

ADMINISTRATIVE MEMORANDUM

SUBJECT Administrative Council Meeting, December 8, 1970

NUMBER 25

DATE December 9, 1970

NOTE ITEMS REQUIRING ACTION

Calendar Items

Jan. 5 The Administrative Council meets at 10:00 a.m. in the Morehead Building in Chapel Hill.

Jan. 8 The Executive Committee meets at 10:30 a.m. in the Alumni Building in Raleigh.

Action Items

In preparation for the Executive Committee meeting on Jan. 8, please get the necessary materials into my office by Dec. 28. This means you will have to mail the materials not later than Dec. 25.

Ferebee Taylor will prepare a resolution for submission to the Executive Committee that will bring University policy, as it relates to classified personnel taking job-related academic courses, in accord with the policy of the State Personnel Board.

Sib Dorton will confer with George Coxhead and secure a proposed group liability insurance policy for faculty members on all the campuses, and then canvass the chief financial officers on the campuses about the voluntary insurance plan. No state contributions will be involved.

Felix Joyner, John Wright, Joe Eagles and Henry Ferguson will constitute a committee to report back to the Council on Jan. 5 about what we should do about auditing the accounts of student funds. Because of a question related to student funds raised by Mrs. Mebane Burgwyn, the subject of these funds is on the agenda of the Executive Committee's meeting on Jan. 8. Securing adequate surveillance of these funds is most important.

At our Jan. 5 meeting, an agenda item will be an appraisal of doctoral programs on the campuses at Chapel Hill, Raleigh and Greensboro. These three chancellors should confer with their graduate deans and collect factual information on the programs. Both state and national trends dictate this step.

Richard Robinson, after a conference with the deans of student affairs from the several campuses, reported that the group had reached a consensus on self-limiting and closing

Action Items (Cont.)

hours for residence halls on a University-wide basis. After considerable discussion, the Council adopted without dissent but with one abstention (Chancellor Highsmith) the following:

UNIVERSITY POLICY CONCERNING CLOSING HOURS FOR STUDENTS

"Although circumstances at particular campuses of The University of North Carolina may dictate curfew hours for certain categories of students, it is suggested:

"1. That each campus give attention to the feasibility and desirability of eliminating hours restrictions for all students; however, appropriate advance notice shall be provided to parents and students before a major policy change is initiated.

"2. That residents of dormitories and their possessions be protected from outside intrusion by locking all women's dormitories during appropriate hours of the night, with the understanding that bona fide residents will be admitted during such hours upon presentation of satisfactory identification; in addition, consideration should be given to the desirability of locking men's dormitories, if the incidence of outside intrusion appears to warrant such a policy;

"3. For the purpose of facilitating the emergency location of any student who intends to be away from his or her dormitory for a period of 24 hours or more, that a voluntary 'sign out' system be implemented, with such written indications of destination and location to be examined by administrative or supervisory personnel of the University only in the event of an emergency which necessitates prompt location of the student.

"4. This policy shall be reviewed by the Administrative Council at its meeting in June, 1972."

Richard Robinson will present to our Jan. 5 meeting the results of his conferences with the deans of student affairs on the subject of visitation.

Other Topics Discussed

1. Arnold King reported the action of the Council of Presidents in approving a student aid proposal at variance with that developed by the Phillips Commission.
2. Ferebee Taylor suggested that Council members should think about entries in the catalogs of the campuses relating to alcohol and drugs as they pertain to the University's obligations.



William Friday, President