

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting, October 5, 1971

NUMBER 37

DATE October 6, 1971

Calendar Items

- October 11 - Executive Committee holds special purpose meeting at 10:30 a.m., General Administration Building, Chapel Hill
- 18 - Board of Trustees meets at 10:30 a.m., General Administration Building, Chapel Hill
- November 11 - Administrative Council meets at 2 p.m., General Administration Building, Chapel Hill
- 12 - Executive Committee meets at 10:30 a.m., General Administration Building, Chapel Hill

Action Items

After extensive discussion of the proposed alcoholic beverage policy, it was agreed that the Executive Committee on November 12 will be asked whether it wishes the administration to handle this matter and, if so, whether it accepts the policy outlined by Dick Robinson.

Please send in your annual reports within a week if possible.

Refer to Andy Jones' memorandum of September 9 about non-resident students and send your replies to Felix Joyner as soon as possible.

Check the policy statement on disruption to be sure you are in compliance with the committee system outlined therein.

Dick Robinson was authorized to proceed to develop, with the aid of the Deans of Student Affairs on the various campus, a policy on drugs.

I will ask Joe Eagles, Ferebee Taylor and John Wright to visit Julian Fenner to discuss with him the advance deposits required by recent legislation.

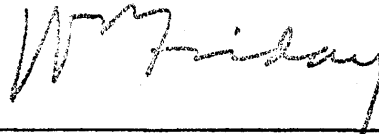
Because we have had inquiries about how merit raises are allocated, I am alerting you to expect requests for your records on this subject.

The Chapel Hill campus has received work that federal agencies expect deposits to be placed in minority banks, and a list of such banks was enclosed. Please check your own situation.

I will appoint a special group to study and clarify the situation relating to sick leave, vacation leave, state holidays and sabbaticals for 12-month employees who are exempt from the State Personnel Act.

Other Items Discussed

Brooks James reported on the progress of the Urban Affairs Advisory Council.

A handwritten signature in cursive script, appearing to read "W Friday", written in dark ink.

William Friday