

University of North Carolina Staff Assembly Executive Committee – Regular Monthly Meeting via Videoconference and Telephone 11 January 2012 @ 2:00 p.m.

Present: Charles “Chuck” Brink, Pernel Bartlett, Adam Reagan, LaRee “Sissy” Hendricks, Katherine Sbarbaro, Andrea Branch-Jacobs, Bonnie Derr, Margo Gross, Jason LaVigne, Kelley Eaves-Boykin. Also present: UNC-GA Liaisons – Ann Lemmon, Keith Dupuis, Debbie Robertson.

Opening Remarks The Chair called the meeting to order at 2:00 p.m. The Secretary called the roll. A quorum was confirmed.

Approval of Minutes It was moved and seconded (Bartlett/Reagan) to approve the minutes of the December 14, 2011 meeting as presented. Motion carried.

Draft of “Guiding Principles for the Development of a Unified University Personnel System” After receiving confirmation that all Executive Committee members had read the document, Chuck opened the floor for discussion.

There was a proposal to remove the following statement from the preamble and making it a stand-alone principle: “University employees will have substantive input in the development of the new unified system through their peer-elected representatives in the UNC Staff and Faculty Assemblies.”

After discussion, it was moved and seconded (Gross/Hendricks) that “the statement, ‘University employees will have substantive input in the development of the new unified system through their peer-elected representatives in the UNC Staff and Faculty Assemblies,’ be removed from the preamble and made principle #2, and that the word ‘certain’ be stricken from the last sentence of the third paragraph of the preamble, and replaced with the word ‘these,’ and to end that sentence with a colon (:).” The motion was carried.

24 January 2012 Full Body Meeting The Chair asked for suggestions concerning items to go on the agenda for the January 24th Full Body Meeting. He said that we will get feedback from all the campus chairs regarding the Guiding Principles document. He asked for suggestions or ideas about how to help the campus chairs get the word out on their campuses so they will be able to gather feedback and have it available to share at this meeting. There was a suggestion that the deadline should be set for the 22nd so that the information can be consolidated into a single document that can be distributed to all the chairs at the meeting to facilitate discussion.

Chuck has scheduled Anita Watkins to speak about the updated UNC legislative agenda. Presentation of the Conflict of Interest policy/statement is set for the afternoon session for discussion and a vote. Campus Reports and Committee Reports will round out the agenda. Ann suggested that Charlie Perusse scheduled to give a budget update as there might be new information regarding sales tax revenues.

Chuck reminded the committee that the legislature has set aside \$120 million to fund a place-keeping raise for this budget year. No information is currently available as to how those funds will be used. If it is used to fund an across-the-board raise, it will amount to less than 1% per individual employee.

Pernell asked for 10-15 minutes on the agenda to handle administrative matters.

One member of the executive committee has an issue with scheduling of the monthly meetings. Andrea has a set meeting on Wednesday afternoons which she cannot miss. After discussion, Ann suggested that the first step should be to determine network availability on the videoconferencing schedule which could then be distributed to the committee for a vote.

Open Discussion and Adjournment There was a concern about the vote just taken regarding the guiding principles, the committee member feels the chairs might have a problem with us “speaking for them” without their input. Ann explained that President Ross solicited input from just the Staff Assembly Executive Committee at this time, and that further feedback from campuses is the next step in the process. Sissy mentioned that due to personal reasons she will not be able to attend the January 24th in-person meeting, and therefore the assembly will need a stand-in parliamentarian.

Ann asked if chairs will be prepared to share a best practices update at the January 24th meeting. Pernell said he would send out an email to the chairs asking them to be prepared to provide an update.

There being no other business, the meeting was adjourned at 3:32 p.m.

Next meeting of the Staff Assembly Executive Committee will be Wednesday, 14 March 2012, 2-4pm via videoconference.

Katherine Sbarbaro Secretary and Treasurer