

UNC Bond Program Final Report on Completed Projects

1.	Code-Item		Alternate Code-Item
	Project Title		
	Original Bond Amount		

I. Budget

2.	A. Budget, Funding Sources and Amount:		
	Bond:		
	Other:		
	Total Budget		\$0

B. Expenditures

3.	Design:		
	Original Construction		
	Contract:		
	Change Orders:		
	(Change Orders as a % of Construction:		
	Total Construction:		\$0

(This amount would be reflected within "Funds Otherwise Allocated" as reported in CAPSTAT. Identify relevant items and report total amount here.)

4.	Fixed Equipment, Movable Equipment and Furnishings:		
	Other Expenses:		

(This amount would also be reflected within "Funds Otherwise Allocated" as reported in CAPSTAT and should be the balance of that amount absent the equipment and furnishings listed above.)

5.	C. Total Project Cost:		\$0
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6.	Utilities, parking, or other apportioned "reserves" to which project budget contributed		
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(This amount would be reflected in transfers to other accounts or within "Funds Otherwise Allocated" to pay a share of utility infrastructure, parking, etc., but should be counted as part of the total project cost calculation below.)

7.	Gross Square Feet		
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	\$0	per gross square foot - Total Project Cost
	\$0	per gross square foot - Construction Cost

8.	D. Balance transferred (if any) and its disposition:	
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II. Schedule

9.	A. The April 2002 baseline schedule listed an occupancy date of		
	Actual occupancy date		
	calendar days		0
	early		
	late		

B. This schedule change resulted from the following (Check all that apply):

- Schedule refinements as the program unfolded
- Changes in the institution's priorities/program
- Designer worked faster than anticipated
- Designer worked slower than anticipated
- Review agencies (DOI/SCO) delayed
- Initial bid opening over budget
- Construction delayed due to weather
- Construction delayed as a result of unforeseen site conditions
- Construction delayed as a result of labor/material shortages
- Construction delayed as a result of poor contractor management, default or similar
- Construction expedited because of good weather
- Construction time frame shorter than anticipated/schedule expedited
- Other (Specify)

10.

C. Additional Schedule Comments:

III. Scope

A. The original scope for this project as described in the "Bond Project Narratives" was:

B. (Choose 1 as appropriate)

- This project achieved all of the scope described above, or
- This project did not achieve all of the scope described. The following scope accommodations were made in order to achieve budget and schedule:
 - The square footage constructed or affected by the project was limited, but all scope was achieved within that square footage. Square footage constructed or affected was: _____ gross square feet.
 - All FCAP (Facilities Condition Assessment Program) items were resolved.
 - FCAP, ADA, and/or DOL/DOI items were addressed only within the square
 - All ADA compliance items were resolved.
 - All DOL/DOI compliance items were resolved.

C. Additional Comments about scope:

D. One of the goals of the bond program and part of its scope was to address space needs for enrollment growth as outlined in the Eva Klein and Associates study and documented in "The University of North Carolina Capital Equity/Adequacy Study - Phase II Work Paper II-b-9 Enrollment Driven Capital Needs." To determine if the bond projects, in total, meet these targets, it is imperative the space assignments data be submitted as required to the Commission on Higher Education Facilities (HEFC) by October 31 of each year.

(Choose one as appropriate.)

- Space data on this project was submitted (date) _____
- Space data will be submitted by (date) _____
- Assistance is needed to document space assignments, please contact _____

11.

E. Additional comments about this project:

12.

IV. Historically Underutilized Business (HUB) Participation

HUB Category	Contact or Subcontract Amount (w/C.O.s)	Amount Paid	Percent Participation
African American			
Hispanic			
Asian American			
American Indian			
Female (Non-minority)			
Social/Economically Disadvantaged			
Total HUB			
Total Construction Contracts		NA	NA

Comments about HUB participation:

1. The Code-Item, Project Title, and Original Bond Amount should all be consistent with the initial bond legislation. Projects may have been performed under a different code-item number or with revised funding amounts resulting from transfers, but this line should match exactly the original legislation. The alternate code-item is where the number under which the work was actually performed may be listed. For example: 40086-301 Science Laboratories and Technology Building – Replacement for Flanagan Science Building \$55,125,300 would be listed for the code-item, title, and bond amount, with 49636-303 listed under the “Alternate” blank. All bond project code-items will be reported in some form, including those that restored “Hurricane Floyd” funding to previously funded projects and the “350 - Effective Project Management” series.

2. This is the area where the actual budget reflecting any transfers is to be clearly delineated. Sources should be identified consistent with the format that has historically been used in the quarterly reports to the Higher Education Bond Oversight Committee (HEBOC). These sources identify “Bond” and “Other Sources” as provided for on the form. Additional delineation is not necessary (Appropriations, Repair and Renovations, Overhead Receipts, etc.). The amounts should correlate with the budgets as reported in the CAPSTAT and Primavera systems. If the project has realized savings that are to be transferred to another project, they would appear as an “Uncommitted Funds” balance in CAPSTAT if the transfer had not yet been completed, and result in a \$0 remaining balance after any transfers are completed. The form includes a formula which sums the individual sources automatically to calculate the “Total Budget.”

3. Total construction cost is simply the sum of the original construction award amount and any change orders. Again, a formula is included that will sum the individual items when entries are made.

4. Expenses may be listed in some detail as desired, for example fixed equipment and moveable equipment and furnishings have already been listed as frequently identified project expenses. Other expenses should include the customary additional miscellaneous project expenses that would be listed under “Funds Otherwise Allocated” in CAPSTAT such as testing fees, printing and production costs, and bid advertising. Some projects may have also included assessments for parking or utilities that are part of the cost of the project and should be reported here. These amounts may be listed here if they were shown under “Funds Otherwise Allocated” or below under transfers, if they were transferred into another project such as a campus infrastructure item.

Great care must be taken not to double report the expenditure of bond funds if these costs were then incorporated into another bond project. Identify the relevant project costs, but then clearly indicate under which project they were actually expended. Note that amounts for these assessments should also be included in the total project cost used to calculate cost per gross square foot, whether reflected under “Funds Otherwise Allocated” or transferred to other projects.

5. Total project cost will be calculated based on the formula included in the form, including the cost of design, construction, and other expenses associated with the project. A formula will also calculate this total divided by the total gross square feet for the cost per gross square foot calculations.

6. Utilities, parking, or other apportioned “reserves” is intended to identify those expenses the project may have shared with other projects, either paid directly via a “Funds Otherwise Allocated” entry or transferred to another project as a contributing share to a central plant, parking deck/lot, etc. In the case where funds were transferred to another project, the amounts are not reflected in the current project budget, but were nevertheless a real cost to the project and are included in the per gross square foot cost of the total project. The formula for this calculation includes the amount listed in this box.

7. Enter the gross square feet of the facility, if new construction, or the amount affected by the construction project if a renovation. This is the basis for the cost per square foot calculations which follow.

8. This item is intended to identify savings in this project and the resulting amounts that were transferred to other projects or transfers supporting the project but made to infrastructure items such as utilities or parking. Clearly, if the project is closed or being closed out, these balances have already been transferred, leaving a \$0 available balance, but the amounts that were transferred and their purposes should still be indicated.

9. The actual occupancy date should be consistent with the occupancy date (a single date!) as reported in the Primavera and CAPSTAT systems. A formula will calculate the number of days early/late for you.

10. Common categories that might explain delays were identified to aid in statistical analysis of the bond program, but were not intended to eliminate the need for explanations regarding schedule impacts. Institutions should include relevant explanations in support of the checked box and must include comments when a schedule was delayed by six months or more.

11. Every project has a story. Each institution is encouraged to tell this project’s story with appropriate comments on scope and any other relevant information, in addition to schedule comments.

12. The percentage participation is calculated based on the amount paid in each HUB category divided by the total construction contracts amount. Again, institutions are encouraged to tell the story behind the numbers using the comment space to elaborate on the development of practices, firms, relationships, etc. that precipitated or will sustain minority participation.