

# Minutes of the Faculty Assembly

## University of North Carolina 139th Session of the Faculty Assembly January 26, 2007

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#### First Plenary Session:

I. Attendance: Brenda Killingsworth (ECU); Bonnie Yankaskas (UNCCH); Judith Wegner (UNCCH); Sandie Gravett (ASU); Andy Koch (ASU); Martha Marking (ASU); Chip Arnold (ASU); John Cope (ECU); Mark Taggart (ECU); Ken Wilson (ECU); Connie Ciesielski (ECU); John Dixon (ECSU); Kuwinder Kaur-Walker (ECSU); Blanche Radford-Curry (FSU); Linda Wilson-Jones (FSU); Claude Hargrove (FSU); Alvin Keyes (NCA&T); Cynthia Gillispie-Johnson (NCA&T); William Lawrence (NCCU); Timothy Seigler (NCCU); LeRoy Percy (NCSA); Trish Casey (NCSA); Nina Allen (NCSU); Dennis Daley (NCSU); Ken Esbenshade (NCSU); Kerry Havner (NCSU); Scott McRae (NCSU); Catherine Warren (NCSU); Gwen Ashburn (UNCA); Peg Downes (UNCA); Joe Templeton (UNCCH); Steven Bachenheimer (UNCCH); James Murphy (UNCCH); Rosemary Booth (UNCC); Thomas Corwin (UNCC); Yogi Kakad (UNCC); Gregory Starrett (UNCC); Hazel Brown (UNCG); Eileen Kohlenberg (UNCG); Paul Duvall (UNCG); Celia Hooper (UNCG); Jeffery Geller (UNCP); Bonnie Kelley (UNCP); David Zeigler (UNCP); Gene Tagliarini (UNCW); Dan Noland (UNCW); Mark Spaulding (UNCW); Richard Beam (WCU); Sharon Jacques (WCU); Gary Jones (WCU); Rita Edwards (WSSU); Subash Shah (WSSU); John Woodmansee (NCSSM)

#### II. Faculty Assembly Chair

Convened the meeting at 11:05 a.m.

Called for approval of the minutes of the 11/03/06 meeting. The Assembly passed the minutes unanimously.  
Introduced Board of Governors Chairman Jim Phillips

#### III. Comments by Board of Governors Chairman Jim Phillips

Mr. Phillips said that he appreciated the opportunity to speak with the Assembly this morning. He asked for active interchange.

Mr. Phillips commended Chair Killingsworth as having his confidence and the confidence of the BOG. He indicated that they listen when she speaks and said that the BOG seeks out her input. She is effective and candid as well as tactful. She played an important role in connection with the search committee for the new president and spoke her mind. He also has a history with Judith Wegner.

Mr. Phillips then turned to a discussion of the study on "what the people need from the University in the next decade or two." To do that analysis is why he ran for chair of the board. We have tremendous assets in the University, particularly the faculty. In addition there are great capital assets and programs. We need to coordinate those in a fashion that has us meet the needs of the state. We need to know about what jobs will be created, what kinds of jobs we want to lend our efforts to creating—for example, biotechnology, bioinformatics, aeronautics. The question is what the state will need from us, and how we deliver in response. We think the plan will evolve and will take 18 months. We talked about hiring a consultant, but decided that this was the wrong way to go. We concluded that we have the people in this room and on our campuses who could help us get the job done. We're going to be appointing a commission made up partly by members of the BOG, as well as different backgrounds and areas of the state, business, non-profits, a student. Brenda will be asked to serve on the commission. We want to get different perspectives, not just those on the BOG. We will appoint the commission in the next several weeks. They will then go to the campuses to see what they are already doing to meet the needs of the state. There's a good deal of public service going on and recognition of regional needs (e.g. creating new programs, etc.). They want to take an inventory of what's already there. During that period of time, we will want to sit down with you and other representatives of the faculty, not just administrators. We can't do this job without you. You (faculty) and the students \*are\* the University. We need to talk with you. After being on the campuses, we will go out and meet with leaders around the state, probably meeting in the economic development regions of the state to see what the need, as well as state-wide needs. Will also have ongoing review of workforce development and needs regarding what's needed (cluster studies and so forth). We want to appoint a "scholars' council" of people on the faculties now who can bring expertise to bear that will be helpful. We see the scholars' council as in place of external consultant, so we can create needed knowledge base and turn that into recommendations. They expect to ask 6-12 scholars around the system to serve in these roles, and will pay

substantial stipends. Norma Mills will be loaned from the UNC-CH School of Government to lead the study on a nuts-and-bolts level. After going to the campuses, and to the people, the Board of Governors will be hearing updates at every meeting. They will then see what they've heard, what's needed, how well they're meeting the needs right now, and what needs to be done from now. In the past they've been aware of proposals, but did not really have the data to assess this. They will need to decide what is needed (e.g. more allied health? More teacher education? Where needs can be met and how). Then the question is how to meet these needs... create new program or facility, do it collaboratively among several campuses, or perhaps with distance learning. Faculty input is absolutely critical. Nobody involved with this has preconceptions of what the answers should be. For him, he's not coming in with an agenda of what he wants to have happen. Instead, these are open questions and don't have preexisting judgments on the right answers. With costs of Medicaid growing, number of students growing, commitments to raise resources for faculty, will need to set priorities to drive budget requests based on needs of the state. He's happy to answer questions about that and anything else.

#### Questions/Comments:

Andy Koch: Much of what I've heard in your presentation related to the vocational aspects of what we do. Much of what we do is educating in the liberal arts, which probably aren't measurable in terms of payoffs in direct? regional economic development. He has concerns if this venture is driven by economic considerations.

Phillips: You're absolutely right. You're looking at a liberal arts graduate. Often things get expressed in terms of "knowledge-based economy." It's critical that we create people who can compete in whatever area. We need to create good citizens, with good education in fundamental liberal arts as the core building block of this university as has always been the case. I'm not even contemplating changing emphasis on liberal arts education. We're also not contemplating telling anyone about curriculum on their campuses. The commitment to liberal arts is so fundamental didn't even feel needed to mention.

Richard Beam: Campuses are already planning for fall curriculum and teaching assignments. He urges that decisions be reached quickly on faculty who would serve.

Scott McRae: It's common when making decisions to focus on new things. He thinks it's important not to forget what is already being done in terms of bread and butter issues. Your plan should be comprehensive, and should address keeping infrastructure intact.

Phillips: That's why we're coming to campuses first.

Peg Downes: It will be important for the campuses to consider what results from this study. How soon will this study be done (since campuses need info to do strategic planning).

Phillips: Will be done by June 2008, when his terms ends. They will be discussing this at every BOG meeting so that they will have a chance to participate and have feedback, so there's input all the way along (rather than responding only at the end of the day). They need to be involved in shaping where they're headed. He'd like to come back to the Faculty Assembly in about six months. He's had meetings with Judith Wegner also and has provided him with valuable reading materials. He's confident that conversations with Brenda and Judith will continue. He wants faculty involved all the way along.

Steve Bachenheimer: One concern he has, not so much with what outcomes the study will produce... His concern relates to the rate at which 17-24 year olds attend college, the rate at which men attend college... How does the commission propose to connect with how to link with K-12 issues?

Phillips: The BOG has repeatedly discussed issues of K-12. He's met with Howard Lee (chairs state board of education) and Hilda Pennings-Ragland (community college board) and walked them through the game plan and invited them to have input. Both of them were excited and said that it was important to look at K-16. There will be some people on the commission with expertise in K-12. They also asked for some ex officio membership on the commission and also have staff involvement. He thinks that they will have input on what needs to be done, and to make changes based on what the commission does. He has positive feelings that it will work out well, but must remember what authority the BOG has or doesn't have.

Ken Wilson: Please involve students who work full-time as well as those who have young kids. That's probably the group that is too busy to come to a hearing.

Phillips: Will be looking at what programs we need and how we are delivering them. Their circumstance goes to that second question.

Ceila Hopper: She's in allied health, and those in related disciplines realize that they're competing. Sometimes the connections are not evident. The commission needs to look across by disciplines and not just by individual campuses.

Phillips: Thanks and I'd like to participate.

Nina Allen: In an economy so globally interdependent, it's important to have internationally recognized scientists and engineers involved.

#### IV. Erskine Bowles Report

Regarding Commission/study: We're not going to become a trade university. Those who talk with him the most about liberal arts are business leaders who believe in the importance of thinking and communication, and so forth. Also, you (the faculty) will have the pencil in the writing of the report. We will definitely involve community colleges and K-12, but can't hold up the whole process to wait on them. What we come up with will have a major impact (for example when four years of math in high school was required).

##### Comments on his first year – What accomplished and where failed:

One of the things we don't have here is a very good long-range plan. We have several very good goals, but the objectives are squishy, no time lines, costs, priorities, mitigating factors. Therefore since it was always done at GA without buy-in from campuses, it really hasn't affected how the campuses operated. He didn't think that was particularly good for him on how to move forward. Since we don't yet have that kind of document yet, he in the past year tried to hold himself accountable to items in his inauguration speech.

- Make university more efficient and effective.
- Put limited resources into academic rather than administrative areas and be efficient. Have a strong team at GA (had made a number of changes and have almost completed that).

The whole relationship with the campuses is very different than a year ago. They work collegially, listen, build budgets from bottom up, listen to Faculty Assembly.

Have a better relationship with BOG and BOG is more focused on the policy decisions that must be made (rather than on minutia as in the past—waste of talent and mix-up of responsibilities). Their job is to address the policy questions and his is to implement. Have had the Legislature delegate more of the minutia to him rather than the BOG.

PACE initiative. They've made cuts at GA to be reallocated to campuses for need-based aid and faculty compensation.

Performance measures being developed and will be focused (not 20 pages but 20 measures to guide them in the future).

- Futures study will also help us be a better University.

##### Improve K-12:

- Frank Porter Graham said K-12 and University go up and down together.
- Spent considerable time working with campuses to rationalize the schools of education.
- Revamped the UNC Center for School Leadership Development. Instead of 6-7 silos, now work with one budget and one leadership team.
- Clearly prioritized K-12 in the budget.
- Guilford County project. UNCG and NCA&T mentoring.
- Principles in low-performing schools getting training from Kenan-Flagler Business School on leadership, budgeting, and so forth.
- Starting an academic summer bridge program that will be much more focused on academics than in the past. We're doing a great job bringing students into the university, but not so good in retaining and graduating them. He's greatly concerned about this. We have to get faculty fully involved in this issue. For example, he recently met with a Chancellor who was given the charge to increase enrollment (a worthy goal, want more people to have a chance to get better educated). But, if just focus on increasing enrollment and not on working to be sure that those entering are "ready to learn" they won't have the proper support and will drop out with only remedial courses and debt (and they and the taxpayers have gotten a pretty bad deal). If we focus on retention and graduation, and create incentives there, need to focus on admissions and quality. He doesn't want to end up like K-12 and just have people graduate; need to have a diploma that means something. Faculty need to be sure that we maintain high standards, and not lose focus on quality. Some of the chancellors have worried about required summer bridge program as part of a conditional admit program (so have a chance to catch up for some where high schools haven't done what was needed).

##### More seamless relationship with community colleges.

- Have broken down all the barriers between community colleges and UNC. Meet every six weeks with their administrative council and work through barriers and so forth.
- Commends for joint meeting of Faculty Assembly with Community College faculty leadership

### Access and Affordability

- Have worked through four-year tuition plan and holding down costs of education. The plan puts pressure on the legislature for funding and puts the students in a situation that tapped only as needed. Moral and constitutional obligation. Cited one campus that had had a major tuition increase a year ago. Then came this year with 15% increase in fees (so less than cap on increases). But, no tuition increase this time so that no funding for salaries or need-based aid.
- Substantially increase pool of need-based aid. Have been telling students that anyone eligible for need-based aid would get it. But ran out of money in June, money gone and those applying later (often HMIs) wouldn't get it. Got more money last year, but seeking \$35M this year to be sure that there's sufficient money for all students and held harmless for any increases in tuition and fees.
- On-line effort. He thinks there are lots of people who can't travel to our campuses. Quality on-line education can meet their needs, particularly in areas that aren't close to university campuses or community colleges.

### Retention and Graduation:

- Plan. To be reviewed by Assembly and won't be implemented until its right.
- Summer Bridge

### Research:

- Asked Legislature for money for this in the past, but not successfully. This time, by having focus on competitive research fund will be clearer to the Legislature.
- Have also asked them for graduate student support: get smart people here to be competitive. Hopes for higher funding for graduate stipends and support for more graduate students.
- Making progress on Kannapolis project.
- Marine Sciences down on the coast (more than Woods Hole)

### Public Service:

- We do a lot on the campuses.
- Have been working with K-12 and teaching.
- Still no single thing that the whole system says "we've done this for North Carolina." He thinks we need to prove to the state how relevant and good we are. Would help us with future funding. And right thing to do.

### Faculty:

- Faculty compensation is important. Faculty hold the future in our minds. Spoke to Governor and said "don't give buildings," give compensation. Had the best compensation increase in 15 years, but in part that was because this was the right thing at the right time given economy.
- Has special fund to deal with faculty compensation, but hasn't yet been tapped out. He wants to show that we need more compensation, but it hasn't been used for people we want to attract or are trying to recruit. "Come on down"
- Pending request to move faculty compensation to 80<sup>th</sup> percentile of faculty peers.
- Doesn't want to launch more initiatives since has overloaded the system. Now needs to execute.

### Questions

Scott McRae: Comments on K-12 initiative. He's not happy with the math preparation. Can control the AP credit which is not real. Students who lack knowledge get to bypass classes. He thinks the hurdles are not high enough. We are finding that as juniors and seniors students can't really read effectively on engineering problems. Whatever we do, we need to get reading levels up.

Bowles: Are diluting testing standards in K-12.

Celia Hooper: Was surprised at the comments on public service. Thousands of students and faculty are involved in public service in many ways. Are we doing a bad job of reporting?

Bowles: No, aren't doing a bad job. We compile it and send to press and General Assembly, but doesn't think public service are well-known. What he said is that "we as a university" haven't picked one big thing as "our project" to be accountable for. If we did that, collectively, the recognition for good public service would outweigh all these smaller things (that amount to a lot more). He'd like one big thing (in addition).

Sharon Jacques: We could work on literacy.

Bowles: If he could say, this is what we'll focus on and make it happen... but ya'll have to decide.

Mark Taggart: Comment about the \$5 million fund; he gave names to his Chancellor and hasn't heard anything since then. (send in again)

Mark Taggart: Has the organizational study with administrative positions that are mushrooming more and more. Just one of these high-level positions could fund all the graduate students in music. Where does the PACE scalpel go?

Bowles: He will get reports in March from the campuses. He didn't have a problem in reducing GA's administrative costs. Jeff Davies is in charge of this effort, and feel free to provide him with input.

Mark Spaulding: This topic came up at the budget committee this morning. Faculty aren't involved in the PACE effort (Bowles says, likewise not Trustees). Administrators looking at administrator costs.

Bowles: I am going to be talking with Trustees about this. Good thing is this isn't my first rodeo.

Scott McRae: concerned with faculty salary compression.

Bowles: That's why 80<sup>th</sup> percentile is the goal so it addresses everyone.

Gwen Ashburn: Concerned about the costs and requirements regarding background checks.

Bowles: legislation that requires this. Leslie Winner would have the answers and will be asked to respond.

Andy Koch: He wants to go back to ASU problem. How can we be sure that the money really goes to existing faculty (not to new lines or administrators, etc.).

Andy Koch: If we could get information on what the other campuses are doing, it would be helpful.

Bowles: Commented on A&T tuition, saying need to build back the quality before increasing tuition further.

Ken Wilson: Wanted information on SES of students dropping out.

Bowles: Have all the data in the world here, but no one ever uses it. For example, he wanted to have information on facility utilization. He now has information on this (e.g. at UNCW), but need to use it.

Trish Casey: Wants to return to the topic of literacy. She can think of nothing more virtuous and more significant in making a positive difference.

## **V. Report from Alan Mabe, Vice President for Academic Affairs**

### **On-line initiative:**

Have a marketing firm doing work to assess reaction to possible UNC on-line degree programs. Campuses are also working on the issue.

The UNC on-line degree program idea concerns campus-based degrees, but helping by marketing the existing on-line campus-based degree programs more effectively (through a portal that would let them know what the degree and course offerings are and help people access them).

Some campuses are interested in this, but also have to reach understandings about how many students can be enrolled and so forth. Servers are being set up to have an attractive entry point. Have talked about it, this is just a progress report. We are working on building on-line search engines regarding course offerings (working with registrars). We also are working on inter-institutional policies between campuses. The policies of the campuses control. What GA is doing is enabling mechanisms to do so if campuses wish. Campuses may have particular views (e.g. summer programs or others).

### **Questions:**

Mark Spaulding: Does that mean we're only focusing on degrees from individual campuses rather than consortial degrees.

Mabe: Focusing on what have now, could be consortial degrees if they're developed involving multiple campuses. They may be able to identify need for degrees/courses and could help facilitate creation of consortial offerings. If we can find opportunities, will tell the campuses but not to deliver courses directly.

Sharon Jacques (WCU): GA could help by having a 24/7 on-line help capacity for students enrolled in on-line offerings. Individual campuses don't have that capacity.

Mabe: One of the things they'll be looking at would be ways to create consortial arrangements. Already have some ideas on that and could be done voluntarily for various things. Right now, staying focused on getting the portal.

Cat Warren: Noted that University of Illinois had for-profit separate entity with adjuncts (so a two-tiered system). It sounds as though this is a different model, that would focus on moving students into existing programs on the campuses where the faculty (rather than adjuncts) are the driving force.

Mabe: He knows the person at Illinois. We were taking our time to consult. Bowles had interest in the Illinois model, but Mabe explained that there had been faculty no-confidence votes in the program. Illinois therefore had to back-track.

### **Accountability initiative**

Has tried to address recommendations from Faculty Assembly. In particular, took note of the recommendation to tie in with SACS quality-improvement plans and assessment.

He now has plan referenced as Version 7, and has run these by BOG and Chancellors.

Has now given more attention to graduate students and graduate programs, so have brought that in. Focus has been on undergraduates and that's still there too.

Measuring of facility use: that's now in there. One chancellor noted the need for faculty offices and that needs to be tracked.

Now, seven areas (distributed draft) (requested from Alan)

### **Questions:**

Richard Beam: Relying heavily on grant funding received as measure of faculty productivity really limits the opportunity given differences among disciplines and funding access.

Mabe: There's going to be information on all other faculty activities. Delaware has information on teaching productivity, but also have another measure for "all other activities." He anticipates moving to using this additional Delaware system. When it comes to faculty achievement, the judgment point is on the campus. We can figure out ways to roll it up so information can be used more generally. But ultimately decisions reside on the campuses.

Scot McRae (NCSU): NCSU has tried to address this issue in the tenure policies so as to address all the measures of productivity, not just funded research. He recommends looking at that at NCSU.

Mabe: One of the ways that campuses are looked at is to look at funding of research. Are looking at these data now on a per capita basis (rather than just by units). One thing to remember is that the first version had 60 measures, but need to stay focused. They're trying to stay focused on a number that can be processed and collected. We're trying to say that we need performance measures, but need to hold it down to things that make a difference, and can show off the university and the good things we do. But if gaps with graduation, etc. arise, then we need to address.

Sharon Jacques (WCU): Teaching at the People's University (Bruce Henderson). Recommends it. Addresses questions of what faculty do and how to be judged.

Mabe: Trying to convince people that we're using resources wisely. If someone told the Governor that there was a company worth \$1 Billion that might come to the state... everyone would chase that. We bring in that level of research funding, and shows that by investing in the University, this is what we bring in. Accountability document is not just listing the best things we do, but can be used to advocate. It also shows how we're improving.

Mabe: Brenda's helped with input. BOG will probably act upon this by May BOG meeting. There's still time for suggestions.

## **Second Plenary Session:**

- I. Nominating Committee Report by Prof. Cynthia Gillespie Johnson:  
Recognized Committee: Yogi Kakad, Gary Jones, DeeDee Glascoff,  
Dennis Daley, Cynthia Gillispie-Johnson.

Candidates for Chair: (no additional nominations from the floor; nominations closed by unanimous vote; 60 second comments by each candidate); Brenda elected (38 to 9, one blank)

Dennis Daley (NCSU)  
Brenda Killingsworth (ECU)

Candidates for Vice Chair: Gary Jones was submitted by the nominating committee. Blanche Radford Curry

was nominated from the floor and nominations were closed. Each spoke for 60 seconds; Gary was elected 34 to 16.

Gary Jones (WCU)  
Blanche Radford-Curry (FSU)

Candidates for Secretary. Wegner (28-20)

Jimmy Reeves (UNCW) (Mark Spaulding spoke on behalf of Jimmy Reeves who could not be at the meeting today)  
Judith Wegner (UNCCH)

### **Committee Reports:**

- II. Report by Committee on Academic Freedom and Tenure (Cat Warren; chair):
- Upcoming NCAAUP conference on Friday, March 30, 7 p.m. with keynote by Cary Nelson, national AAUP president; in new FEDEX Global Education Center.
  - Textbook issue is back from Association of Student Governments; the committee will continue to work on it in discussions with President Bowles and others.
  - Best practices in tenure and promotion. Committee thinks that there's need to update system provisions re tenure and promotion. Will ask Governance Committee to co-sponsor after more tweaking.  
Question (Mark Spaulding): will the proposal be circulated to the campuses in advance of any action by the Faculty Assembly?  
Response: Brenda indicated that will circulate to campus Senates at the same time as goes to Governance committee.  
Mark Spaulding: at the very least an opportunity for discussion.  
Committee chair was elected for Academic Freedom and Tenure Committee: Greg Starrett (UNCC).
- III. Report by Committee on Task Force on Shared Governance Conference (Cat Warren)  
Committee concluded that they needed a meeting with Erskine Bowles and Harold Martin to ask them how they intend to implement Shared Governance principles, and ask how they can get the campuses to implement these principles before having a conference which might follow.
- IV. Report by Committee on Budget Committee Report (Paul Duvall):  
The committee met today with VP Rob Nelson and produced a resolution relating to the University's budget request. Everyone should have a copy of the budget priorities document in their folders. It's very clear and well explained. Everyone should have a copy of the resolution proposed. The resolution was moved by the committee (needed no second). Connie Ciesielski from ECU asked what teachers are referenced in the resolution? Paul responded that it references K-12 teaching. Connie asked whether it's the charge of university faculty to improve K-12 teaching, or rather the charge of the Department of Public Instruction? Paul responded that these are initiatives related to preparation of teachers in university programs. William Lawrence from NCCU asked what was meant by the last item relating to legislative changes to generate cost savings. Paul responded that they're things like changing the criteria for requiring contracting out as a means of cutting costs. Gwen Ashburn also noted that these provisions track the provisions of the state budget proposal that is in the packets. Cat Warren moved that "K-12" be added to the reference to "teachers" and that proposal was treated as a friendly amendment. The motion passed unanimously. Paul noted that the committee requested that the resolution be circulated to the campuses. (Resolution is appended herein)
- Judith Wegner was elected as budget committee chair (unless elected as secretary). Sandie Gravett was elected as vice chair and if Wegner is elected Sandie will serve as chair.
- V. Report by Committee on Faculty Development (Bonnie Kelley):  
Bonnie Kelly reported on the committee's discussion and noted that Yogi Kakad will talk about technology-related matters.  
Meg Morgan was elected as chair of the committee for next year.
- VI. Report by Committee on Benefits (Dennis Daley, chair):  
Dennis Dailey indicated that the committee had discussed benefits issues. He was re-elected as chair.
- VII. Report by Governance (Blanche Radford-Curry; chair):  
The committee will circulate past resolutions for comment.  
  
Mark Taggart (ECU) was elected as chair for next year.  
  
The committee also discussed self-study committee's ongoing work.
- VIII. Report by Committee on HMI: no report
- IX. Report by Educational Programs, Planning and Administration ( ):

Suzanne Weiner was elected as chair.

They're working actively with GA representatives, and reports will be posted on-line.

- X. Report by Committee on Technology (Yogi Kakad, chair):  
Celia Hooper (UNCG) was elected as chair for next year.

Flyers were distributed for TLT conference in Raleigh on March 22-23 (which will coincide with next Faculty Assembly meeting). Faculty Assembly members are encouraged to attend.

### Task Force Reports

- XI. Task Forces  
**Legislative Relations Task Force** (Judith Wegner). Legislative Day in Raleigh is May 9 and there'll be a training that day for those participating.

**Self-Study Task Force** (Bonnie Yankaskas): Spoke with Senate chairs, a focus group of the Assembly, and the Governance Committee. They're moving along and will have a report to the Assembly soon. They have circulated a request to all committee chairs of the Assembly to determine whether the "charges" of the committee are appropriate. She reiterated that she needs to hear back from the committee chairs.

**E-Learning** (Sandie Gravett): reported that most of their materials are on-line. They are focused on quality issues. She welcomes input.

- XII. Faculty Assembly meetings and communications (from self-study committee):  
Are continuing to work on how to make the meetings work more effectively. They did a quick survey at the September meeting in order to get input, and also took into account the survey of campus senate leaders and Assembly members. Please continue to give suggestions.

Communications. They've been identifying more constituencies and seeking to improve how we do work between meetings. He has a short hand-out on Microsoft Office Live which many in business colleges and elsewhere are using. This is a free service at this point, but next levels up are \$20 and \$40 per month. His feedback is that this looks like a good system for communicating in small organizations. He says that it's useful for project management. URL is <http://unc-faculty.officelive.com>. He's set up a draft that might be used by committee chairs to keep up on progress of tasks and enhance coordination. It has a tab called projects, milestones, tasks, and issues. He's not saying it's going to excite everyone, but even the project management module might be beneficial for committee chairs. William Lawrence suggested that there be feedback from the technology committee. Gary said that was a good idea. Gary also noted that it's costing Microsoft is that it provides a domain name.

- XIII. **Brenda Killingsworth: Chair's Report**

Discussion of public service during lunch: She can set up a task force on a focused public service effort. Sharon Jacques (WCU), Rita Edwards (WSSU), Dan Nolan (WSSU), Linda Wilson-Jones (FSU), Trish Casey (NCSA). (After the session, Sharon Jacques suggested adding Scott MacRae (NCSSU). Faculty who are retired or in phased retirement may be interested as well. It may be good to see if there is any compilation of current literacy efforts known to GA or else it may be necessary to survey the campuses). Others are welcome to volunteer. They may have a recommendation by March.

Need home base for Faculty Assembly activities while here at GA. BOG members and Chancellors have said the same thing. Jeff Davies and Harold Martin have said that they will make a workroom space available for such use. The space will be shared with Chancellors and BOG members.

Library/history of Faculty Assembly. Self-study task force is trying to establish a history and library to include documents for the future use (so would have a bookshelf and filing arrangement).

- XIV. Other comments

Cat Warren: Some committees don't have enough time to meet in the mornings. Could the task forces be switched to the morning and give committees time in the afternoon. She's not sure what others think about this.

Paul Duvall: He's been confused about task forces so has just gone to one he thought interesting. Could that be clarified and transition with changing task forces be improved.

Subash Shah: HMLs to meet afterward

Jim Murphy: Follow up re background checks and how that's being handled. Judith said she'd follow up with Leslie Winner. Cat Warren said that she thought the Academic Freedom and Tenure Committee would also be

interested.

**XV.** Meeting adjourned at 4:30.

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