed by TAC Members. To complete the subcommittee appeal to the full TAC within 10 business days. The TAC will review the appeal and notify the student of the final decision within 10 business days of receiving the appeal., students must:

1. Access the Transfer Student and Credit Appeals Portal:
<https://transferappeal.northcarolina.edu/>
2. File an appeal using university log-in credentials or by creating a log-in using a personal email address
3. Submit appeals-related documentation within the Transfer Student and Credit Appeals Portal. All appeal documentation and communication from TAC's review will be maintained within the portal

TAC members will make every effort to review the appeal and notify a student of a response within 15 business days of receiving the appeal in the Transfer Student and Credits Appeal Portal. In some instances, an appeal may take longer than 15 business days to review by TAC. In these instances, the appeal will remain open and under review until a final decision is rendered. The student will be notified by TAC should additional time be needed to review the appeal. Students should note that appeal decisions from TAC are final.

Appeal Procedure Contact:

Any questions regarding the Comprehensive Articulation Agreement Transfer Credit Appeal Procedure can be emailed to transferappeal@uncsystem.com.

University of North Carolina System/North Carolina Community College System

Section 1: Student Information *(to be completed by the student submitting the form)*

- The completed form and any supporting documentation **must be submitted to the UNC**

System institution's Director of Admission by the last day of classes of the first semester for which admission is offered.

- You must specify the nature of the appeal and cite the specific CAA language that is in contention. Appeals that do not include this information cannot be considered.

Last Name: _____ First: _____ MI: _____
(Please print or type)

Address: _____
(Number and Street) (City) (State) (Zip)

Telephone: _____ Email: _____
(Area code/Number)

Last NC Community College Attended: _____

UNC System institution offering admission: _____ beginning (semester/yr) _____

Section 2: Basis for your appeal

- State your concern(s), citing specific language in the CAA that is applicable to your contention. Attach supporting documents.
- The CAA may be found at the UNC System website:
<https://www.northcarolina.edu/college-transfer-articulation-agreements/>

Student Signature: _____ Date: _____

The CAA can be accessed on the NCCCS website:

<https://www.ncccommunitycolleges.edu/students/enrollment-and-registration/university-transfer/articulation-agreements/comprehensive-articulation-agreement/>

Appendix ~~FE~~

CAA Related Documents

Associate in Arts ~~and~~ Curriculum Standard

The current Associate in Arts Curriculum Standard can be found under “College Transfer” at <https://www.nccommunitycolleges.edu/college-faculty-staff/academics/programs/curriculum-standards/>

Associate in Science Curriculum ~~Standards~~Standard

Associate in Arts (A10100)

Effective Term:

Curriculum

Standard

Summer 2016 The Associate in Arts degree shall be granted for a planned program of study consisting of a minimum of 60 semester hours of credit (SHC) of college transfer courses. Within the degree program, the institution shall include opportunities for the achievement of competence in reading; writing; oral communication; fundamental mathematical skills; and basic computer use.

Courses are approved for transfer through the Comprehensive Articulation Agreement (CAA). The CAA enables North Carolina community college graduates of two-year associate in arts programs who are admitted to constituent institutions of The University of North Carolina System to transfer with junior status.

Community college graduates must obtain a grade of “C” or better in each course and an overall GPA of at least 2.0 on a 4.0 scale in order to transfer with a junior status. Courses may also transfer through bilateral agreements between institutions.

GENERAL EDUCATION (45 SHC) The general education common course pathway includes study in the areas of English composition; humanities and fine arts; social and behavioral sciences; natural sciences and mathematics.

UNIVERSAL GENERAL EDUCATION TRANSFER COMPONENT

(All Universal General Education Transfer Component courses will transfer for equivalency credit.)

English Composition (6 SHC)

The following two English composition courses are required.

ENG 111 — Writing & Inquiry — (3 SHC)

ENG 112 — Writing/Research in the Disciplines — (3 SHC)

Select three courses from the following from at least two different disciplines (9 SHC)

Communications

COM 120 — Introduction to Interpersonal — (3 SHC) or
Communication

COM 231 — Public Speaking — (3 SHC)

Humanities/Fine Arts

ART 111	Art Appreciation	(3 SHC)
ART 114	Art History Survey I	(3 SHC)
ART 115	Art History Survey II	(3 SHC)
DRA 111	Theatre Appreciation	(3 SHC)
ENG 231	American Literature I	(3 SHC)
ENG 232	American Literature II	(3 SHC)
ENG 241	British Literature I	(3 SHC)
ENG 242	British Literature II	(3 SHC)
MUS 110	Music Appreciation	(3 SHC)
MUS 112	Introduction to Jazz	(3 SHC)
PHI 215	Philosophical Issues	(3 SHC)
PHI 240	Introduction to Ethics	(3 SHC)

Social/Behavioral Sciences

Select three courses from the following from at least two different disciplines (9 SHC):

ECO 251	Principles of Microeconomics	(3 SHC)
ECO 252	Principles of Macroeconomics	(3 SHC)
HIS 111	World Civilizations I	(3 SHC)
HIS 112	World Civilizations II	(3 SHC)
HIS 131	American History I	(3 SHC)
HIS 132	American History II	(3 SHC)

POL 120 — American Government — (3 SHC)
 PSY 150 — General Psychology — (3 SHC)
 SOC 210 — Introduction to Sociology — (3 SHC)

Math (3-4 SHC)

Select one course from the following:

MAT 143 — Quantitative Literacy — (3 SHC)
 MAT 152 — Statistical Methods I — (4 SHC)
 MAT 171 — Pre-calculus Algebra — (4 SHC)

Natural Sciences (4 SHC)

Select 4 SHC from the following course(s):

AST 111 — Descriptive Astronomy (3 SHC) *and* AST 111A Descriptive Astronomy Lab (1 SHC)
 AST 151 — General Astronomy I (3 SHC) *and* AST 151A General Astronomy Lab I (1 SHC)
 BIO 110 — Principles of Biology — (4 SHC)
 BIO 111 — General Biology I — (4 SHC)
 CHM 151 — General Chemistry I — (4 SHC)
 GEL 111 — Introductory Geology — (4 SHC)
 PHY 110 — Conceptual Physics (3 SHC) *and* PHY 110A Conceptual Physics Lab (1 SHC)

ADDITIONAL GENERAL EDUCATION HOURS (13-14 SHC)

An additional 13-14 SHC of courses should be selected from courses classified as general education within the Comprehensive Articulation Agreement. Students should select these courses based on their intended major and transfer university.

Total General Education Hours Required: —45

OTHER REQUIRED HOURS (15 SHC)

Academic Transition (1 SHC)

The following course is required:

ACA 122 — College Transfer Success — (1 SHC)

An additional 14 SHC of courses should be selected from courses classified as pre-major, elective or general education courses within the Comprehensive Articulation Agreement. Students should select these courses based on their intended major and transfer university.

***One semester hour of credit may be included in a 61 SHC associate in arts program of study. The transfer of this hour is not guaranteed.**

Total Semester Hours Credit (SHC) in Program: 60-61*

Students must meet the receiving university's foreign language and/or health and physical education requirements, if applicable, prior to or after transfer to the senior institution.

SBCC and BOG approved 02/21/14; Revised by TAG on 12/02/15; Revised by TAG on 02/22/2019.

Associate in Science (A10400) Effective Term:

Curriculum Standard Summer 2016

The Associate in Science degree shall be granted for a planned program of study consisting of a minimum of 60 semester hours of credit (SHC) of college transfer courses. Within the degree program, the institution shall include opportunities for the achievement of competence in reading, writing, oral communication, fundamental mathematical skills, and the basic computer use:

Courses are approved for transfer through the Comprehensive Articulation Agreement (CAA). The CAA enables North Carolina community college graduates of two-year associate in science programs who are admitted to constituent institutions of The University of North Carolina System to transfer with junior status:

Community college graduates must obtain a grade of "C" or better in each course and an overall GPA of at least 2.0 on a 4.1 scale in order to transfer with a junior status. Courses may also transfer through bilateral agreements between institutions:

GENERAL EDUCATION (45 SHC) The general education common course pathway includes study in the areas of English composition; humanities and fine arts; social and behavioral sciences; natural sciences and mathematics.

UNIVERSAL GENERAL EDUCATION TRANSFER COMPONENT

(All Universal General Education Transfer Component courses will transfer for equivalency credit.)

English Composition (6 SHC) The following two English composition courses are required:

~~ENG 111 Writing & Inquiry (3 SHC)~~

~~ENG 112 Writing/Research in the Disciplines (3 SHC)~~

Select two courses from the following from at least two different disciplines (6 SHC)

Communications

~~COM 120 Introduction to Interpersonal (3 SHC) or~~
~~Communication~~

~~COM 231 Public Speaking (3 SHC)~~

Humanities/Fine Arts

~~ART 111 Art Appreciation (3 SHC)~~

~~ART 114 Art History Survey I (3 SHC)~~

~~ART 115 Art History Survey II (3 SHC)~~

~~DRA 111 Theatre Appreciation (3 SHC)~~

~~ENG 231 American Literature I (3 SHC)~~

~~ENG 232 American Literature II (3 SHC)~~

~~ENG 241 British Literature I (3 SHC)~~

~~ENG 242 British Literature II (3 SHC)~~

~~MUS 110 Music Appreciation (3 SHC)~~

~~MUS 112 Introduction to Jazz (3 SHC)~~

~~PHI 215 Philosophical Issues (3 SHC)~~

~~PHI 240 Introduction to Ethics (3 SHC)~~

Social/Behavioral Sciences (6 SHC)

Select two courses from the following from at least two different disciplines:

ECO 251	Principles of Microeconomics	(3 SHC)
ECO 252	Principles of Macroeconomics	(3 SHC)
HIS 111	World Civilizations I	(3 SHC)
HIS 112	World Civilizations II	(3 SHC)
HIS 131	American History I	(3 SHC)
HIS 132	American History II	(3 SHC)
POL 120	American Government	(3 SHC)
PSY 150	General Psychology	(3 SHC)

SOC 210 Introduction to Sociology (3 SHC)

Math (8 SHC)

Select two courses from the following:

MAT 171	Precalculus Algebra	(4 SHC)
MAT 172	Pre-calculus Trigonometry	(4 SHC)
MAT 263	Brief Calculus	(4 SHC)
MAT 271	Calculus I	(4 SHC)
MAT 272	Calculus II	(4 SHC)

Natural Sciences (8 SHC)

Select 8 SHC from the following course(s):

AST 151 General Astronomy I (3 SHC)	and	AST 151A General Astronomy Lab I (1 SHC)
BIO 110 Principles of Biology		(4 SHC)
BIO 111 General Biology I (4 SHC)	and	BIO 112 General Biology II (4 SHC)
CHM 151 General Chemistry I (4 SHC)	and	CHM 152 General Chemistry II (4 SHC)
GEL 111 Introductory Geology		(4 SHC)
PHY 110 Conceptual Physics (3 SHC)	and	PHY 110A Conceptual Physics Lab (1 SHC)
PHY 151 College Physics I (4 SHC)	and	PHY 152 College Physics II (4 SHC)
PHY 251 General Physics I (4 SHC)	and	PHY 252 General Physics II (4 SHC)

ADDITIONAL GENERAL EDUCATION HOURS (11 SHC)

An additional 11 SHC of courses should be selected from courses classified as general education within the Comprehensive Articulation Agreement. Students should select these courses based on their intended major and transfer university.

Total General Education Hours Required: 45**OTHER REQUIRED HOURS (15 SHC)****Academic Transition (1 SHC)**

The following course is required:

ACA 122 College Transfer Success	(1 SHC)
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An additional 14 SHC of courses should be selected from courses classified as pre-major, elective or general education courses within the Comprehensive Articulation Agreement. Students should select these courses based on their intended major and transfer university.

***One semester hour of credit may be included in a 61 SHC associate in science program of study. The transfer of this hour is not guaranteed.**

Total Semester Hours Credit (SHC) in Program: 60-61*

Students must meet the receiving university's foreign language and/or health and physical education requirements, if applicable, prior to or after transfer to the senior institution.

SBOC and BOG approved 02/21/14; Revised by TAC on 12/02/15; Revised by TAC on 02/22/2019.

Appendix G

The current Associate in Science Curriculum Standard can be found under “College Transfer” at <https://www.nccommunitycolleges.edu/college-faculty-staff/academics/programs/curriculum-standards/>

CAA Transfer Course List

The most current Transfer Course List may be found at:

<http://www.nccommunitycolleges.edu/academic-programs/college-transferarticulation-agreements/comprehensive-articulation-agreement-caa>

Appendix H

Uniform Articulation Agreements

The implementation of the 2014 Comprehensive Articulation Agreement between the North Carolina Community College System and The University of North Carolina System presented motivation for the development of uniform articulation agreements across North Carolina's institutions of public higher education. The purpose of the creation of these agreements was to re-evaluate the needs of students, to improve curriculum, and to commit to improving inter-institutional collaboration in order to put student success first. The following list represents the current uniform articulation agreements:

- Associate in Arts in Teacher Preparation
- Associate in Science in Teacher Preparation
- Associate in Fine Arts in Visual Arts to Bachelor of Fine Arts (AFAVA to BFA)
- Associate in Fine Arts in Theatre to Bachelor of Fine Arts in Theater (AFAT to BFA)
- Associate in Fine Arts in Music to Bachelor of Arts in Music (AFAM to BM)
- Associate in Applied Science (AAS) in Early Childhood Education to Bachelor of Science in Birth through Kindergarten (AASEGE to BSBK)
- Associate in Engineering to Bachelor of Science in Engineering (AE to BSE)
- Registered Nurse to Bachelor of Science in Nursing (RN to BSN)

Information about these uniform articulation agreements is located at:

<https://www.northcarolina.edu/transfer-student-success/college-transferarticulation-agreements>

The current CAA Transfer Course List can be found at:

<https://www.nccommunitycolleges.edu/students/enrollment-and-registration/university-transfer/articulation-agreements/comprehensive-articulation-agreement/>