

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting
November 19, 1992

NUMBER 330

DATE November 19, 1992

Calendar Events

Note: Neither the Board of Governors nor the Administrative Council will meet in December.

January 8, 1993, 9:30 a.m. - Board of Governors Meeting, General Administration Building, Chapel Hill

January 26, 1993, 1:30 p.m. - Administrative Council Meeting, General Administration Building, Chapel Hill

The Administrative Council met at 1:30 p.m. on Thursday, November 19, 1992, in the General Administration Building, Chapel Hill.

Chancellors in Attendance

All chancellors except Chancellor Jenkins were present.

Information Reports

At the request of President Spangler, Dr. Robinson reported on legislative matters. He noted that a special House committee had been appointed to examine the state's need for capital improvements. The work of this committee will have an impact upon the General Assembly's action on the University bonds. He stated it is important to remind the General Assembly members on every occasion of the importance of the bond issue to the University.

At last week's meeting of the Legislative Committee for Government Operations, several legislators expressed a strong interest in tenure policies and the importance of teaching in the selection of faculty members for our University. Also, Senator Henson Barnes requested information about the use of funds made available through the flexibility legislation for library problems. Dr. Robinson said that he would present a report to that committee in December on libraries and on the use of flexibility funds for library needs.

Dr. Robinson also noted the work of a legislative committee on energy conservation and said Mr. Jim Newlin had requested information from all campuses regarding the use of available funds for energy conservation projects. All campuses except one or two had replied, but those that did not reply were noted in Mr. Newlin's report. Dr. Robinson asked the chancellors to encourage their staffs to respond promptly to all requests for information from the legislature and that he be kept advised of the inquiries.

Dr. Robinson discussed with the chancellors the adverse aspects of the 30 percent salary reversion for retirees, saying it was imperative to lift this regulation.

Dr. Robinson said that the best timing for the University bond issue is as soon as possible. The University would need only about a two-month lead time after approval to prepare for the referendum. He urged the chancellors to use the following points in their discussions with members of the General Assembly: (1) current low interest rates could save millions of dollars for the state and (2) the possibility of securing low construction bids means that much-needed capital improvements could be acquired at bargain prices.

Mr. Martin discussed briefly the trustee selection process and reminded the chancellors that the Board of Governors hopes to conclude the selection of trustees by its March meeting. Serious discussion of prospective board members had already begun and will continue in earnest at the Governance Committee's January meeting. He stated that each campus had been assigned to a member of the Governance Committee. These members of the Governance Committee will be contacting each chancellor and the chairman of the board of trustees about trustee appointments.

Dr. Little discussed with the chancellors the procedure for the creation of senior administrative officers at the level of associate and assistant vice chancellors and deans. He noted that the Board of Governors had delegated the authority to create such positions to the president. However, it appears that some such positions had been created on the campuses without action of the president. Dr. Little distributed a memorandum to each chancellor with attachments to those where there have been apparent lapses in the process, requesting each chancellor to examine the records regarding these positions and take appropriate action.

Dr. Little alerted the chancellors to forthcoming proposed changes in the procedures regarding external activities for pay, prompted by the State Auditor's Report. Dr. Little indicated that he planned to have a comprehensive first draft of proposed revisions to the policy in a few weeks for comment in January leading to a revised draft in February.

Dr. Little led a lengthy discussion of a required report to the General Assembly regarding the time for students in the University system to graduate. He stated that he had received good input from the chief academic officers from each campus and he had mailed material requiring a response by December 21. In this connection, the chancellors also discussed the concern of the legislature for the definition of full-time equivalent students and the possible impact of changing the definition.

Dr. Simms discussed a report showing the percentage of students at each institution taking less than 15 hours per semester. A lengthy discussion of the impact of possible changes in this area followed.

At this point, Chancellors Hackley and Leutze were excused to attend a meeting with Governor-elect Hunt.

Dr. Simms noted that the Board of Governors' Committee on Special Fees had met three times and that it planned to report to the entire board in January. He thanked the chancellors who had appeared before the committee and also noted that the Board of Governors must report to the General Assembly by April 15, 1993, on matters regarding student fees.

Mr. Martin noted that the minutes of the Administrative Council will no longer be reported as an Administrative Memorandum. Beginning next year, the minutes will be reported in a different format so that the Administrative Memorandum can be used exclusively for matters of permanent interest.

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There being no further business, the meeting was adjourned at approximately 2:45 p.m.



 C. D. Spangler, Jr.