

University of North Carolina		Staff Development Committee
Staff Assembly		January 24, 2011
Committee Co-Chairs Amanda Balwah, UNCSA Tonya Amos, WSSU	Last Meeting Date: January 21, 2011	Delegates in Attendance Kathy Mueller, NCSSM Jason LaVigne, WCU Cathy Ziegler, ASU
Next Meeting Date: February 11, 2011 Time: 3:00 – 4:00 p.m. via video and phone conference		

KEY POINTS

- Tonya Amos of Winston-Salem State University has agreed to Co-Chair this committee. Thank you Tonya!
- A purpose statement is being drafted for the Governance Committee to include in the Staff Assembly manual
- Four ad-hoc committees are currently being formed to address the committee's focus areas:
 - Endowed Scholarship for Staff
 - Community Outreach
 - Wellness Initiative
 - Training/Staff Development
- A 2-year action plan will be developed in order for the committee's work to continue to gain momentum during transitional periods.

RECOMMENDATIONS AND RATIONALE

****None at this time****

RECOMMENDATION	RATIONALE

ITEMS REQUIRING DELEGATES ASSISTANCE

****None at this time****

Item	Action Items	Contact(s)	Due Date
1.			
2.			
3.			
4.			

Item	Action Items	Contact(s)	Due Date
5.			

ADDITIONAL INFORMATION:

Attach any additional information such as resolutions, templates, and forms.

The Staff Development Committee of the University of North Carolina Staff Assembly assists and supports the UNC System in identifying needs and crafting programs associated with staff development and wellness initiatives that foster personal and professional growth amongst University staff.

The purpose of the Staff Development Committee is:

- to investigate ways in which staff can benefit from training programs that emphasize professional development, wellness and employee morale;
- to make recommendations about training programs to the Executive Committee;
- to notify staff members about professional development opportunities available throughout the UNC System;
- to research the necessary resources for staff to develop and fulfill personal and professional goals; and
- to encourage staff to work with students and other employees in order to provide community outreach – locally, state-wide, nationally, and around the world.