UNC STAFF ASSEMBLY
AGENDA
October 15-16, 2012
In-Person

Monday, October 15, 2012

9:00 to 9:05	Welcome – Chuck Brink Reading of Conflict of Interest Statement Review of Staff Assembly Mission
9:05 to 9:10 am	Roll Call – Katherine Sbarbaro
9:10 to 9:15 am	Review of Parliamentary Procedure – Sissy Hendricks
9:15 to 9:30 am	Approval of Agenda & Minutes from 5/21/12 and 7/31/12 – Chuck Brink
9:30 to 9:55 am	Charlie Perusse, Chief Operating Officer, UNC GA
9:55 to 10:05 am	Kevin FitzGerald, Chief of Staff, UNC GA
10:05 to 10:30 am	Brian Usischon, Associate VP for HR & University Benefits Officer, UNC GA
10:30 to 11:00 am	Delegate Orientation – Chuck Brink By-Laws & Procedure Manual – Sissy Hendricks Ethics Training & COI Statement for all delegates – Ann Lemmon/Sissy Hendricks Reimbursement Overview – Debbie Robertson Committee Descriptions & Assignments – Pernell Bartlett
11:00 to 11:50 am	Committee Breakouts Budget/Planning – Board Room Communications/Technology – Conference Room B Governance - Conference Room A HRDB - Conference Room C Nominating – Chancellors Room Staff Development - Board Room
11:50 to 12:00 noon	Group Photo – In Lobby
12:00 to 12: 45 pm	Lunch
12: 45 to 1:00 pm	Roll Call – Katherine Sbarbaro
1:00 to 1:15 pm	Administrative Report – Ann Lemmon
1:15 to 2:00 pm	Committee Reports – Committee Chairs
2:00 to 2:30 pm	Nominations Report – Laketta Lee (NC A&T)
2:30 to 3:00 pm	Campus Updates – Campus Chairs (2 Min. Max)
3:00 to 4:00 pm	Update on Best Practices & Principles – Pernell Bartlett
4:00 to 4:30 pm	Additional Information & Adjournment until 9 am 10/16/2012
6:00 to 8:00 pm	Dinner Gathering **City Kitchen** at University Mall (located at the intersection of 15-501 and Estes Dr)

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Tuesday, October 16, 2012

9:00 – 9:10 am	Open Meeting – Chuck Brink
	Read COI Statement & Review Staff Assembly Mission Statement
9:10 – 9:15 am	Roll Call – Katherine Sbarbaro
9:15 – 9:20 am	Approve Agenda – Chuck Brink
9:20 – 9:50 am	Chair's Report – Chuck Brink
10:00 – 10:30 am	President Ross Peter Hans, Chairman of the Board of Governors
10:30 – 11:00 am	Erskine B. Bowles Staff Service Award – Chuck Brink / Adam Reagan
11:00 to 11:15 am	Break
11:15 – 12:00 noon	Candidate Speeches and Q & A
	Chair-Elect; Communications Officer; 2- At-Large Delegates
12:00 noon – 12:45 pm	Lunch
12:45 – 1:00 pm	Roll Call – Katherine Sbarbaro
1:00 – 2:15 pm	Elections – Laketta Lee/Chuck Brink
	Chair-Elect; Communications Officer; 2 At-Large Delegates
2:15 – 2:45 pm	General Session of the Assembly Unfinished Business New Business Announcements Remarks
2:45 – 3:00 pm	Recognition of Outgoing Delegates
3:00 pm	Adjourn *The next full meeting of the UNC Staff Assembly is January 29, 2013*

3:15 – 3:45 pm	Meeting of the New Executive Committee and Group Photo
3:45 pm	Adjourn Executive Committee meeting *The next meeting of the Executive Committee is November 14, 2012*