

UNC Tomorrow Response Phase

UNC Affiliated Entities

Due to UNC General Administration by September 1, 2008

[Leath/Houston]

Guidelines and Report Template: Affiliated entities of UNC ['entity' or 'entities'] are asked to review the recommendations of the UNC Tomorrow Commission and prepare specific responses to meeting the needs of the state identified in the Commission's recommendations *consistent with the entity's mission*. Responses are to be developed by the Director (or similarly positioned leader) of the entity. In preparing their responses, entity Directors are asked to seek input from and fully involve the appropriate faculty and/or other representatives from the entity's partner UNC institutions *if the entity has collaborative partnerships with other UNC institutions*. The entity's final response plan is to be submitted to UNC General Administration by September 1, 2008.

In preparing their responses to the UNC Tomorrow Commission Report and Recommendations, entities are asked to utilize the following questions as the template for their reports:

I. System Role and Inter-institutional Collaborations

1. Describe the role of **UNC General Administration** in the functioning of your entity.
2. Describe the nature and extent of **inter-institutional collaborations with UNC Institutions involved with your entity** in terms of the following (when possible, show figures to support):
 - a. Accomplishment of primary research, instruction or service mission
 - b. Operating funds
 - c. Personnel
 - d. Facilities and equipment
 - e. Inclusion on advisory or other boards
 - f. Other means of support and collaborative involvement
3. What **administrative or policy changes** are needed to increase or enhance these areas of inter-institutional collaboration for your entity?

II. Entity Mission and UNC Tomorrow

4. What **existing** programs, initiatives, and activities are already in place that effectively respond to the Commission's recommendations?
 - a. How is their effectiveness assessed?
 - b. Can their effectiveness be improved, and if so, how?
 - c. What is the cost, if any, of improving their effectiveness?
 - d. Where will the funding for these improvements come from (with emphasis on utilizing and reprioritizing existing resources, and eliminating unnecessary, duplicative, or obsolete programs, initiatives, and activities)?
 - e. Who is accountable?

5. What **new** programs, initiatives, and activities are needed to respond to Commission recommendations?
 - f. What is the cost of establishing them?
 - g. Where will the funding for these efforts come from (with emphasis on utilizing and reprioritizing existing resources, and eliminating unnecessary, duplicative, or obsolete programs, initiatives, and activities)?
 - h. How will their effectiveness be assessed?
 - i. Who is accountable?

6. Beyond your response to #3, are any additional **administrative and policy changes** needed to successfully implement response plans in ways that ensure efficiency, effectiveness, and relevance to both current *and future* challenges?

In responding to the above guidelines, please provide clear **timelines** for implementation, **cost estimates and proposed internal/external sources of funding**, **assessment methods**, and **accountability measures** for proposals to improve existing programs, initiatives, and activities and/or establish new ones.

Report Instructions: To facilitate review of response plans from entities, please consider the following instructions:

- Be as clear and concise as possible; use summary paragraphs and bullets as opposed to long, detailed narratives.

- Organize your report in sections that follow the policy findings of UNC Tomorrow Commission report (i.e., Section 4.1 Global Readiness, Section 4.2 Access, Section 4.3 Public Education, etc.), and provide information related **only to those sections of the UNC Tomorrow Commission report that align with your entity's mission** (for example, if your entity does not have any programs or activities related to the Health section of the UNC Tomorrow Commission report, there is no need for you to attempt to respond to that section).

- Organize response plans within the UNC Tomorrow policy sections (Global Readiness, Access, Public Education, etc.) that are relevant to your entity's mission in a manner that follows the template outlined above in Sections I and II of these guidelines.
- Focus and Prioritize! Strategically focus your efforts in those areas where your entity can have the greatest impact.
- Email your response phase reports in Word format to Norma Houston and Tony Caravano by September 1st – please do not send bound hard copies of your report.

Participating UNC Affiliated Entities

1. North Carolina Arboretum
2. North Carolina Center for International Understanding
3. North Carolina Center for the Advancement of Teaching
4. University of North Carolina Center for Public Television
5. North Carolina Health Careers Access Program