

3. Delegated Personnel Actions.....Warwick Arden/William Fleming

Situation: This is an informational report provided to the Committee at each meeting pursuant to Policy 200.6

Background: Policy 200.6 delegates authority to the President to appoint and fix compensation of Senior Academic and Administrative Officers and other employees exempt from the State Personnel Act serving within the UNC General Administration. The policy also delegates authority for approval for salary increases of \$10,000 and 10% supported by the University of North Carolina Faculty Recruitment and Retention Fund.

Assessment: This month's report includes the following:

UNC General Administration Appointments

There were two personnel appointments at UNC General Administration, both are state-funded. One (1) of the positions is a vacant position that has been filled and one (1) is a new position that was established.

Delegation of Authority to President for Faculty Recruitment and Retention Funds

Five (5) awards were granted from the Faculty Recruitment and Retention Fund resulting in a salary of 10% over the June 30, 2014 salary. Three (3) institutions received awards. There were a total of 5 (5) awards approved through the Faculty Recruitment and Retention fund during this reporting cycle which resulted in a salary increase over the June 30, 2014 salary of less than 10%.

Fund Balance: \$1,439,861

Action: This item is for information only.

THE UNIVERSITY OF NORTH CAROLINA PRESIDENT'S SUMMARY PERSONNEL REPORT

The following actions have been approved by the President pursuant to *Policy 200.6* during the period of October 10, 2014 to November 14, 2014:

UNC GENERAL ADMINISTRATION

Appointments

State Funded Positions

Roger D. Sims, Director for Enrollment Services and Outreach (Vacant Position)
(\$75,000, effective 11/10/2014)

Position Summary: This position is designed to increase access and outreach throughout North Carolina, and to provide opportunities for innovative collaborations among constituent institutions, the North Carolina Community College System, the independent colleges and universities in North Carolina, the North Carolina Department of Public Instruction, and with other constituencies. Major responsibilities include: research and respond to policy questions, history of, and interpretation of UNC BOG Policy and Regulations related to BOG's Minimum Course Requirements (MCR) and Minimum Admissions Requirements (MAR); serve as point of contact for research and response to questions regarding UNC admissions standards to parents, students, and counsellors; assist campuses with development of outreach initiatives and implementation of enrollment strategies; assist the Pathways Partnership (i.e., UNC, NC DPI, NCCCS, NCICU) and CFNC.org on issues related to admission to UNC; assist with coordination of campus-wide safety initiatives related to enrollment of new students, including working with the legal department on vendor contracts; assists with residency verification; serve on UNC GA steering team and assist with monitoring and enhancements, as needed, of the Suspension and Expulsion (S&E) Database; serve as UNC GA liaison to the College Board on the SAT and to ACT on the ACT; serve as UNC GA point of contact for questions/complaints from student and parents; assist with coordination of monthly meetings (conference calls and in-person) of UNC campus Admissions Directors and Enrollment Managers; lead the state-wide College Application Week.

Amanda R. Dough, UNC Online Proctoring Coordinator (Transferred Position from ECU, no additional funds expended)
(\$48,821, effective 11/1/2014)

Position Summary: Recruit examination proctors and proctoring sites on a national and international basis to serve as a proctor in the UNC Online Proctoring Network; Oversee the proctoring process on the 16 constituent campuses in the system; Conduct initial training of administrators at the UNC System campuses. Maintain on-going communications with administrators and proctors. Prepare regular reports and statistical analyses of the network. Perform site visits to ensure proctoring facilities meet defined quality standards. Certify and

train proctors according to pre-defined quality standards. Develop proctoring procedures in accordance to best practices. Participate in system-wide workgroups tasked to develop automated ways to deliver examination materials to and from faculty members and proctors in an expedient and secure manner. Evaluate and re-certify proctors and proctoring sites on a regular basis.

Delegation of Authority to President for Faculty Retention and Recruitment Funds

North Carolina State University

Dr. Derek Aday, Associate Professor of Applied Ecology, \$17,317.00 from the Faculty Recruitment and Retention Fund and \$17,317 from NCSU's own funding sources
(\$125,000 **from** \$95,423 effective 11/07/2014)

Dr. Ben Chapman, Associate Professor in the Department of Youth, Family, and Community Sciences, \$6,573 from the Faculty Recruitment and Retention Fund and \$6,573 from NCSU's own funding sources
(\$95,000 **from** \$84,370, effective 10/13/2014)

University of North Carolina-Charlotte

Dr. Michael Turner, Professor in the Department of Criminal Justice and Criminology, \$15,333.00 from the Faculty Recruitment and Retention Fund and \$7,666 plus the cost of benefits from UNCC's own funding sources
(\$102,500 **from** \$79,500, effective 10/31/2014)

University of North Carolina-Greensboro

Dr. Gabriela Stein, Assistant Professor of Psychology, \$8,000.00 from the Faculty Recruitment and Retention Fund plus the cost of benefits from UNCG's own funding sources
(\$80,224 **from** \$72,224, effective 11/11/2014)

Dr. Craig Cashwell, Professor in the Department of Counselor Education, \$10,000 from the Faculty Recruitment and Retention Fund plus the cost of benefits from UNCG's own funding sources
(\$110,000 **from** \$100,000, effective 10/27/2014)