

THE UNIVERSITY OF NORTH CAROLINA

OFFICE OF THE PRESIDENT

# ADMINISTRATIVE MEMORANDUM

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**SUBJECT** Administrative Council Meeting  
January 7, 1975

**NUMBER** 41

**DATE** January 8, 1975

## Calendar Items

- January 10 Board of Governors meets, 9:30 a.m., General Administration Building.
- January 15 General Assembly convenes.
- January 30 Administrative Council meets, 2:00 p.m., General Administration Building.
- January 31 Planning Committee meets, 9:00 a.m., General Administration Building, to hear Chancellors discuss long range plans. (See first Action Item below.)

## Action Items

The Planning Committee wants to hear each Chancellor discuss what his campus aspires to accomplish in the next five years (see Calendar Item above.) The focus will be on the future, not on present operations. Written summations are desirable and oral presentations of 15 to 18 minutes probably would be most appropriate.

Local Boards of Trustees soon will be reconstituted. Chancellors are asked to examine the membership and to supply a factual record of individual attendance at Board meetings for use by the Governance Committee.

As David Edwards suggested, it is important that the Federal Register account of the Buckley Amendment, along with proposed regulations by HEW, be examined carefully.

When local governmental units assert a tax liability against an institution's property, give this office prompt notice as well as copies of the assertions. Do not pay claims, in accord with Richard Robinson's advice.

No reporting under terms of the Pension Reform Act should begin until Mr. Robinson has communicated with the Chancellors.

In line with Roger Heyns' letter, a special effort should be made to advise veterans of benefits available to them.

It was agreed that Council members will refrain from public comment on the proposed budget until legislative reaction has been registered and details of that document have become clear.

Please note the following deadlines:

1. Tuition and fee schedules are due in Felix Joyner's office by January 15.
2. Any budget and finance items which require action at the February 14 meeting of the Board of Governors must be in Mr. Joyner's hands by January 28.
3. Any personnel actions due for consideration by the Board at the February meeting must be in Raymond Dawson's office by February 1.

It will be helpful if Chancellors will relay to this office the results of their conversations with legislators in their area on issues discussed by this Council.

Each Chancellor is asked to provide this office with statements about the impact an increase in in-state tuition would have on his campus. For example, Chancellor Whiting said that more than 80% of the students at NCCU are receiving some type of aid. Chancellor Jones recited experiences arising from the depressed state of the economy.

It is suggested that faculty-elected representatives be notified about meetings of local Boards of Trustees, be provided an agenda and be invited to participate in the public portions of those meetings.

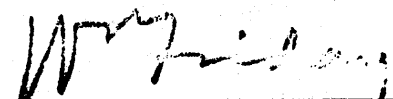
Mr. Joyner discussed the news stories regarding a prospective legislative freeze on vacant positions.

Please supply Dr. Dawson as soon as possible your comments on possible amendments to Chapter 5 of the Code dealing with faculty governance. Also notify him immediately, if you have not already done so, of the person or persons you have designated to confer with him and Robert Phay on proposed tenure regulations under Chapter 6 of the Code.

Examine carefully Dr. Dawson's report on faculty salaries when you receive it, so corrections can be made before it is transmitted to the Board of Governors.

#### Other Items Discussed

1. Mr. Robinson will prepare a memorandum on state laws covering the subject of alcoholic beverages on campuses.
2. A letter from the N. C. Bicentennial Commission was distributed.
3. The issue of equal pay was discussed.
4. Mr. Joyner talked about the proposed revision of the State's executive budget act.
5. John Sanders discussed the work of the Planning Committee.
6. Arnold King reported on the recent meeting of the Faculty Assembly.

  
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 William Friday