Federal Contracting Training Session I
January 24, 2013
REGISTRATION

Registration is now open for the Federal Contracting Training Session, January 24, 2013, 9: 00 a.m. to 4:00 p.m. The session is available in person at UNCGA in the Board Room or via televideo at three regional sites: East Carolina University, NC A&T State University and UNC Charlotte. Following is the session outline:

9:00 – 9:30 – registration
9:30 – introductions/logistics
9:35-11:00 – pre-award immersion/overview
11:00-11:15 – break
11:15-12:30 – RFP analysis and proposal development
12:30-1:30 -lunch
1:30-2:30 – Introduction to the FAR (Federal Acquisition Regulations)
2:30-2:45 – break
2:45-3:30 – small business subcontracting plans
3:30 – open discussion/other topics

Meeting materials will be posted at the following URL – please bring these materials with you to your chosen site – in hard copy or electronic form:
http://www.northcarolina.edu/research/sp/sparc/contracting_training/index.php

Please RSVP by January 17th with the following information to the points of contact listed below each site with a CC to Betsy Rich:

Name:
Campus:
Title/Role in Research Administration:
Email Address:

Please indicate from which site you will participate:

☐ UNCGA	☐ ECU	☐ NC A&T	☐ UNCC
Sarah Smith	Kaitlin Powell	Mitzi Bond	Carolyn Irving
smsmith@northcarolina.edu	powellka@ecu.edu	mbond@ncat.edu	Cirving1@uncc.edu
910-962-4557	252-737-2882	336-334-7995	704-687-1889
Betsy Rich	Kathy Hall	Betsy Rich	Betsy Rich
brich@northcarolina.edu	hallka@ecu.edu	brich@northcarolina.edu	brich@northcarolina.edu
910 Raleigh Road	Brody School of Medicine	108 Academic Classroom Bldg.	Atkins Library, Rm. 143
Chapel Hill	600 Moye Blvd, Rm. 2E92, Greenville	Greensboro, NC	Charlotte, NC

IT Contact:	IT Contact:	IT Contact:	IT Contact:
Dennis Farmer dfarmer@northcarolina.edu 919 843-6451 dfarmer@northcarolina.edu Lisane Razack 919 962-3549 lrazack@northcarolina.edu	Robert Spencer spencerr@ecu.edu 252-744-3237	Carter Bing video@drum.ncat.edu 336-334-7614	Natasha Stracener nnstrace@uncc.edu 704-687-1080 Heather Helton heathereleanora@gmail.com 704-687-0812

Specific questions regarding parking, meeting site/location, etc. should be directed to the site point of contact.

Suggested Hotels:
UNCGA – see attached Hotel List
ECU – Micro Hotel, 405 Moye Blvd., 252-758-7282; Holiday Inn Express, 909 Moye Blvd., 1-888-465-4329
NC A&T – Greensboro Marriott Downtown - http://www.marriott.com/hotels/travel/gsodt-greensboro-marriott-downtown/
UNCC – see following URL: http://travela.priceline.com/hotel/POI-The_University_Of_North_Carolina_At_Charlotte_Charlotte_North_Carolina_United_States-66954305.html