### FAYETTEVILLE STATE UNIVERSITY

# MINUTES BOARD OF TRUSTEES' MEETING J. C. Jones Board Room, Charles Chesnutt Library Thursday, December 13, 2007 1:30 p.m.

The Fayetteville State University Board of Trustees convened on Thursday, December 13, 2007, at 1:30 p.m. in the J. C. Jones Board Room in the Chesnutt Library. Chairman John (Ben) Brown presided. Trustee Emeritus W. T. Brown delivered the invocation.

# SWEARING-IN CEREMONY

The oath of office was administered to newly-appointed Trustee, Linda Lee Allan, by Ms. Wilma Thorpe, Fayetteville State University staff notary public. Chairman Brown welcomed Trustee Allan.

# **ROLL CALL**

The following trustees were in attendance: John B. Brown, Jr.; Linda Lee Allan; Gloria Carter; Jerry Dean; John Griffin, Jr.; Clifford Parker; Juanita Pilgrim; Sylvia Ray; and Roosevelt Wright. Trustee Shirish Devasthali was absent. Trustees emeritus W. T. Brown was also in attendance.

# APPROVAL OF MINUTES

It was moved by Trustee Parker and properly seconded by Trustee Carter that the minutes of the regular board meeting held September 27, 2007, be accepted as printed and distributed. *The motion carried*.

Before proceeding into the main portion of the meeting, Chairman Brown read the State Government Ethics Act to remind all members of the Board of their duty to avoid conflicts of interest and appearances of conflict under this Act.

# COMMITTEE REPORTS

Academic Affairs and Personnel Committee – Trustee John R. Griffin, Jr., Chair Dr. Juliette Bell, Provost and Vice Chancellor for Academic Affairs provided an update on organizational changes in the Division of Academic Affairs to include the reinstatement of the Office of Graduate Studies. She also shared that searches were underway for several positions to include the Dean of the School of Business and Economics, the Director for the Center for Innovation in Teaching and Learning, the

Lloyd V. Hackley Distinguished Professorship in Education, and the Tony Rand Distinguished Professorship in Nursing. (See Agenda Item 3-A)

Provost Bell also gave an informative presentation on the Saturday Academy for Teaching and Learning and an update on FSU's 2007 fall enrollment. She also presented FSU's minimum admissions requirements as recommended by the Chancellor and faculty for 2008 – 2013.

Chairman Griffin made a motion to approve the Minimum Admission Requirements recommendation for 2008 – 2013. Trustee Dean seconded the motion. *The motion carried.* (See Agenda Item 3-C)

Dr. Mohamjad Bhuiyan presented a visionary piece on entrepreneurship. Trustee Griffin stated that the Board would dedicate their support to this endeavor. (See Agenda Item 3-B)

Attorney Wanda Jenkins presented FSU's Management Flexibility Plan. She explained the Board of Trustees' role as it concerns Management Flexibility. Chairman Griffin made a motion that the Board of Trustees approve Fayetteville State University's Institutional Plan for Management Flexibility for Personnel Appointments. Trustee Wright seconded the motion. *The motion carried.* (See Agenda Item 3-D)

### **CLOSED SESSION**

Trustee Gloria Carter made a motion to go into closed session pursuant to North Carolina General Statute 143-318.11(a)(6). The motion was seconded and carried.

# **OPEN SESSION**

The meeting reconvened in open session. Chairman Griffin recommended that the Board approve the ten persons recommended for promotion. The motion was seconded and carried. (See Agenda Item 3-E)

Business and Finance Committee – Trustee Jerry Dean, Chair Mr. Benson Otovo, Vice Chancellor for Business and Finance provided an update on the financial audit for FY 2005-2006. The audit is complete; there are still issues in some of the accounting processes as it relates to the ongoing conversion problems with the Banner System. The UNC-System has accepted the firm of Ernst and Young to assist the university with recommendations for these issues. The 2006-2007 audits may have the same issues. (See Agenda Item 4-C)

The total authorized budget as of November 2007, is \$75.3 million, of which \$56.8 million are state appropriations and \$18.6 million are authorized receipts. As of November 2007, actual expenses were \$23.6 million and actual receipts \$9.3 million. (See Agenda Item 4-A)

Mr. Rudolph Cardenas, Associate Vice Chancellor for Facilities Management, presented an update on current capital improvement projects. The modernization of the William R. Collins Building will be completed in April 2008 with a budgeted amount of \$778,570. The conversion of Lilly Gymnasium is expected to be completed in March 2008 with a budgeted amount of \$3,143,580. The Taylor Social Science Building is scheduled to be complete by January 2008 with a budgeted amount of \$1,765,085, and the conversion of Taylor Gymnasium was complete as of December 2007 with a budgeted amount of \$5,546,847. All other projects are ongoing. (See Agenda Item 4-B)

Trustee Dean made a motion to approve the university Associate Vice Chancellor for Business and Finance as a signer on the Endowment Fund Investment Account and the university bank account. Trustee Griffin seconded the motion. *The motion carried.* 

# SPECIAL PRESENTATION

Mr. Lou Huddleston, incoming Chair of the Cumberland County Business Council (CCBC), presented a check in the amount of \$1,000 to Dr. Assad Tavakoli, MBA Director and Assistant Dean in the School of Business and Economics, for the FSU Scholarship fund in recognition of Dr. Kathy Gurley's consulting work in the development of the CCBC strategic plan. Mr. Gary Cooper, President of the CCBC, was also in attendance.

# COMMITTEE REPORTS (cont'd)

# <u>Audit Committee</u> – Trustee Juanita Pilgrim, Chair

Mr. Robert Stogner and Mrs. Barbara Adcox, FSU Internal Auditor contractors, presented an update on the FSU University Ethics Helpline. The helpline was put in place to provide FSU employees a place to report instances of suspected non-compliance outside of the normal chain of command in a manner that permits complete confidentiality. (See Agenda Item 8-A)

An update on the FY 05-06 Annual Audit Report was provided as an add-on item to the agenda. Seventeen audit findings were identified and recommendations given by the State Auditors. The University has responded to all findings. Mr. Benson Otovo, Vice Chancellor for Business and Finance, assured the Board members that the 05-06 findings have been addressed and alerted the Board that some of the same issues may be found with the 06-07audit. He also stated that the Financial Aid audit findings have been addressed and are currently being fixed.

<u>Institutional Advancement</u> – Trustee Sylvia Ray, Interim Chair Mr. Stephen McDaniel, Vice Chancellor for Institutional Advancement, provided an update on the Division. The Division's name has been changed to the Division of Development and University Relations to reflect the unit's purpose. The Career Services unit has been returned to the Division of Student Affairs. (See Agenda Item 5-A)

Mr. McDaniel reported that an assessment of the development programs was conducted. UNC General Administration contracted CCS Fund Raising to review and evaluate the development operations for all UNC focus-growth institutions. (See Agenda Item 5-B)

Mr. McDaniel reported that the 2007-2008 fundraising goal for the Division of Institutional Advancement is \$2,000,000. An Annual Leadership Committee is in place and will be lead by Dr. John D. Fuller, Sr. and Mrs. Terri Union, Honorary Co-Chairs, and Mr. Curtis Worthy, General Chair, who will be instrumental in helping to realize this goal. Other fundraising strategies and efforts were identified. (See Agenda Item 5-C)

# Student Affairs - Trustee Roosevelt Wright, Chair

Mrs. Olivia Chavis, Vice Chancellor for Student Affairs, provided an update on Student Affairs with highlights of each of the units within her division. She also gave an update on University Place Apartments. (See Agenda Item 6-B)

Dr. Edward McLean, Athletic Director, provided highlights on each of the athletic teams within his department to include football, bowling, golf, volleyball, and basketball. He also introduced the new Assistant Director for Marketing and Development, Ms. Tamara Holmes. (See Agenda Item 6-A)

### CHANELLOR SEARCH COMMITTEE UPDATE

Chairman Brown shared that the Chancellor Search Committee will meet on December 19, 2007, at 12 noon. At that meeting, the Search Committee will recommend twenty applicants on the initial list for further review. The other objective of the Search Committee will be to narrow the resumes down to ten people that the Committee can invite for personal interviews in January.

Chairman Brown has been in constant contact with the consultants at Witt/Kieffer. They have initially identified between thirty-five (35) to forty-five (45) applicants that have met the initial qualification date stated in our advertisement. The applications have been uploaded to Blackboard and are readily available for the Search Committee to review.

# CHANCELLOR'S REPORT

Chancellor Hackley stated that our nursing program is critical to this region. A major goal of Fayetteville State University (FSU) Department of Nursing is to increase the number of registered nurses in the southeastern region of North Carolina. FSU is making a positive impact on the nursing workforce in this region as data shows that of the first graduating class of 31 students, 81% or 25 of the candidates are working in this region. Chancellor Hackley acknowledged three of our Nursing students who were in the audience.

Information about the new Nursing building – The Southeastern North Carolina Education and Research Center Project was shared. It has a price tag of \$10 million and will be awarded to construction in June 2008. The projected date of completion is July 2009. Chancellor Hackley stated that a parking deck will need to be considered.

Chancellor Hackley presented a brief overview of FSU past and present, highlighting our mission, goals and responsibilities as a University of which the primary responsibility is to educate the students. He also reminded us of our mandate, issued by the University of North Carolina Board of Governors, which is to improve retention, progression, and graduation rates; improve pass-rates and productivity in nursing; improve pass-rates and numbers of graduates in teacher education, especially in mathematics and science; and get all financial operations in order.

Chancellor Hackley also stated that the entire University family – faculty, administrators, staff, and students – should participate in shared governance. Everyone should be guaranteed a voice in the decision making process of the University to assist the institution in performing at a high level of excellence in every endeavor.

### STUDENT REPORT

Trustee Clifford Parker stated that he was pleased with the Board's decision to table a proposal for fee increases until further discussion. He will articulate to the student body that the Board cares and are responsive to their concerns and heard their voice.

The Student Government Association presented their new goals and objectives at the September 2007 meeting. Trustee Parker stated that the SGA is rethinking those goals and objectives because of the recent changes the University has undergone. Five hundred students were surveyed, and ninety-six percent of those surveyed agreed that the SGA's goals are in line with their interests.

The primary goals of the student body, ranked in order of student feedback, are 1) academic success, 2) Bronco pride, 3) campus safety, and 4) parking accessibility. Secondary goals, also in order of preference are 1) financial aid effectiveness, 2) teacher involvement, 3) professionalism, 4) food services, 5) classroom space, 6) residence life, and 7) social consciousness.

The SGA has several upcoming initiatives of which Project Spread FSU is one such initiative. The objective of Project Spread FSU is to get FSU paraphernalia in restaurants and stores.

Trustee Parker encouraged the Board to participate in upcoming events sponsored by the SGA. As a final note, he stated that there needs to be more communication between students and academic advisors.

# OTHER BUSINESS

Chairman Brown made a motion to recommend Trustees Linda Lee Allan and Roosevelt Wright to the Endowment Fund Board. Trustee Pilgrim seconded the motion. *The motion carried.* 

# **ADJOURNMENT**

The meeting was adjourned at 3:24 P.M

Respectfully submitted,

Juanita Pilgrim, Secretary

Suzetta M. Perkins, Recorder